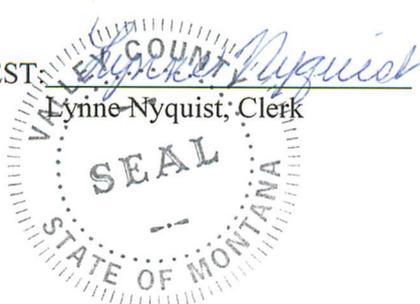


Vendor	Claim #	Amount
4248 PARK GROVE BAR & CAFE	60723	639.00
3087 PAT NEULEIB	60724	1,161.00
758 PAUL MOGAN	60840	300.00
129 PETTY CASH	60888	349.27
4551 PFIZER INC	60725	7,536.83
4575 POCKET PROS	60841	75.00
2768 PRIORITY COMMUNICATIONS	60842	44.00
135 PRO CO-OP	60843	363.07
136 PROBST CLEANING SERVICE INC	60844	385.00
257 QBS SAFEGUARD	60726	154.16
3184 QUALIFICATION TARGETS INC	60845	442.06
2620 RDO EQUIPMENT TRUST #80-5800	60846	420.80
2789 RENE CLAMPITT	60847	177.52
76 REYNOLDS	60848	1,024.55
251 RICK MOLVIG	60849	150.00
1760 ROCKMOUNT RESEARCH & ALLOYS INC	60850	401.97
1898 ROY HUGHES	60851	2,145.00
2381 S & S TIN BALING LLC	60727	2,500.00
219 SANOFI PASTEUR INC	60728	398.31
	60887	781.43
147 SCOTT'S TRACK 'N' WHEEL	60852	6.50
3804 SHELLEY MILLS	60729	170.43
4586 SHOPKO	60853	123.92
2661 SKYLARK TECHNOLOGY	60854	35.00
2919 SOLID WASTE ASSOCIATION OF NORTH AMERICA	60860	195.00
3423 ST MARIE VILLAGE OPERATIONS	60730	7.50
472 STATE OF MONTANA	60855	205.27
3693 STOUGHIE'S BAR AND GRILL	60732	424.00
162 SYSCO MONTANA INC	60731	539.71
	60856	318.10
163 T & R TRUCKING INC	60858	14,617.00
6 TAYLOR STORAGE	60857	600.00
788 TERRY LIGHTHIZER	60744	241.60
291 THE CHEMNET CONSORTIUM	60859	35.00
3902 THE OUTPOST	60733	1,000.00
2364 THYSSENKRUPP ELEVATOR CORP	60861	1,403.29
41 TIRE-RAMA SERVICE CENTER	60862	908.24
1074 TOWER DISTRIBUTION COMPANY	60743	345.83
680 TOWN OF OPHEIM	60734	50.00
171 TRACTOR & EQUIPMENT CO	60863	149.89
172 TRI STATE TRUCK-EQUIP INC	60864	160.88
174 TRIPLE A GLASS INC	60865	5.00
4288 TRUENORTH STEEL	60735	65,356.00
2645 U.S. POSTAL SERVICE	60736	54.00
787 U.S. POSTAL SERVICE/PITNEY BOWES	60867	2,063.74
627 UNCLE MILT'S BODY SHOP	60866	2,900.49
179 UNITED INSURANCE & REALTY INC	60737	6,071.00
1452 VALLEY CO COUNCIL ON AGING	60868	12.00
614 VALLEY CO TRANSIT	60869	1,166.00
949 VERNON BUERKLE	60870	17.00
1087 VISA	60872	1,208.00
3023 VISA	60871	274.49
3559 VISA	60738	1,656.12
4061 VISA	60740	899.17
4652 VISA	60741	21.99
4050 VISA 7495	60739	2,759.16
876 WEST PAYMENT CENTER	60873	272.50
188 WESTERN DRUG INC	60874	136.14
32 WEX BANK	60742	150.79
190 WILLS OFFICE WORLD/RADIO SHACK	60875	469.54
192 ZEE MEDICAL	60876	302.15
193 ZERBE BROS INC	60877	53.10
	Total:	\$466,060.27

Payroll for the month of December was approved in the amount of \$351,722.01.

The meeting was adjourned at 1:30 p.m.

ATTEST:



Lynne Nyquist, Clerk

ATTEST:

David L. Pippin, Chairman

JANUARY 2, 2014

Chairman Pippin was in the office this morning.

Chairman Pippin participated in an interview with Stan Ozark, KLTZ/Mix 93, regarding the current status at the Valley County Airport which has been closed for the past week due to a rain/ice storm that went through last week which iced over the runways.

Chairman Pippin visited with one of the airport employees and was told that they almost have the short runway ready to open.

JANUARY 3, 2014

Chairman Pippin was in the office for a while in the morning.

JANUARY 6, 2014

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, members Bruce H. Peterson and David Reinhardt and Recording Secretary Joanne Strommen present.

A motion was made by Commissioner Peterson directing the Chairman to sign Task Order 14-07-4-31-149-0, Valley County Unified Government Master Contract Immunization Program for the period of July 1, 2012 through June 30, 2019. The motion was seconded by Chairman Pippin and the motion passed.

A motion was made by Commissioner Peterson to pay CityServiceValcon \$38,179.28, for avgas purchased for resale at the Airport to be paid out of PILT funds. The motion was seconded by Chairman Pippin and it passed.

The expenses for the Airport are being paid out of PILT funds with the intent that there may be funds to reimburse these expenses from FAA grant money.

Commissioner Reinhardt joined the meeting.

A motion was made by Commissioner Reinhardt to pay Choice Aviation \$48,118.99, for the remaining avgas and 100 Low Lead fuel that was left in the storage tanks on December 23, 2013, out of PILT Funds. The motion was seconded by Commissioner Peterson and it passed unanimously.

Dan Carney, Refuse District Chairman, joined the meeting.

Mr. Carney discussed a Refuse District Board member that may be resigning from the Board due to illness who is now living at the rest home. Discussion followed.

Kari Knierim joined the meeting.

Mr. Carney said he wanted to get the transition done for the Refuse to hire Kari Knierim to take over the Secretary duties for that District. Discussion followed.

Mrs. Knierim said she wanted to make this transition as easy as possible and she would do her best to get things organized and caught back up. Once that is done, she will see if she wants to take the position on a permanent basis.

Commissioner Reinhardt, Mr. Carney and Mrs. Knierim left the office to visit with Dora Jean Beil, Refuse District/Airport Commission Secretary, to get the needed information from her.

Kristi Brabeck, Valley County Airport Commission Chairman, visited with the Commissioners about some airport issues.

Glen Meier, Valley County Sheriff, visited with the Commissioners about a variety of things.

Commissioner Peterson left the office.

Sheriff Meier left the office.

The meeting was adjourned at 3:30 p.m.

ATTEST:

Lynne Nyquist, Clerk



ATTEST:

David L. Pippin, Chairman

JANUARY 7, 2014

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, members Bruce H. Peterson and David Reinhardt and Recording Secretary Joanne Strommen present.

Wayne Waarvik, Jr., Valley County Road Supervisor, visited with the Commissioners about a variety of issues.

A motion was made by Commissioner Reinhardt, seconded by Commissioner Peterson and carried unanimously to approve the minutes for the month of December, 2013.

Commissioner Peterson left the office for the day.

Bonnie Davidson, Glasgow Courier, joined the meeting.

Chairman Pippin began Discussion and Decision at 10:40 a.m.

There were no additions and/or deletions to the agenda, or any public comment submitted.

A motion was made by Commissioner Reinhardt authorizing the Chairman to execute a Notice of Employment for Kari Knierim as a temporary, part-time Secretary for the Refuse District beginning January 6, 2014, at \$15.00 per hour. The motion was seconded by Chairman Pippin and it passed.

A motion was made by Commissioner Reinhardt authorizing the Chairman to execute a Notice of Employment for Nancy Hamilton as a part-time matron for prisoner transfers for the Sheriff's Office, beginning January 3, 2014, at \$11.76 per hour. The motion was seconded by Chairman Pippin and it passed.

A motion was made by Commissioner Reinhardt authorizing the Chairman to execute a Notice of Termination for Dora Jean Beil as the Refuse District Secretary effective December 29, 2013. The motion was seconded by Chairman Pippin and it passed.

The next item on the agenda was Airport Business.

Chairman Pippin said that he was planning on attending the Aeronautics grant hearings later this month to testify in behalf of the Valley County Airport in hopes it will increase the chances of receiving funds. He said he will try and get some Airport Commission Board members to also attend.

Commissioner Reinhardt said he attended a hearing in the past and he believed that it is important to have a Commissioner and Airport Commission Board members at this hearing, even if they do not testify. He said if no one attends from here he didn't think a grant would be awarded to us.

The Resolution No. 5-2014 Changing Mileage Rates for Reimbursement was the next item on the agenda.

A motion was made by Commissioner Reinhardt to execute the following Resolution, seconded by Chairman Pippin and it carried:

**RESOLUTION NO. 5-2014
CHANGING MILEAGE RATES FOR REIMBURSEMENT
AMENDING A PORTION OF RESOLUTION NO. 29-2013**

WHEREAS, all county officers/employees and county volunteers who must travel in state and out of state on county business; and

WHEREAS, the rates for Per Diem and Lodging have not changed;

4.	Per Diem Allowed - Meals. Receipts are not required.		
	<u>3 hrs. Travel Within</u>	<u>IN-STATE</u>	<u>OUT-OF-STATE</u>
	Breakfast 12:01 AM - 10:00 AM	\$ 5.00	\$ 7.00
	Lunch 10:01 AM - 3:00 PM	6.00	11.00
	Dinner 3:01 PM - 12:00 PM	<u>12.00</u>	<u>23.00</u>
		\$23.00	\$41.00

- a. No per diem for travel less than three hours.
- b. The meal allowance for a trip between the hours of 7:00 a.m. and 6:00 p.m. shall be the noon-day expense, not to exceed \$6.00.
- c. Midnight shall be recorded as 12:00 a.m. Noon shall be recorded as 12:00 p.m. for expense claim purposes.
- d. Noon meal will not be reimbursed by Valley County if an employee is attending a meeting in Glasgow.

Standard Rate	All Year	\$83.00
Big Sky/West Yellowstone	October thru May	\$83.00
	June thru September	\$117.00
Butte	All Year	\$88.00
Glendive / Sidney	All Year	\$105.00
Helena	All Year	\$88.00
Missoula / Polson / Kalispell	October thru June & September	\$89.00
	July and August	\$114.00

Per Diem Allowed - Lodging. Receipts required.

