Valley County Airport Commission

Tuesday, February 14, 2017

Wokal Field Airport Terminal Building

89 Airport Road

Glasgow, MT

PRESENT: Jayson Nelson, Darrell Morehouse – arrived at 6:15, Kristie Brabeck, Mike Guttenberg. Russell Leader , Airport Manager Lucas Locke, and Secretary Darcia Schindler.

OTHERS: County Commissioner Paul Tweten

The meeting was called to order at 6:00 p.m. by Chairman Jayson Nelson. Chairman Nelson called for public comment. There wasn’t any public comment.

The minutes for the January 10, 2017 were reviewed. There being no corrections or additions, a motion were made by K and seconded by Mike Guttenberg to approve the minutes. Motion carried.

The following claims were presented for review and approval.

CLAIMS

|  |  |  |
| --- | --- | --- |
| **MARCH** |  |  |
| American Welding & Gas |  | 38.63 |
| Arch’s Tire Service | Tire Repair | 123.00 |
| Big Valley Water | 5 gal. Water | 5.00 |
| City Service Valcon | Jet Fuel | 23,005.70 |
| City Service Valcon | Access Fee | 30.00 |
| Ezzie’s Wholesale Inc | Fuel | 131.88 |
| Lucan Locke | Montana Aviation Conference | 80.00 |
| Markle’s Inc | Supplies | 124.89 |
| Montana Dakota Utilities Co. | Utilities | 628.90 |
| Northern Montana Textile Services | Rugs | 26.32 |
| NorVal Electric Coop | Utilities | 30.53 |
| NorthWestern Energy | Utilities | 1,432.53 |
| NorthWestern Energy | Utilities | 591.90 |
|  | **TOTAL** | **$26,249.28** |

A motion was made by Darrell Morehouse and seconded by Kristie Brabeck to approve the claims. Motion carried.

**FINANCE REPORT:**

Cash Balance on Feb. 1, 2017 $85,464.03

Income 81,223.54

Expenses - 71,573.41

Cash Balance on Jan 31, 2017 $ 95,114.16

**FUEL SALES REPORT**

January 2017 Airport Operations: 395

Fuel Prices: Jet Inventory: 10,400

 Jet-A Purchased at $2.37 on 2/26/2017

 Our Current Price is $3.65

 Markup: $1.28

 Current wholesale is $2.35

 100LL Inventory: 3,700

 Avgas was purchased at $3.59 on 11/09/2016

 Our Current Price is $4.60

 Markup: $1.01

 Current wholesale is $3.75

**AIRPORT MANAGER’S REPORT**

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CFR Building Light Replacement

 Bid from Hi-Tech Electric

 Current rebate program ends July 1, 2017

The hand pump on new 100LL tank quit working, it is being replaced under warranty.

I am working with City Service to remove remaining fuel from underground tanks. We will probably only be charged a fee for the driver’s time.

Top and bottom weather seals on the commercial hangar door need replaced.

Tug needs exhaust fixed/replaced, taking it to Arch’s

**CAPE AIR REPORT**

No Report.

**OLD BUSINESS**

**OTHER BUSINESS**

Airport Manager, Lucas Locke received a quote from Hi- Tech Electric for LED light retro in the Airport Shop.

Option 1:

(6) 12,000 Lumen High Bay LED (31 fc)

Total Price: $1,762.00 Rebate: $600.00

Option 2:

(6) 15,000 Lumen High Bay LED (40 fc)

Total Price: $2,035.00 Rebate: $900.00

Option 3:

(9) 12,000 Lumen High Bay LED (51 fc)

Total Price: $2,573.00 Rebate: $900.00

Option 4:

Remove lamps and ballast as needed and replace with Litetronics

Total Price per Fixture: $285.00 Rebate Per Fixture: $60.00

 Airport Board is looking at doing Option 3 if it is in the budget. Secretary Schindler will look into the budget with Jenny Reinhardt. Tabled until next meeting.

Steve Stanely has snow plowing in his hangar on really windy days from the door not closing all the way. Airport Manager, Lucas Locke said heaving has been bad this winter.

Adjourned at 6:45 p.m.

The next meeting is April 11, 2017.

APPROVED BY: SUBMITTED BY:

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Jayson Nelson, Chairman Darcia Schindler, Secretary