**March 9th, 2016**

The quarterly meeting of the Valley County Board of Health was held Wednesday, March 9th, 2016 at 5:15pm. Board members present were: Chairman Clay Berger, Brandi Knierim, RN, Amber Swindler, and Maggan Walstad. Others in attendance: Cam Shipp, RS, Director Connie Boreson, Ella Tweten, RN, and Dr. Gordon Bell, MD; guest Brittany Archambeault.

The minutes of both the September 9th, 2015 and December 9th, 2016 meeting were reviewed; Chairman Clay Berger made a motion to adopt the minutes, and Maggan Walstad seconded. Carried.

**OLD BUSINESS**

Director Connie Boreson reported on the progress of the Community Health Assessment, which is taking place on Saturday, April 23rd, 2016. The assessment questionnaire has been developed by Molly Hale with input from a panel of Shareholders from our community. The survey should take 15-20 minutes to complete, and there are expected to be 60 volunteers reaching 7 houses per survey cluster, with 20 total survey clusters throughout Valley County.

**NEW BUSINESS**

Connie Boreson presented plans for the unveiling of the emergency preparedness P.O.D. (Point Of Distribution) and the 1st Annual Red Thumb Reminder Day, which highlights the importance of abstaining from texting while driving. Both educational events are to be held at the Glasgow High School Cafeteria on Thursday, March 17th, 2016, at 2:15pm and 3:15pm, respectively.

Connie next reported on the details of the 2nd Annual Community Walk, to be held on Friday, April 22nd, 2016, from 4:30pm-6pm at Sullivan Park in Glasgow.

Connie then discussed Cardiac Ready Community, which included a brief viewing of a Hands-Only CPR educational video and the introduction of supplemental mannequins, which are immediately available for training classes. Meetings take place on the 4th Tuesday of every month at 12 noon in the Valley County Annex Building’s conference room.

Cam Shipp, RS, presented information regarding Temporary Food Vending Licensing and Review Fees. DPHHS turned control of temporary food vending licenses from the state over to counties in 2015, which allows the Board of Health to set the fees for our county. Counties cannot charge more than the state charges for a retail food license yearly fee ($85 for 2 employees or less, $115 for more than 2 employees), but counties may charge a Plan Review fee. For mobile food vending units which don’t fit the explicit criteria of Mobiles in our county, and For-Profit Vendors in temporary food vending situations, a $50 Temporary Food License with No Plan Review Fee was suggested; Brandi Knierim, RN, made a motion to accept, and Amber Swindler seconded. Carried. A fixed Plan Review charge of $100.00 for Mobile Food Vending Units in our county was suggested; Maggan Walstad motioned, Brandi seconded. Carried.

**SANITARIAN REPORT**

Cam Shipp, RS, presented his quarterly Sanitarian’s Report. He reported on FDA Retail Food Standardization, Health Complaints in the form of unlicensed septic pumper violations, and 2 applications for septic systems were received for Valley County. Discussion followed.

**HEALTH DEPARTMENT REPORT**

Director Connie Boreson presented information on increased immunization numbers.

Connie then discussed the possibility of transitioning into partnership with a different provider for Family Planning, to the potential benefit to all involved. Current provider Kristin McColly has a contract with Valley County Health Department which ends on June 30th, 2016.

Ella Tweten, RN, reported on communicable diseases currently affecting the state of Montana. H1-N1 is the most common form of influenza state-wide, though lab-confirmed cases of influenza are down for the year as a whole. One case of Zika Virus was confirmed in a non-pregnant woman from Missoula who returned after traveling to an infected country. A Mumps outbreak has been confirmed in Gallatin County; 3 children, all of whom are related, 1 of whom was epidemiologically linked. No HAN was issued for this outbreak, as it is assumed contained. One case of chlamydia has been diagnosed this year in Valley County. Ella also mentioned that kindergarten shots are coming up on April 5th and 6th.

Ella and Connie discussed the continuing education and outreach efforts of the Valley County Health Department, including a new Services Brochure, middle school educational cards and healthy snacks, Family Planning QR Codes, Red Thumb Reminder Day, and the upcoming Community Walk.

**OTHER BUSINESS**

No other business was discussed.

Brandi Knierim, RN, made a motion to adjourn; Maggan Walstad seconded. Meeting adjourned.

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Clay Berger, Valley County Board of Health Chairman