WHEREAS, the Internal Revenue Service has changed the standard mileage rates for reimbursement.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners hereby set the following rates for all travel as of January 1, 2014:

- 1. Mileage for use of private vehicles for county business will be paid at **56¢** per mile up to 1,000 miles and **53¢** per mile after 1,000 miles.
- 2. When a state officer or employee is authorized to travel by motor vehicle and chooses to use a privately owned motor vehicle even though a government-owned or government-leased motor vehicle is available, the officer or employee may be reimbursed only at the rate of 48.15% of the mileage rate allowed by the United States Internal Revenue Service for the current year.
- 3. The reimbursement rate for private airplane usage will be \$1.33 per nautical mile (MCA-2-18-503(4)).
- 4. Per Diem Allowed - Meals. Receipts are not required.

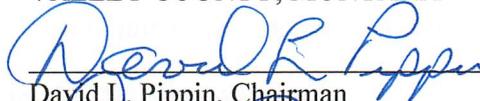
	<u>3 hrs. Travel Within</u>	<u>IN-STATE</u>	<u>OUT-OF-STATE</u>
Breakfast	12:01 AM - 10:00 AM	\$ 5.00	\$ 7.00
Lunch	10:01 AM - 3:00 PM	6.00	11.00
Dinner	3:01 PM - 12:00 PM	<u>12.00</u>	<u>23.00</u>
		\$23.00	\$41.00

The following exceptions are to be noted:

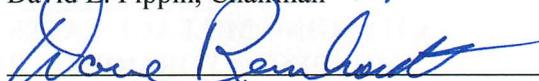
- a. No per diem for travel less than three hours.
- b. The meal allowance for a trip between the hours of 7:00 a.m. and 6:00 p.m. shall be the noon-day expense, not to exceed \$6.00.
- c. Midnight shall be recorded as 12:00 a.m. Noon shall be recorded as 12:00 p.m. for expense claim purposes.
- d. Noon meal will not be reimbursed by Valley County if an employee is attending a meeting in Glasgow.

DATED this 7th day of January, 2014

BOARD OF COUNTY COMMISSIONERS
VALLEY COUNTY, MONTANA



David L. Pippin, Chairman



Dave Reinhardt, Member

(absent)

Bruce H. Peterson, Member



ATTEST:


Lynne Nyquist, Clerk

Chairman Pippin explained some past history of Valley County's travel policy with Mrs. Davidson.

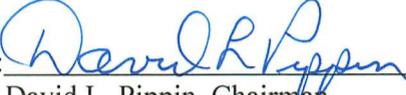
Commissioner Reinhardt and Chairman Pippin discussed some quotes for a new printer for the Commissioner's office. The current printer will go to the Department of Revenue's Office and the new one will be installed in this office. This printer is being replaced because the network program updates do not allow the old printer to be networked for the Commissioners to access it from their computers.

It was agreed by the Commissioners to purchase a printer at a cost of \$339.99 from Newegg.com, to be paid out of the PILT computer fund. There were bids submitted from two local businesses who were almost \$200 dollars higher.

Chairman Pippin attended the Valley County Airport Commission Board meeting this evening.

The meeting was adjourned at 3:30 p.m.

ATTEST: 
Lynne Nyquist, Clerk

ATTEST: 
David L. Pippin, Chairman

JANUARY 8, 2014

Commissioner Reinhardt attended the Department Heads meeting this morning from 9:00 a.m. to 9:45 a.m.

Lori Brengle and Jenny Chalmers, Action for Eastern Montana, and Vicky Wetz, Council on Aging (COA) Supervisor, joined the meeting.

Mrs. Brengle said she had hoped all three Commissioners would be present for this meeting today to review the budget and where the expenses are at this time of the year. She said there are some changes she would like to make with the program.

She said the cost of the congregate meals for the Glasgow site are quite high and she would like to make some changes to improve that. The financial reports indicate there has been virtually nothing spent on the homemaker and personal care program. Valley County contracts with Valley View to provide some of these services but they are not being used. She said they are considering having the Cook's Assistant, Sandy Boese, work in the homemaker program and cut her work at the Senior Center by half. Ms. Boese would be in the kitchen three hours a day for three days a week helping the Cook. They have discussed this option with Ms. Boese and the COA Cook, and all are agreeable to make that change and that will help reduce the cost of Glasgow's congregate meal program.

Mrs. Brengle reviewed the financial reports with Commissioner Reinhardt.

Mrs. Brengle discussed the Health Promotion budget and the income carryover when last year's budget was closed out. She said a lot of the carryover is project income and donations that are not being spent. These funds have been building up over the years and needs to be spent. She said she discussed this issue with the Commissioners last year and she thought the carry over funds were going to be budgeted this year and it did not seem like it had been done. She said they are going to charge 10% of the cost for salaries and benefits to the Health Promotion program so they can start spending those funds that are continuing to increase. Even though the County only budgeted \$1,667.00 in salaries, there will be more spent out of that budget.

Mrs. Brengle said the congregate meals are currently a bit over spent for the year to date and Mrs. Wetz will need to work on reducing those costs for the rest of the year. Discussion followed.

The Home Delivery Meals budget is doing well. She said that Glasgow has delivered meals to a variety of sixteen people throughout the year.

Mrs. Brengle pointed out that the transportation budget was overspent and Mrs. Wetz said that they have a contract with the Valley County Transit to spend \$3,000, once they meet that expense, then the services are stopped.

The legal services budget has only spent 20% of their funds so they are in good shape there.

The Personal Care budget has \$5,000 and there has not been anything spent out of that budget. She said she can't imagine that there are not some seniors here that could use these services. Discussion followed.

It was agreed that Mrs. Wetz will promote these services and inform the senior citizens that these services are available.

Mrs. Brengle said that Valley County Council on Aging Board is short members and Mrs. Wetz is having a hard time getting a quorum for the meetings. She said she would suggest getting the board members more involved in the budgeting and keeping the members more active in decision making. She said the bylaws require that there be nine board members and maybe the Advisory Board would like to reduce that number to five. She suggested maybe picking up some members who are employed at the rest homes or someone who lives at Nemont.

Mrs. Wetz said that she can't get anyone in the outlying areas to be board members because they don't want to make the long drive each month to attend the meetings.

Commissioner Reinhardt said that the County is having a hard time filling vacancies on all of our County Boards any more. Discussion followed.

Commissioner Reinhardt said that he wanted to commend Jenny Chalmers who has done a very good job in her position and helping Mrs. Wetz.

The group left the office.

JANUARY 9, 2014

Chairman Pippin was in the office in the morning and left to attend the Great Northern Development Corporation meeting in Wolf Point at noon.

JANUARY 10, 2014

Chairman Pippin was in the office in the morning.

Dora Jean Beil, Refuse District/Airport Commission Secretary, visited with Chairman Pippin about some issues at the Airport and said that things are running fairly smoothly.

John Mattfeldt, Mattfeldt Electric, visited with Chairman Pippin about some options to get all the Airport power on a generator so there is back up if the power goes down. Rick Seiler, Valley County DES Coordinator, is working on a grant that would replace the generator for the Valley County Courthouse and take the generator that is currently at the Courthouse up to the Airport for their use.

Chairman Pippin said he wanted to contact Lance D. Bowser, P.E., Project Manager, Robert Peccia & Associates Inc., to see if there is some emergency funding available to assist with the generator installation. Once he gets that information, he will contact Mr. Mattfeldt and let him know what the plan will be.

JANUARY 13, 2014

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, members Bruce H. Peterson and David Reinhardt and Recording Secretary Joanne Strommen present.

Lynne Nyquist, Valley County Clerk and Recorder, visited with the Commissioners about the funding for the salary of Dora Jean Beil, Airport Commission Secretary/Health Dept., now that she is no longer working for the Refuse District.

After some discussion it was agreed that any hours over thirty that Mrs. Beil works will be paid by the Refuse District because Mrs. Beil is still working with Kari Knierim, who is taking over the Refuse Secretary position.

Wayne Waarvik, Jr., Valley County Road Supervisor, visited with the Commissioners about some road issues.

Commissioner Peterson left the office to participate in the quarterly jail inspection with Glen Meier, Valley County Sheriff, and Nancy Hamilton, Safety Coordinator.

Jenny Reinhardt, Valley County Treasurer, visited with Chairman Pippin about the history of some tax deed property that belongs to the County which is located along the railroad tracks.

Shelli Isle, Brownfields Coalition for the Great Northern Development Corporation, joined the meeting to discuss some options to clean up the warehouse property located next to the railroad tracks that is owned by Valley County.

Chairman Pippin said that he is currently researching further into the ownership of the warehouse. He said the Commissioners will discuss it further and make a decision and let Mrs. Isle know.

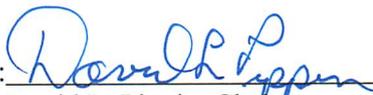
Mrs. Isle said that her Brownfields funds are getting low, but there is still some money available for the testing of the property and evaluating what needs to be addressed. She said she would stop back tomorrow and visit with the Commissioners about this property after they make a decision on their plans.

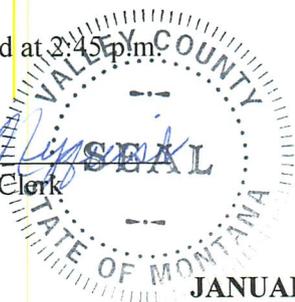
The meeting was adjourned at 2:45 p.m.

ATTEST:


Lynne Nyquist, Clerk

ATTEST:


David L. Pippin, Chairman



The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, members Bruce H. Peterson and David Reinhardt and Recording Secretary Joanne Strommen present.

Robert Kompell, Glasgow Public Water Works Director, Shelli Isle, Brownfields Coalition for the Great Northern Development Corporation and Dan Carney joined the meeting.

Chairman Pippin began Discussion and Decision at 10:30 a.m.

Chairman Pippin asked for any additions and/or deletions to the agenda and Commissioner Reinhardt asked that the Courthouse maintenance item be removed for now.

A motion was made by Commissioner Reinhardt to remove courthouse maintenance from the agenda and the motion was seconded by Commissioner Peterson and the motion passed unanimously.

Chairman Pippin asked for public comment and Mrs. Isle said she was here to discuss the Magruder property when that agenda item comes up and no other comments were given.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Sandy Boese, changing her position to part-time Homemaker and Personal Care, in addition to part-time Kitchen Aide for the Council on Aging, effective February 1, 2014, at \$9.99 per hour. The motion was seconded by Commissioner Reinhardt and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Charles Romo and Norm Girard as temporary, part-time maintenance workers for the Museum, beginning January 6, 2014, at \$10.00 per hour. The motion was seconded by Commissioner Reinhardt and passed unanimously.

The next item on the agenda was airport business.

Chairman Pippin said that he attended the Airport Commission meeting last night and they interviewed two individuals for the Airport Manager position, and tomorrow they will interview a third person who will be here. They expect to have one hired within the next three days.

The operation seems to be running very well at the Airport and once the manager is hired there will be someone there to deal with the companies that have been in contact with the Airport to lease some hangar space.

The next item on the agenda was courthouse maintenance which was deleted from the agenda earlier.

The next item on the agenda was the Treasure's Report for December 31, 2013.

A motion was made by Commissioner Peterson, seconded by Commissioner Reinhardt and passed unanimously to sign the Valley County Treasurer's Report for the month ending December 31, 2013.

The Clerk & Recorder's Cancelled Warrants was the next item up for consideration.

A motion was made by Commissioner Reinhardt to approve the cancellation of the following Valley County warrants that have remained uncalled for one year or more in the County Clerk's Office. The motion was seconded by Commissioner Peterson and it carried unanimously.

Warrant #	Amount	Name Issued	Date Issued
Claims Fund - 7930			
(Warrant out of Fund 1000-General) Claim #57363			
#58186	\$95.00	Jeanette Risa	June, 2012
(Warrant out of Fund 2160-Fair) Claim #56593			
#57426	\$687.96	The Print Shop	February, 2012
TOTAL CLAIMS FUND -7930: \$782.96			
Payroll Fund - 7910			
#22317	\$6.16	Gregg Connor	September, 2011
#22372	\$60.45	Joshua Plummer	September, 2011
#22561	\$17.74	Gregory Ripley	January, 2012
TOTAL PAYROLL FUND - 7910: \$84.35			

The 2014 Grazing Leases was the next item on the agenda.

Chairman Pippin said that the Commissioners have been considering this issue and the possibility of a 10% increase came up.

Commissioner Peterson said a 10% increase would raise the fee from \$8.50 per animal unit (AUM), to \$9.35 for 2014. The State rate is \$11.41 (AUM).

Commissioner Peterson made a motion to increase the 2014 grazing lease rate by 10% to \$9.35 per AUM. The motion was seconded by Commissioner Reinhardt and it carried unanimously.

The grazing leases for 2014 are as follows:

**VALLEY COUNTY GRAZING LEASES
2014**

Leesee Name	AUMs	Grazing Rate	Total Fee
Badland Co-op State Grazing District	656	\$9.35	\$6,133.60
Boucher Ranch	80	\$9.35	\$748.00
Buggy Creek Co-op State Grazing District	279	\$9.35	\$2,608.65
Ellsworth, Ralph	49	\$9.35	\$458.15
Hentges, Kelly	16	\$9.35	\$149.60
North Valley Co-op State Grazing District	1,046	\$9.35	\$9,780.10
Orahood, James & Kelly	120	\$9.35	\$1,122.00
Robertson, Larry	32	\$9.35	\$299.20
Shipp, Cameron	12	9.35	\$112.20
Robert Westland Estate c/o Julie Sibley	31.5	\$9.35	\$294.53
Willow Creek Co-op State Grazing District	160	\$9.35	\$1,496.00
TOTAL			\$23,202.03

The Right of Way Application from NorVal was the next item on the agenda.

Chairman Pippin said this application request for a utility line along Box Car Road, on the proposed Kirkland Subdivision.

A motion was made by Commissioner Reinhardt authorizing the Chairman to execute an Application and Permit to Use Right-of-Way No. 611, between Valley County and NorVal Electric Cooperative Inc., for the construction of a three phase underground utility line that follows on the West side of Box Car Road, located 3715 feet inside Section 33 Township 27 North, Range 41 East. The motion was seconded by Commissioner Peterson and it unanimously passed.

There is an additional charge to construct an easement that runs parallel to the road instead of just crossing through the road.

The next item on the agenda was the Magruder property.

Chairman Pippin said that the City of Glasgow has asked that Valley County take the Magruder property through the tax deed process and then it be maintained as a Farmer's Market. He said he believed this Board has agreed to move forward with taking this property through the tax deed process and develop an Interlocal Agreement between the City of Glasgow and the County. This Agreement would stipulate that the City of Glasgow maintain the property, insure the property, what the name of the property would be and the length of the agreement. He said he would like to stipulate that this property stay a Farmer's Market and not be changed to any commercial use.

Chairman Pippin said there has been Brownfields funds used to clean up this property.

Mrs. Isle said the Brownfields funds require that the funds be used to clean up property that will then be used for economic development or green space. The Magruder property was designated as green space which allows it to be a Farmer's Market.

Chairman Pippin asked for discussion.

Commissioner Peterson asked if the property was designated green space, does that have to stay that way forever.

Mrs. Isle said no, it just had to be designated that for the project to be considered. The EPA agreed to get involved because it was designated a green space, which the public is actively involved with. The Department of Natural Resource and Conservation (DNRC) came in, which rarely happens, and they will complete more work because they believe in the green space concept. She said the DNRC believed it would benefit the public. She said that the property belongs to whoever owns it and they can do with it what they want as owners, or as the County designates.

Commissioner Reinhardt asked what was done with the Brownfields funds.

Mrs. Isle said that the funds have already paid to take the two tanks out and they did not find any leaks. One of the two tanks have been removed, but one had fuel left in it and has not been removed yet, but will. This eliminates the question whether there was contamination from those two tanks, even though there was contamination found there, it is contained.

Now, the grant money will assess whether the ground water was impacted with any contamination and designate it as a clean site. There was also some testing done across the street and there was no contamination found there either. The DNRC is funding this groundwater testing.

Mrs. Isle said that if there is contamination clean up required, she has funds to do that which requires a 20% match, which can be done with in-kind services. She said that the contamination they found indicated that it is very contained and probably won't be that costly to fix. Discussion followed.

Commissioner Peterson said that he would like to get some costs before they make a decision on this property.

Mr. Kompell said that the preliminary monitoring that has been done indicates that the contamination is pretty much isolated to that one spot. Discussion followed.

Mrs. Isle said she could send the reports to the Commissioners which show what was found from the testing that was already done.

Commissioner Reinhardt said that if the DNRC is going to do some testing there is no need to get in a big hurry to make a decision. He would like to wait until they see what the test results are and what the cleanup project will require and the costs before we make any decisions.

Commissioner Peterson asked Mr. Carney if he had any comments.

Mr. Carney said he agreed with the discussion and they were all surprised at the findings and that the contamination was fairly localized.

Commissioner Peterson said that he wanted to verify that the things they want to be considered for the Interlocal Agreement are who will be responsible for the insurance, the name of the property, and if there are any costs involved for maintenance who will be responsible.

Chairman Pippin said if the County takes this then he wants to be ensured that it will be, and stay, a Farmer's Market for Valley County.

After some discussion the Commissioners agreed no decision will be made at this time on the Magruder property until the testing is all completed.

The next time up for discussion is the Warehouse located along the BN railroad tracks.

Chairman Pippin said that he wants to speak with Craig Gilchrist who contacted the Commissioners some time ago about cleaning up this property. Chairman Pippin said that they have found an individual out of Havre that will come over and do an evaluation of the cost to remove the asbestos and any other hazardous material.

Chairman Pippin said that they are having a problem verifying the true ownership of the property, whether the County owns all of the warehouse building or just one half. He said the tax statement says that Valley County owns property that is 210 feet long which he believes is all of it. Discussion followed.

Commissioner Reinhardt said that he would rather just board up both sides of the warehouse, making sure it is inaccessible to the public and leave it at that.

Discussion followed.

Mrs. Isle said that she has Brownfields funds that could be used for assessing the contamination here. However, they are about out of funds for this year and have applied for more funds for the next year and she was fairly confident they would get more funds. She asked what the County's intentions were for the building and if it was just to remove blight and make it safer for the community. She said she thinks they could make this project an extension of the Farmer's Market project and get more funds.

Commissioner Reinhardt asked if it makes any difference that the Railroad owns the property and Mrs. Isle said she would need to verify it but she did not believe that ownership would make any difference. She said she is currently working on a project with Miles City to clean up their old depot.

Mrs. Isle said she would like the Commissioners to give her a letter requesting that the property be accessed through the Brownfields grant project. She said they have gone through \$750,000 for petroleum projects, and it was a very successful year.

Mrs. Isle said she would send a sample letter to request funds to clean up the warehouse. She would like the Commissioners to submit a letter as soon as possible because her office is currently in the process of applying for next year's funds.

Mrs. Isle, Mr. Kompell and Mr. Carney left the office.

Chairman Pippin left the office.

Commissioner Peterson left the office.

Chairman Pippin returned to the office and informed the Board that Vicky Wetz, Council on Aging (COA) Supervisor, had reported to him that a senior citizen had fallen on the ice during the noon hour at the Senior Center. Chairman Pippin asked her to get a detailed report of what happened documenting the iced over area.

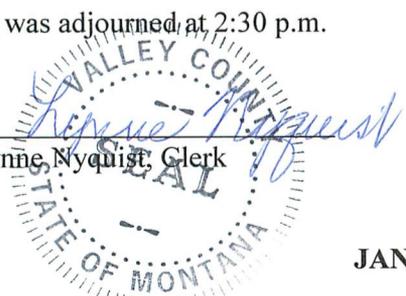
Mrs. Wetz dropped off the accident report and pictures of the area where the fall had happened.

Chairman Pippin attended the Airport Commission meeting this evening.

The meeting was adjourned at 2:30 p.m.

ATTEST:

Lynne Nyquist, Clerk



ATTEST:

David L. Pippin, Chairman

Signature of David L. Pippin

JANUARY 15, 2014

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, members Bruce H. Peterson and David Reinhardt and Recording Secretary Joanne Strommen present.

Ella Tweten and Karla Thompson from the Health Department visited with the Commissioners about the possibility that they will be partnering with Dawson County with their family planning program instead of Custer County. Discussion followed.

The group discussed some issues with the Health Department and the upcoming meeting with the State Department of Health that is scheduled with the Commissioners at the end of the month.

Mrs. Tweten and Mrs. Thompson left the office.

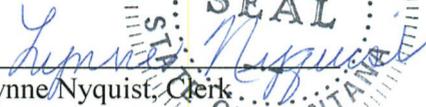
Commissioner Reinhardt joined the meeting.

Chairman Pippin left the office.

Commissioner Peterson left the office.

The meeting was adjourned at 12:30 p.m.

ATTEST:


Lynne Nyquist, Clerk

ATTEST:


David L. Pippin, Chairman

JANUARY 16, 2014

Chairman Pippin was in the office in the morning.

Glen Meier, Valley County Sheriff, stopped in to inform the Commissioners of an attempted suicide in the jail this afternoon by a female inmate who has now been transported to the hospital.

JANUARY 17, 2014

Commissioner Peterson was in the office for a while in the morning.

JANUARY 21, 2014

The Board of County Commissioners met in regular session in the office of the Commissioners with members Bruce H. Peterson and David Reinhardt and Recording Secretary Joanne Strommen present.

Commissioner Peterson will be Acting Chairman today.

The Auditors were in the building performing the FY 2012-13 audit exam.

Roubie Younkin, Extension Agent, visited with the Commissioners about a community chicken 4-H project she was considering.

Glen Meier, Valley County Sheriff, visited with the Commissioners about the development of a drug task force group for Northeastern Montana to replace the Big Muddy River Drug Task Force. He said he would keep the Commissioners apprised of the developments as they come along.

Darrell Morehouse, Airport Commission informed the Board that the Commission had hired Lucas Locke to take the position of Airport Manager and is expected to begin working February 10, 2014.

Commissioner Reinhardt attended the Revise District #1 Board meeting at 5:00 p.m.

The meeting was adjourned at 4:30 p.m.

ATTEST:


Lynne Nyquist, Clerk

ATTEST:


Bruce H. Peterson, Acting Chairman

JANUARY 22, 2014

The Board of County Commissioners met in regular session in the office of the Commissioners with members Bruce H. Peterson and David Reinhardt and Recording Secretary Joanne Strommen present.

Commissioner Peterson was Acting Chairman for the day.

Larry Brence, Eastern Regional Department Head from Miles City joined the meeting.

Mr. Brence asked the Commissioners how they felt the Valley County Extension Service was doing.

Commissioner Peterson said that Mrs. Younkin and Ms. Mills are very good to work with and they have no complaints.

Commissioner Reinhardt said that the Extension group is a very energetic crew and provide a lot of services for the County.

Commissioner Peterson said that he thinks the Extension group is working better with the Fair Board.

Mr. Brence said that the Extension is still having some struggles with the Fair Board but they seem to be working them out. Discussion followed.

Mr. Brence said the Extension Service has suffered from some budget cuts in the past but the budgets seem to be leveling off. The federal money was cut 6% in 2011 and 8% in 2012. That cut takes away a full time salaried position and they are compensating for that by cutting some of the specialist positions, and the sheep specialist being one of those positions being cut. He said the Local Government Center at MSU is another program that is always under a threat to be pulled.

Commissioner Reinhardt said that the sheep numbers have gone down substantially in Montana so maybe the Extension Service will need to figure out what is needed the most for their funding. A variety of funding issues were discussed.

Commissioner Peterson said that maybe some of these services should be funded by those who are making the money off the services.

Mr. Brence said that they struggle with budget cuts every year and it makes it difficult to continue a program once it is developed. Discussion followed.

Mr. Brence left the office.

Acting Chairman Peterson began Discussion and Decision at 10:35 a.m.

The first item on the agenda was additions or deletions from the agenda.

Commissioner Peterson said that agenda items listed as airport business and courthouse maintenance will both be deleted from the agenda.

There was public comment submitted.

There were no Notices of Employment/Termination submitted for action.

The next two items on the agenda were deleted as stated.

A motion was made by Commissioner Reinhardt to sign the Request for Records Disposal or Transfer Authorization as requested by the Valley County Treasurer. The motion was seconded by Acting Chairman Peterson and it passed.

The next item on the agenda was the Application for Cancellation of Taxes.

A motion was made by Commissioner Reinhardt, seconded by Chairman Pippin and passed authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0232 for a total of (\$150.00) for Keith Wynegar removing the Refuse Assessment and T.V. Tax because this mobile home is used for storage only.

Resolution No. 6-2014 - Resolution Calling for an Election on the Question of Conducting a Local Government Review and Establishing a Study Commission to do so was the next item on the agenda.

Commissioner Peterson said that the Montana Constitution says that every ten years Counties have to conduct an election to allow the voters to decide if they want the County to conduct a local government review. If the review is voted than a study commission group of three members are elected in the general election in November.

Commissioner Peterson said that ten years ago this study was voted in and the study commission recommended to change the County Elected Officials positions to be a nonpartisan position.

A motion was made by Commissioner Reinhardt to execute the following Resolution, seconded by Acting Chairman Peterson and it passed:

RESOLUTION NUMBER 6-2014

**A RESOLUTION OF THE COUNTY COMMISSION OF VALLEY COUNTY MONTANA,
CALLING FOR AN ELECTION ON THE QUESTION OF CONDUCTING A LOCAL
GOVERNMENT REVIEW AND ESTABLISHING A STUDY COMMISSION TO DO SO.**

WHEREAS, Article XI, Section 9, of the Constitution of the State of Montana requires that each unit of local government shall conduct an election once every ten years to determine whether the local government will undertake a local government review procedure; and

WHEREAS, 7-3-173(2) M.C.A. requires that the governing body shall call for an election, to be held on the primary election date, on the question of conducting a local government review and establishing a study commission; and

WHEREAS, the Valley County Commission is the governing body of the County of Valley.

NOW THEREFORE BE IT RESOLVED THAT:

1. The County of Valley hereby calls for an election on the question of conducting a local government review and electing a study commission to be held at the primary election on June 3, 2014.
2. If the voters decide in favor of conducting a local government review, a study commission comprised of three members shall be elected at the general election of November 4, 2014.
3. Pursuant to 7-3-175, M.C.A. the question of conducting a local government review shall be submitted to the electors in substantially the following form:

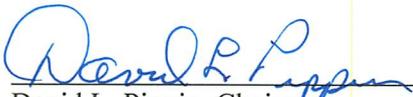
Vote for one:

[] FOR the review of the government of Valley County and the establishment and funding, not to exceed ten thousand dollars (\$10, 000), of a local government study commission consisting of three (3) members to examine the government of Valley County and submit recommendations on the government.

[] AGAINST the review of the government of Valley County and the establishment and funding, not to exceed ten thousand dollars (\$10,000), of a local government study commission consisting of three (3) members to examine the government of Valley County and submit recommendations on the government.

Passed and adopted by the County Commissioners of the County of Valley, Montana meeting at regular session held on the 21st day of January, 2014.

BOARD OF COUNTY COMMISSIONERS
VALLEY COUNTY, MONTANA


David L. Pippin, Chairman


Bruce H. Peterson, Commissioner


Dave Reinhardt, Commissioner

ATTEST:


Lynne Nyquist, Clerk and Recorder

APPROVED AS TO FORM:


Nick Murnion, County Attorney



The next item on the agenda was Council on Aging (COA) Board member.

A motion was made by Commissioner Reinhardt to appoint Jo Dorsey to the Council on Aging Board for a term ending in June 30, 2016. The motion was seconded by Acting Chairman Peterson and it carried.

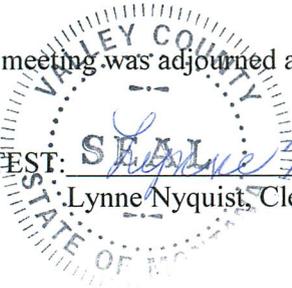
Commissioner Peterson informed Commissioner Reinhardt that the Valley County Refuse District needs to set up their financing so he will look into the past funding and see what he can set up for the funding of their new loader/dozer.

Commissioner Reinhardt said that at their Refuse District meeting last night they had a visitor, Mary Armstrong Lamb, who is interested in being on the Refuse District Board and she also wants to get a recycling program going in Valley County. She is trying to work with Boeing to see if they would donate some funds to this project.

Commissioner Peterson left the office for the day.

Jenny Reinhardt, Valley County Treasurer, submitted a memo informing the Commissioners that she will be out of the State of Montana effective January 24 through January 27, 2014.

The meeting was adjourned at 11:45 a.m.

ATTEST:  Lynne Nyquist, Clerk

ATTEST:  Bruce H. Peterson, Acting Chairman

JANUARY 23, 2014

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, members Bruce H. Peterson and David Reinhardt present.

Brent Olness and Ernie Olness joined the meeting and asked what the situation was, with the airport.

Chairman Pippin gave background and status of what is going on at present, to include organization with Stat Air, Cape Air, Silver and Choice.

Chairman Pippin said he had visited with the Airport Authority in Cut Bank on his way back yesterday and got some good information concerning making the airport an Authority. The advantage, and Brent Olness agreed, that this would remove headaches from the County and an Authority has same status as a school district and therefore independent of the county. Brent Olness, Valley County Auditor, agreed that there are advantages and feels that the Authority is the way to go for the airport.

Chairman Pippin also gave a brief report on what was done in Helena at the meeting he attended, and he felt it was a very worthwhile trip, not only for the presentation to the Montana Aeronautics Board, but also the general knowledge he got from visiting airport interested people.

Brent Olness said he would be making recommendations that the Commissioner give high priority to getting the records for airport and landfill and to get their books up to date.

Going to an Authority airport removes the headaches from the county, but the risk is that if the airport is not being run correctly the county commission cannot get back into the business because the right to do so has been ceded forever.

Mr. Olness left the office.

Certified Public Accountant Ernie Olness returned and gave an audit exit report on the Fiscal Year 2012/13 audit. Lynne Nyquist, Valley County Clerk and Recorder, Jenny Reinhardt, Valley County Treasurer, joined the meeting also.

Mr. Olness said that a lot of the comments they have are repeats so he will not go into great detail on those comments unless the Commissioners have questions.

**SECTION II
FINANCIAL STATEMENT FINDINGS FOR YEAR ENDED JUNE 30, 2013**

2013-1 Capital Assets

Criteria: The preparation of detailed property records aids in the accounting for property disposals, substantiates insurance claims for lost or damaged items and provides controls to safeguard the assets.

Condition: Detail capital asset subsidiary records are not available to support the general ledger control accounts.

Cause: During fiscal year 2010, the government hired a third-party to perform a physical inventory of all county-owned assets; however it was determined the inventory was not complete. Detail lists were set to department heads to reconcile the differences. As of June 30, 2013, the corrected equipment lists from the department heads were not used to update the equipment subsidiary records and the general ledger accounts. Additionally, a listing of land, buildings and improvements also was not available.

Effect: Qualified audit opinion.

Recommendation: The inventory, along with department heads input, should be used to update the equipment capital asset subsidiary records and adjust and correct the equipment capital asset control accounts. Additionally, a complete list of land, buildings and improvements should be developed. The information should include date of purchase and historical cost. If historical cost is not available, an estimate historical cost should be developed.

Mr. Olness saw the machinery and equipment updates but not the land and buildings, but they were told that those are available. Since 2008 Olness has kept current with deletes and additions but we need to gather all inventory information together.

2013-2 SUPPLY INVENTORY

Criteria: U.S. generally accepted accounting principles require materials and supply inventory be recorded in the financial statements.

Condition: The government performed year-end physical counts of materials and supplies for the road and bridge. However, a breakdown by fund was not provided. Additionally, year-end inventories for the weed and mosquito departments were not performed.

Cause: Unknown

Effect: Assets of the governmental activities, road fund and aggregate remaining fund information are understated, net assets are understated and expenses are overstated.

Recommendation: Year-end physical counts of materials and supplies for the road, bridge, weed and mosquito funds should be performed as of June 30, 2014. Once completed, the results should be forwarded to the Clerk & Recorder. For the road and bridge inventories, a breakdown by fund should be provided for June 30, 2013, and June 30, 2014. A year-end journal voucher should be posted to the general ledger to record the inventory, related expenditures and prior period adjustments for beginning balances in each of the respective funds.

Mr. Olness said there needs to be more complete breakdown of inventory between funds, and the main problem seems to be bridge and road, and what inventory items should be charged to which of those funds. He said that the Road Department inventory needs to be broken out by the 10 Mill inventory. Bridge inventory and all those inventory numbers need to be recorded into each fund at the end of June each year.

2013-3 FINANCIAL STATEMENT PREPARATION

Criteria: We were engaged to assist in the preparation of the government's financial statements and schedule of expenditures federal awards (SEFA). The government ensures the quality of its financial statements and SEFA by engaging a qualified firm with expertise in governmental audits and by reading a preliminary draft of the financial statements.

Condition: The government does not have specific controls in place to review the selection and application of accounting principles and resulting disclosures and presentations within the financial statements and SEFA.

Cause: The government is a small organization with limited resources.

Effect: It is common within the governmental sector to rely on the audit firm to prepare the financial statements and SEFA; however, an audit firm cannot be considered part of the government's internal control by professional standards currently in effect. Since some

presentations and disclosures may be material to the financial statements and SEFA, this weakness in internal control would be classified as material.

Recommendation: The government should continue to read its draft financial statements and SEFA and ensure the quality of the document and the preparer.

Mr. Olness said that comments 3, 4, and 5 are there and is no change from previous years' comments in these areas.

2013-4 OTHER POST EMPLOYMENT BENEFIT (OPEB) LIABILITY NOT RECORDED

Criteria: U.S. generally accepted accounting principles require the OPEB liability and related expense be recorded in the financial statements.

Condition: The government did not record the other post employment benefit (OPEB) liability and related expense (GASB Statement No. 45) in the financial statements.

Cause: The government did not engage an actuarial firm to assist in determining the OPEB liability and related expense as of and for the year ended June 30, 2013.

Effect: The governmental activities, business-type activities and proprietary funds' liabilities are understated, net position are overstated and expenses are understated.

Recommendation: The government should engage an actuarial firm to determine the OPEB liability and related expense.

Mr. Olness said that he has found the actuary costs as required in comment #4, for Valley County would probably cost about \$4,000 to \$4,500 to hire someone to get these costs, and then that report would be good for three years. If this was done then this comment would cease to exist. He then mentioned that accountants have many opinions as to the importance of this calculation in smaller entities such as Valley County. This rule came about because large businesses such as car manufacturers have run into problems funding their pensions because there was lack of long term planning and projected data.

2013-5 SEGRAGATION OF DUTIES

Criteria: Segregation of duties refers to assigning tasks among personnel so that no one person handles substantially all aspects of a transaction.

Condition: In Many financial areas, including federal award programs, the governmental lacks segregation of duties.

Cause: The extent to which the government can segregate duties is limited based on the number of personnel, their skill set and work load, and organizational structure.

Effect: The risk of errors or irregularities occurring and not being detected in a timely manner increases when a lack of segregation of duties exists.

Recommendation: There are inherent inefficiencies with full segregation of duties and inherent risks with the lack of segregation of duties. The cost versus benefits for both should be considered. The government should continue to evaluate its segregation of duties and when possible assign tasks to strengthen controls.

2013-6 JUSTICE OF THE PEACE TIME PAY ACCOUNTING

Criteria: The Montana Supreme Court Administrator's Office Full Court Accounting Responsibility & Compliance Guidelines that have been adopted by the Courts of Limited Jurisdiction Automation Committee outlines court personnel accounting responsibilities. The guidelines require court personnel to develop and maintain a system of internal controls to safeguard court resources, check the accuracy of clerical entries, promote operational efficiency, and encourage adherence to prescribed accounting procedures. Effective internal control over time pay accounts requires a reconciliation of the monthly time pay activity to the beginning and ending time pay reconciliation is a useful tool in evaluating and monitoring outstanding time pay balances.

Condition: The Justice of the Peace office does not perform a monthly time pay account reconciliation.

Cause: Unknown

Effect: Not reconciling the time pay accounts on a monthly basis means that errors or other problems might not be recognized and resolved on a timely basis.

Recommendation: The Justice of the Peace office should prepare a formal reconciliation of time pay activity to the beginning and ending time pay balances on a monthly basis. Once completed, the reconciliation should be reviewed and approved by the Justice of the Peace.

Mr. Olness said the Justice of the Peace office is still not in compliance so the Auditors are making the recommendation that there is a manual from the Supreme Court, called the Montana Supreme Court Administrators Office, Full Court Accounting Responsibility for Guidelines, for the Justice of Peace Office. He recommended that the Valley County Justice of Peace Office follow the same. He said the State is not going to change their software to meet the requirements, but that still doesn't mean the Justice of Peace Offices don't have to follow the requirements. Commissioner Reinhardt said he would talk to Justice of Peace Wixson about this matter.

2013-7 COUNTY FAIR

Criteria: Since cash is so readily subject to error and mishandling, effective control of checks, currency, and other cash items should begin at the time of receipt and continue through deposit.

Condition: We noted that the fair does not have formal, documented accounting policies and procedures.

Cause: Unknown.

Effect: Lack of accounting procedures for the overall fair operations exposes the government to risk of loss or theft.

Recommendation: We recommend the accounting policies and procedures and overall operation of the fair be reviewed and updated to strengthen internal control over the fair operations.

Mr. Olness said the Fair still has auditor comment, but it is getting better. There is a real need to have a written policy manual for the Fair that can be followed even though the managers change.

Mrs. Reinhardt said there was a policy book for the Fair before, but no one seems to know where it is now. She also said that the Fair reporting for this past fair was greatly improved from previous years.

2013-8 REFUSE DISTRICT ACCOUNTS RECEIVABLE

Criteria: In order to make the refuse district trial balances generated by the accounting system as meaningful as possible, the refuse district general ledger accounts receivable balance should be updated on a monthly basis.

Condition: The refuse district accounts receivable is not recorded in the general ledger.

Cause: Unknown

Effect: Errors may accumulated but cannot be identified and attributed to a particular period.

Recommendation: On a monthly basis, billing, collection and accounts receivable reports should be provided to the clerk and recorder. The reports should be used to develop a journal voucher to update the accounts receivable balances in the solid waste fund. At the end of each month, the aged accounts receivable schedule should be agreed to the accounts receivable balance in the general ledger. Differences, if any, should be investigated and resolved.

Mr. Olness said that ideally the bills should be sent to one office and payments received in another office, like how it is being done with the Weed Department.

Mrs. Reinhardt said that she did not think that was her job to do, and she felt the Refuse Board secretary should be doing this and that her office should not be receiving Refuse bill payments.

Mr. Olness said it is ok that the Refuse secretary do both, but there really needs to be monthly reporting on the bills and receipts, and those reports should be reviewed by another source verifying that the receivables are being deposited. He said that a journal entry needs to be made when a bill is sent so the receivable can be checked and verified.

Commissioner Reinhardt said that he knows the Refuse District Board has not been doing their job monitoring the funds for the Refuse, and now they are aware of it and will watch it more closely and get reports at their monthly meetings keeping them up to date on the receivables and bills sent out.

2013-9 REFUSE DISTRICT

Criteria: Written accounting policies and procedures provide guidance to board members and employees.

Condition: We noted that the refuse district does not have formal, documented accounting policies and procedures.

Effect: Lack of accounting procedures for the refuse district exposes the government to risk of loss or theft.

Recommendation: We recommend accounting policies and procedures for the refuse operation be developed and formally documented. Items should include, but not be limited to, billing, collecting, monitoring delinquent accounts and write off of accounts deemed uncollectible.

Mr. Olness said the County needs to have written policies, and not only in Refuse, but in any fund similar to the Refuse District. General discussion. Valley County needs to have more written policies on procedures for consistency so that replacement personnel knows what is in place.

Discussion followed on what should be done with the Airport records and talk of using Quicken, but it would need to get set up correctly and Olness can do that, or hire someone else to get that done. Was mentioned that Refuse and the Airport accounts are getting caught up as far as accounts receivable and bills paid go, but it may take a bit more time to be completed.

Mr. Olness said that ideally the new Airport manager should have a set of books up there and also there will be the accounting done here. This will make a way to double check the accounting.

2013-10 BID SECURITY

Criteria: Section 18-1-202, MCA, specifies the advertisement, request, or solicitation for bids must specify that all bidders shall expressly covenant in any bid that if the bidder is awarded the contract, the bidder will, within the time required as stated in the advertisement or solicitation, enter into a formal contract and give a good and sufficient bond to secure the performance of the terms and conditions of the contract. The advertisement or solicitation shall specify the amount of the bond, whether the amount is set by statute or set by the public authority (not less than 10% of bid price), and shall specify that a bid bond or other form of security specified in 18-1-203, MCA, constitutes compliance with this requirement. Per Section 18-1-203, MCA, bids for public contracts must be accompanied by bid security in the form of cash; cashier's check, certified check, bank money order, or bank draft drawn and issued by a federally or state-chartered bank insured by the federal deposit insurance corporation; or a bid bond, guaranty bond, or surety bond executed by a surety corporation authorized to do business in Montana.

Condition: Bid advertisement did not contain the required bid security language on the landfill road overlay project. Consequently, a bid bond was not received.

Cause: Unknown

Effect: Non-compliance with state law.

Recommendation: Any advertisement, request or solicitation for bids should contain the required bid security language.

2013-11 CONTRACT PERFORMANCE SECURITY

Criteria: Section 18-2-201, MCA, specifies whenever a County contracts with a person or corporation to do work, the board of commissioners shall require that the person or corporation deliver a good and sufficient bond with a surety company, licensed in the state, conditioned that the person or corporation shall (1) faithfully perform all of the provisions of the contract; (2) pay all laborers, mechanics, subcontractors, and material suppliers; and (3) pay all persons who supply the person, corporation, or subcontractors with provisions provender, material or supplies for performing the work.

Condition: Performance and payment bonds were not received on the landfill road overlay project.

Cause: Unknown

Effect: Non-compliance with state law.

Recommendation: Whenever the County contracts with a person or corporation to do work, the board of commissioners should require that the person or corporation deliver good and sufficient performance and payment bonds that will satisfy the requirements of Section 18-2-201, MCA.

2013-12 STATE PREVAILING WAGE RATES

Criteria: Per Section 18-2-422, MCA, all public works contracts and the bid specifications for those contracts must contain (1) a provision stating for each job classification the standard prevailing wage rate, including fringe benefits, that the contractors and employers shall pay during construction of the project; (2) a provision requiring each contractor and employer to maintain payroll records in a manner readily capable of being certified for submission to the Department of Labor & Industry for not less than 3 years after the contractor's or employer's completion of work on the project; and (3) a provision requiring each contractor to post a statement of all wages and fringe benefits.

Condition: The bids and contracts for the landfill road overlay project did not contain the required state prevailing wage rate language.

Cause: Unknown

Effect: Failure to include these provisions in a public works contract relieves the contractor from the obligation to pay the standard prevailing wage rate and places the obligation on the public contracting agency. (MCA §18-2-403(9); ARM 24.17.144)

Recommendation: All public works contracts and the bid specifications for those contracts should contain the provisions that will satisfy the requirements of the Montana Prevailing Wage statutes.

Mr. Olness emphasized that contracted projects over \$80,000, and projects with payrolls of greater than \$25,000, have to have a statement signed that the hired contractor will pay wages as per Montana prevailing wages. If there is no signed agreement the county would be liable for back wages, but if that statement is in place, then the contractor becomes responsible for not following wage rules. Not much was said about doing bonds on smaller jobs.

Mr. Olness suggested that the Valley County Attorney come up with a brief generic agreement, and Dawson County could be contacted because they have such a document in place, and use it for Valley County.

2013-13 DISASTER GRANTS - PUBLIC ASSISTANCE, CFDA No. 97.036, Grant No. FEMA-1996-DR-MT

Criteria: Per OMB Circular A-87, COST PRINCIPLES FOR STATE, LOCAL AND INDIAN TRIBAL GOVERNMENTS, the total cost of Federal awards is comprised of the allowable direct costs of the program. Direct costs are those that can be identified specifically with a particular final cost objective.

Condition: Program expenditures for personnel costs were not separately identified in the general ledger.

Questioned Cost: None

Cause: Unknown

Effect: Non-compliance with program terms and conditions and OMB Circular A-87

Recommendation: On future disaster programs, grant program expenditures should be separately identified in the general ledger.

Mr. Olness gave praise to Paul Tweten and Rick Seiler for their excellent project folder documentation and said it is the only county he sees where this is done so well. Ideally, payroll items should be separated and he and Mrs. Nyquist discussed that it wasn't necessary because of the payroll separation done by Mr. Seiler and Mr. Tweten.

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTSU.S. DEPARTMENT OF HOMELAND SECURITY:2013-14 DISASTER GRANTS - PUBLIC ASSISTANCE, CFDA NO. 97.036, GRANT NO. FEMA-1996-DR-MT

Finding 2013-13 applies to this federal award program.

2013-15 ALL MAJOR PROGRAMS AS DESCRIBED IN SECTION 1-SUMMARY OF AUDITOR RESULTS

Finding 2013-01 applies to these federal award programs.

2013-16 ALL MAJOR PROGRAMS AS DESCRIBED IN SECTION 1-SUMMARY OF AUDITOR RESULTS

Finding 2013-03 applies to these federal award programs.

2013-17 ALL MAJOR PROGRAMS AS DESCRIBED IN SECTION I-SUMMARY OF AUDITOR RESULTS

Finding 2013-05 applies to these federal award programs.

Mr. Olness suggested that Mrs. Reinhardt meet with the Commissioners on a monthly basis with a reconciliation report so that the Commissioners know for sure what needs to be done and Mrs. Reinhardt agreed to do that.

Discussion on money that will, or will not, be reimbursed from the Airport project. Commissioner Peterson asked how much as he thought it was over \$100,000 would be reimbursed, but come to find out that it will be about \$10,000 or less and Mr. Olness said this was due to the new way FAA was gathering the match money.

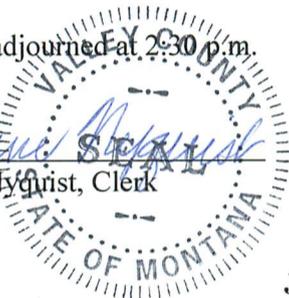
Mr. Olness, Mrs. Nyquist and Mrs. Reinhardt left the office.

Bob Steele, Maintenance Supervisor, visited with Commissioners about the house being tore down south of the Council on Aging Building. He said he has been talking to Valley County employees asking them not to park on the South side of the parking lot as the Road Department is coming Monday to tear down that building and will need access in that area.

The meeting was adjourned at 2:30 p.m.

ATTEST:

Lynne Nyquist, Clerk



ATTEST:

David L. Pippin, Chairman

JANUARY 27, 2014

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, members Bruce H. Peterson and David Reinhardt present.

Rick Stellflug, Valley County Weed/Mosquito Coordinator, visited with the Commissioners about some health issues.

René Clampitt, Planner/911/GIS Supervisor, asked the Commissioners what the agreement was with the Valley County and the City of Glasgow regarding the city water tower. She asked if the City decides what goes on at the tower site and what that agreement was. The thought is that the City probably owns the Tower site and has the authority.

Mrs. Clampitt said she and Vern Buerkle, Valley County Undersheriff have been working on getting good radio reception with Opheim and they would like to be able to use the new water tower. She heard that the City decides what goes on that water tower and we would like to see the Agreement. Commissioner Reinhardt said he would have coffee with Glasgow Mayor Erickson and see if he can get this taken care of. Mrs. Clampitt is going to ask Dan Carney for a copy of the Agreement that says the City of Glasgow is in complete charge of the tower site.

Lynne Nyquist, Valley County Clerk and Recorder, asked the Commissioner where she should take the \$93,000 to pay for the new dozer for the Refuse District. This was not put in the Refuse budget for FY14 so that budget will be short money. She suggested that the money be taken out of Local Option Tax or PILT funds. Discussion followed.

Commissioner Reinhardt moved and Commissioner Peterson seconded the motion to pay for the new CAT Dozer out of Local Option tax money and then the Refuse District No. 1 will backfill that fund. The motion passed unanimously.

Kari Knierim was in to make sure the refuse dozer loan was in good order.

Lynne Nyquist, Valley County Clerk and Recorder, returned to the office and asked if her office should send the check out right away for the Refuse's new dozer.

Commissioner Reinhardt thought that we should pay today since we have already had the bill for a month or so.

Chairman Pippin talked about his trip to the Montana Aeronautics Grant meetings he attended last week. He said he had some contact people for the Airport, to include the man who does the books for Glacier County Airport. He said the Airport seems to be off to a good start and there appears to be interest by Federal Express to be located at the County's Airport and perhaps an oil company may want to park a couple of planes, if we have the room.

Chairman Pippin said he got a couple of good letters from folks who know the new Valley County Airport Manager and they took the time to let Valley County know that their loss is Montana's gain.

Wayne Waarvik, Jr., Valley County Road Supervisor, was in to give update on the building the Road Department was tearing down next to the parking lot for Valley County.

Daryl Toews stopped in and was wondering about the Road Right-of-Ways (ROW) in his area and if the county will ever get all those in writing someday. He gave kudos for getting the ROW's done with the State. He said that was money well spent. Mr. Toews said he would like to get all the Valley County Roads' ROWs in writing so that when people come to sell land in Valley County there is no doubt as to the placement of roads, along with their ROWs.

Commissioner Reinhardt left the office to discuss this issue with Nick Murnion, Valley County Attorney.

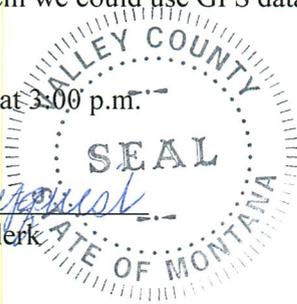
Mr. Toews left the office.

Commissioner Reinhardt returned to the office and said that Mr. Murnion is in agreement that Valley County should probably do something to get the ROW's all in order and had some suggestions as to how it could be done. Mr. Murnion would like to see contact made with all landowners abutting the roads and have them sign off as to the validity of the road being a Valley County Road and then enter that statement into the record. It would seem we could use GPS data to help describe the roads.

The meeting was adjourned at 3:00 p.m.

ATTEST:


Lynne Nyquist, Clerk



ATTEST:


David L. Pippin, Chairman

JANUARY 28, 2014

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, members Bruce H. Peterson and David Reinhardt and Recording Secretary Joanne Strommen present.

Lynne Nyquist, Valley County Clerk and Recorder, visited with Commissioner Peterson about the Sick Leave Grant Fund and an amendment she wanted. She also submitted two Direct Sick Leave Grant Forms for the Commissioners to approve.

A motion was made by Commissioner Peterson to amend the Sick Leave Grant Fund as follows: Eligibility to Receive Grants From Sick Leave Fund, found on Page 2 which reads as follows;

- E. To be eligible to receive a grant from the sick leave fund, an employee must:
 - 4. receive approval from their Department Head or designee to receive a grant or direct grant of sick leave.

Amend Eligibility to Receive Grants From Sick Leave Fund, Section E, #4, eliminating the words "or direct grant of sick leave", to read:

- 4. receive approval from their Department Head or designee to receive a grant.

The motion was seconded by Commissioner Reinhardt and the change passed unanimously.

A motion was made by Commissioner Reinhardt directing the Chairman to sign a Direct Leave Grant Form from Wayne Waarvik who is donating 32 hours of sick leave to Rick Stellflug. The motion was seconded by Commissioner Peterson and it carried unanimously.

A motion was made by Commissioner Reinhardt directing the Chairman to sign a Direct Leave Grant Form from Paul Tweten who is donating 22 hours of sick leave to Rick Stellflug. The motion was seconded by Commissioner Peterson and it carried unanimously.

Commissioner Reinhardt informed the Board that the Valley County Refuse District has procured a loan from First Community Bank for \$93,300 to pay for the new bulldozer. The documentation was completed and Commissioner Reinhardt signed the Promissory Note. Therefore, the motion made yesterday to pay for the dozer out of Local Option Tax funds will be nullified because they have the cash now to make the payment.

Because the Refuse District is an enterprise fund, the Clerk and Recorder was able to increase the budget without a budget hearing. Enterprise funds are cash managerial funds, so when the money came in from the loan, the budget was increased.

Lee Cornwell visited with the Commissioners about the Sage-grouse issue. Mr. Cornwell said he would be going to the Stock Growers' meeting next month and would attend some meetings pertaining to Sage-grouse and their protection status.

Mr. Cornwell discussed some cattleguards that he wanted to replace and he left the office.

Lynne Nyquist, Valley County Clerk and Recorder, and Dave Morton, Black Mountain Representative, visited with the Commissioners.

Chairman Pippin visited with Mr. Morton about adding a time clock to be used through the Black Mountain program and Mr. Morton said that most any time clock program could be interfaced with Black Mountain. Discussion followed regarding a variety of computer techniques and issues.

Mr. Morton left the office.

Chairman Pippin left the office for the day.

Jack Barnard, Hinsdale, visited with Commissioner Reinhardt about a road in Valley County that he may petition to close.

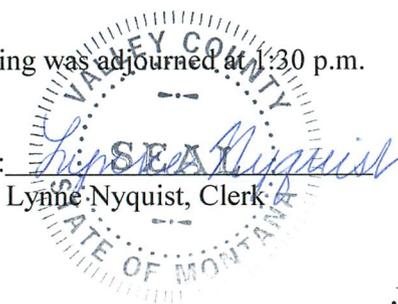
Commissioner Reinhardt explained the process to Mr. Barnard.

Mr. Barnard also said that the Hinsdale Mosquito Board, of which he is a member, may ask to lower the Hinsdale Mosquito District fees. Commissioner Reinhardt told him to get their request to Lynne Nyquist, Valley County Clerk and Recorder, by September to affect the next year's district fees and Mr. Barnard left the office.

René Clampitt, Planner/911/GIS Supervisor, visited with Commissioner Reinhardt about the proposed City of Glasgow's Growth Policy. She said that she had a Glasgow Planning Board meeting and this Growth Policy was to be adopted at tonight's meeting. She said she had found several errors in the policy.

The meeting was adjourned at 1:30 p.m.

ATTEST:

A circular seal for Valley County, State of Montana. The outer ring contains the text "VALLEY COUNTY" at the top and "STATE OF MONTANA" at the bottom. In the center, there is a smaller seal with the word "SEAL" and a signature in blue ink that reads "Lynne Nyquist". Below the signature, the text "Lynne Nyquist, Clerk" is printed.

Lynne Nyquist, Clerk

ATTEST:

A blue ink signature of David L. Pippin, written over a horizontal line. Below the signature, the text "David L. Pippin, Chairman" is printed.

David L. Pippin, Chairman

JANUARY 29, 2014

The Board of County Commissioners met in regular session in the office of the Commissioners with members Bruce H. Peterson and David Reinhardt and Recording Secretary Joanne Strommen present.

Georgia Barstad, Senior Citizen President, Norma Lynch, Senior Citizen Secretary/Treasurer, Stella Rosenwald and Council on Aging (COA) Board member Norma Lee joined the meeting.

Introductions were made and Mrs. Barstad asked what the Commissioner's long term plans, or vision, for the Senior Center was. She said that they see that Valley County tore down the old house that was South of the Senior Citizen Building and asked what the plans were for that area.

Commissioner Reinhardt said that the Commissioners have not discussed anything regarding the long term plans for the Senior Center and that is not something that they would do without getting some input from the Senior Citizens.

Ms. Rosenwald said that they have heard a rumor that the County was thinking about building a new Senior Center on that lot that is now empty.

Commissioner Reinhardt said no, that has never been discussed in this office. For now, that lot will be used for parking. He said there has been talk of possibly putting a small building there for the Valley County Health Department because the Annex is not very handicap accessible. But, for now it will just be used for parking until something else is decided.

Ms. Rosenwald said they are at a stalemate right now to do any fundraisers consequently their funds are depleting. She said if things don't change then they will not be able to meet the \$350 per month rent they pay Valley County for use of the building. The main reason fund raisers have dwindled is because they no longer have access to the kitchen. She asked what kind of activities can there be when you don't have access to the kitchen to make coffee and clean up afterwards. The doors are now locked and they can't use the kitchen facilities. This is their main concern because of the activities at the Center. Not having a utility sink really makes it difficult for their activities from filling coffee pots to cleaning up afterwards.

Mrs. Lynch said the kitchen was always open to them for many, many years. In the past they would pay so much for the kitchen and so much for the dining room. There are several activities, such as wedding or funeral receptions that need access to the kitchen, and without it they are losing that rent and funds. She said they have discussed adding a wet bar or small water center with a utility sink so they can at least fill coffee pots.

Commissioner Reinhardt said that he would discuss this with Vicky Wetz, Council on Aging (COA) Supervisor, and see why this policy has changed. He asked if this group has spoken with Mrs. Wetz about this.

Mrs. Barstad said that she feels like the interaction between the COA and the Senior Citizens have improved and some of the other group members disagreed with that statement. She said that she understood it was a State restriction that was not allowing them to use the kitchen. Discussion followed.

Mrs. Barstad said she really appreciated having the building and the Senior organization.

Mrs. Rosenwald said that she didn't see why they had to have two groups, the Senior Citizens and the Council on Aging. She felt it would run better if there was only one group running the whole thing. Discussion followed.

Mrs. Lynch said the Senior Citizens are at a junction right now to decide how they can best serve the community as a 501c3 nonprofit group. There has been a lot of changes made. The Senior Citizens provide a janitor service, even though anyone that uses the room has to clean it after their use. Their members are getting older and it is becoming harder to find people who can donate their services. The Seniors have replaced the flooring in the past, and the exterior on some of the building. They have card groups and Bingo at the Center regularly, but those activities are also dwindling. Some past history was discussed.

Commissioner Peterson joined the meeting.

Commissioner Reinhardt reviewed the previous discussions with Commissioner Peterson.

Mrs. Rosenwald said that they may have to reconsider their obligation of \$350 rent to the County if they cannot generate enough money from fund raisers to make the payments.

Mrs. Lee said that their various regular activities are not attended as much as they use to be and the memberships are down. She said they also work with the Department of Health to promote some health issues. Discussion followed.

Commissioner Peterson asked what they charge for rent and Mrs. Barstad said \$35.

Mrs. Rosenwald said that those rentals have gone down because they can't use the kitchen, people can't even fill a coffee pot because of no access to a large sink. If one has no access to a kitchen, it just won't work to hold a function there. Discussion followed.

Commissioner Peterson asked where it says that the Seniors cannot use the kitchen and Mrs. Rosenwald said that they don't know, the kitchen doors are now locked. Commissioner Peterson asked if they talked to Vicky Wetz, Council on Aging (COA).

Mrs. Lee said that they are told that the COA has to keep their doors locked. Discussion followed.

Mrs. Barstad said that the snow removal this year has been done well, except the ice accumulation has been a problem as it has everywhere else in town too.

Commissioner Peterson said that the Senior Citizen contract states that the Senior Citizens will be in charge of the repairs and maintenance of the grill in the kitchen and that seems odd that you must do the repairs and maintenance but now you have no access to it.

Mrs. Barstad said that they are supposed to be responsible for the maintenance of the outside and this past summer the water sprinkler system was repaired but it needs to be looked at again. The current individual that takes care of the outside is getting too old to handle it all and they may need some assistance from the County on this in the near future.

Mrs. Lynch said that the Senior Citizens had the sprinkler system put in originally. She said there may have been an issue with water getting into the basement if the sprinklers were used too much. Discussion followed.

Commissioner Peterson asked if the Senior Citizens had any long range requests. He said his personal long term list for all Valley County entities would need the replacement of the Senior Citizen center added if that is something the Seniors want. He said the priorities have to be established and honestly there are several issues ahead of the Senior Citizen Center. Discussion followed on some other locations and their funding.

Commissioner Peterson asked what the average number was of Senior Citizens that eat lunches and Mrs. Rosenwald said about 25 would be the average.

The question came up as to who owns the building and it was agreed to look further into that issue. Discussion followed.

Mrs. Lynch said that in her research of other Senior Citizen groups, they did not find any other groups that were paying anything to their Counties.

Commissioner Reinhardt got the telephone numbers of Mrs. Barstad and Mrs. Lynch and said he would contact them after he has spoken with Mrs. Wetz and get more information on the closing of the kitchen to the Senior Citizens.

The group left the office.

A motion was made by Commissioner Reinhardt to sign a Promissory Note with the First Community Bank loaning \$93,300.00 at an interest of 4.40%, for the purchase of a new CAT Dozer from T & E Equipment. The motion was seconded by Acting Chairman Peterson and the motion carried.

The repayment on this Promissory Note Loan #50473024 will be made in five yearly payments of \$21,165.80, with the first payment being due on January 15, 2015, and final payment being due on January 15, 2019.

Wayne Waarvik, Jr., Valley County Road Supervisor, visited with the Commissioners about the finishing of the new parking lot where they had tore down the house located to the South of the Council on Aging Building. Mr. Waarvik said he was taking about 10 of his employees to Havre tomorrow for some training on air brakes.

René Clampitt, Planner/911/GIS Supervisor, visited with the Commissioners about the City of Glasgow Planning Board meeting she attended last evening. She said she felt like she was the only one to make corrections on the City's new Growth Policy and it seemed that the other members had not even read it. She said after she pointed out various errors the group was going to go with what she had recommended.

Mrs. Clampitt said that she and Vern Buerkle, Valley County Undersheriff, were working hard at improving the radio contact for the emergency services in the Opheim area and she is optimistic that Northern Tier will get it done.

Lynn Cole with Richland Title Company dropped off their completed work of Title Searches for some Valley County property that may be taken through the tax deed process.

She said she had to put surcharge on each bill because we dropped some and they had already done the work and the travel.

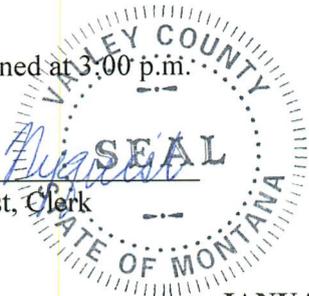
Stone Tihista, Weed/Mosquito Assistant Supervisor, stopped in and asked about saving up to buy new four wheelers for the Weed Department and Commissioner Peterson explained she did not need to set up a special fund but just make sure that next year she puts the \$10,000 in her budget to spend. She was told the Weed budgets are in good shape and that they can afford that expenditure if they put it in the budget for next year's expenses.

Acting Chairman Peterson left the office to attend the Valley County Health Board meeting.

The meeting was adjourned at 3:00 p.m.

ATTEST:

Lynne Nyquist, Clerk



ATTEST:

Bruce H. Peterson

Bruce H. Peterson, Acting Chairman

JANUARY 31, 2014

Chairman Pippin was in the office for a while in the morning.

Claims for the month of January were approved as follows;

Vendor	Claim #	Amount
184 AMERICAN WELDING & GAS INC	60939	350.01
2554 BALCO UNIFORM CO INC	60940	9.60
18 BELL MORTUARY INC	60941	250.00
1766 BEN'S RADIATOR REPAIR	60942	308.00
75 BIG VALLEY WATER	60943	66.00
504 BOB BARKER CO INC	61015	761.34
2962 BORDER PLAINS EQUIPMENT	60944	18.82
4427 BS CENTRAL INC	60945	336.00
756 CAMERON SHIPP	60947	50.00
182 CARQUEST AUTO PARTS	60946	2,235.66
1143 CASCADE CO REGIONAL YOUTH SERV CENTER	60890	20,240.00
3360 CENTURY LINK	60891	175.21
	60948	1,482.60
4403 CHOICE AVIATION LLC	60892	48,118.99
677 CITY OF GLASGOW	60893	70,819.68
	61032	2,864.51
4667 CITY SERVICE VALCON	60894	38,179.28
4674 CLINTON EUGENE HARRY	191	1,643.82
2785 CREATIVE FORECASTING	60950	60.00
1281 CREDIT BUREAU OF MILES CITY	60949	120.00
225 D & G SPORTS & WESTERN	60952	556.45
39 DALE PLUMBING & HEATING INC	60951	23.25
40 DAN OLSON DBA	60953	29.40
2740 DARLA SHIPMAN	60895	48.00
212 DATA IMAGING SYSTEMS	60954	234.24
637 DEPT OF PUBLIC HEALTH & HUMAN SERVICES	60955	69.00
260 EASTERN MONTANA MENTAL HEALTH CENTER	60896	6,968.00
	60956	250.00
4698 ESTOP BUSINESS LICENSES	61016	617.50
812 EZZIE'S WHOLESALE INC	60897	22,344.52
2757 FARM EQUIPMENT SALES	60898	582.92
	61017	92.27
130 FIRST COMMUNITY BANK	60937	21,839.45
54 FOOD SERVICES OF AMERICA	60899	4,125.41
	60957	1,995.92
2637 FORT PECK MARINA INC	60958	1,336.58
57 FOSSUM READY MIX INC	60959	224.00
4455 FREEMAN AND GAFFNEY ASSOCIATES	61018	2,142.30
311 GAFFANEYS TOTAL OFFICE SOURCE INC	60960	1,539.48
66 GLASGOW AUTO SAFETY CENTER	60961	94.00
69 GLASGOW CLINIC INC	60962	142.00
71 GLASGOW COURIER INC	60963	227.50
762 GLAXOSMITHKLINE PHARMACEUTICALS	60900	451.94
4299 GLOBALSTAR USA	60901	103.55
4264 GREAT WEST ENGINEERING	60964	784.53
4699 HELENA CHEMICAL CO	61019	1,083.53
80 HI LINE COLLISION REPAIR	60965	380.90
392 HI LINE FORD INC	60966	48.32
3830 HI LINE SAFE CRACKING & CAR KEYS	61020	343.00
703 HI LINE SECURITY INC	60902	250.00
4650 IDCSEVCO BUSINESS SERVICES	60903	1,315.60
348 INTEGRA	61021	1,160.00
3576 J & M DISTRIBUTING	60967	156.26
3213 JAMES CARNEY CONSTRUCTION	60968	10,907.60
368 KLTZ/KLAN INC	60969	45.00
3152 KRESS WELDING & FABRICATION INC	61022	280.00
628 LEE'S PRECISION PAINT	60904	695.10
1271 MACSS TREASURER	60906	125.00
3133 MAPPING & PLANNING SPECIALISTS, INC	61023	1,623.75
2975 MARJORIE JACOBSON	60970	45.00
101 MARKLE'S INC	60971	554.12
2475 MATTFELDT ELECTRIC	60972	68.46
144 MIDWEST CANCER SCREENING	60973	8.75

Vendor	Claim #	Amount
4417 MIDWEST LABORATORIES INC	60974	22.00
3557 MILLER OIL CO	60975	425.17
3042 MOGAN'S SPRINKLERS	61024	75.00
1810 MONTANA ASSOC OF AG AGENTS	60976	105.00
540 MONTANA ASSOCIATION OF COUNTIES/MACO	60907	321.95
962 MONTANA CORONERS' ASSOCIATION	61025	375.00
1069 MONTANA COUNTY TREASURER'S ASSOCIATION	60905	465.00
	60977	50.00
113 MONTANA DAKOTA UTILITIES	60978	7,010.33
697 MONTANA LAW ENFORCEMENT ACADEMY	60980	180.00
1708 MONTANA LTAP	60908	100.00
	60981	200.00
1335 MONTANA MOSQUITO & VECTOR CONTROL ASSOC	60909	80.00
1255 MONTANA TRANSIT ASSOCIATION COORDINATOR	60982	150.00
2624 MSU EXTENSION PUBLICATIONS	61026	18.00
239 MSU EXTENSION SERVICE	60979	9,025.52
3691 MTLIRA	60983	50.00
2750 NAEIR	60984	31.05
200 NANCY HAMILTON	60910	122.00
183 NEMONT TELEPHONE COOPERATIVE, INC	60911	6,832.45
4647 NETWORK CREATIVE GROUP LL	60935	558.00
706 NORTH VALLEY CO WATER & SEWER DISTRICT	60912	59.90
121 NORTHERN MONTANA TEXTILES SERVICES	60985	637.08
115 NORTHWESTERN ENERGY	60913	928.25
	60986	11,280.40
120 NORVAL ELECTRIC CO-OP INC	60987	1,821.92
4248 PARK GROVE BAR & CAFE	60914	423.00
3087 PAT NEULEIB	60915	1,215.00
129 PETTY CASH	61030	456.00
4700 PRAIRIE RIDGE VILLAGE LLP	61027	300.00
2768 PRIORITY COMMUNICATIONS	60988	334.00
135 PRO CO-OP	60916	11.09
3238 PROFORCE LAW ENFORCEMENT	61028	3,454.84
257 QBS SAFEGUARD	60989	71.24
2620 RDO EQUIPMENT TRUST #80-5800	60990	459.69
76 REYNOLDS	60991	710.30
3015 SAND ELECTRIC	61029	5,345.00
219 SANOFI PASTEUR INC	60917	390.72
326 SATELLITE ENGINEERING GROUP, INC	60992	355.88
3804 SHELLEY MILLS	60918	356.40
2661 SKYLARK TECHNOLOGY	60938	23,210.00
4404 SMITH MEDICAL PARTNERS	60919	818.51
	60993	482.01
47 ST MARIE CONDOMINIUM ASSOCIATION	60920	212.00
3423 ST MARIE VILLAGE OPERATIONS	60921	7.50
472 STATE OF MONTANA	60994	206.59
4534 STONE TIHISTA	61031	23.00
3693 STOUGHIE'S BAR AND GRILL	60922	560.00
162 SYSCO MONTANA INC	60923	400.05
163 T & R TRUCKING INC	60924	10,102.47
	60995	240.00
575 TAYLOR STORAGE	60996	195.00
788 TERRY LIGHTHIZER	60936	217.95
291 THE CHEMNET CONSORTIUM	60997	528.61
3902 THE OUTPOST	60925	1,056.00
41 TIRE-RAMA SERVICE CENTER	60998	147.40
4668 TITAN ACCESS ACCOUNT	60926	612.91
1074 TOWER DISTRIBUTION COMPANY	60927	359.66
680 TOWN OF OPHEIM	60928	50.00
171 TRACTOR & EQUIPMENT CO	60999	227.24
	61033	93,247.00
1285 TREECYCLE PAPER	61000	221.69
4373 TWENTERPRISES INC	61001	1,178.81
1296 U.S. BANK TRUST-SPA LOCKBOX CM9695	61002	8,942.47
787 U.S. POSTAL SERVICE/PITNEY BOWES	61004	882.98
627 UNCLE MILT'S BODY SHOP	60929	5,305.47
	61003	975.66
77 VALLEY BUILDERS SUPPLY	61005	177.28
1452 VALLEY CO COUNCIL ON AGING	61006	36.59
614 VALLEY CO TRANSIT	61007	587.50
4245 VERIZON WIRELESS	60930	334.31
1087 VISA	61008	46.78
3559 VISA	60931	2,738.61
4061 VISA	60932	237.63
4652 VISA	60934	101.21
4050 VISA 7495	60933	1,006.69
187 WEST PAYMENT CENTER	61009	272.50
188 WESTERN DRUG INC	61010	17.58
190 WILLS OFFICE WORLD/RADIO SHACK	61011	118.83
2931 YELLOWSTONE CO FINANCE DEPT	61012	98.43
193 ZERBE BROS INC	61013	211.54
4697 ZUERCHER TECHNOLOGIES, LLC	61014	1,950.00

Total: 487,155.76

Payroll for the month of January was approved in the amount of \$528,063.61.