



# Valley County Montana

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## COMMISSIONER'S MINUTES FOR THE MONTH OF APRIL 2013

**APRIL 1, 2013**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, member David Reinhardt and Recording Secretary Joanne Strommen present.

Chairman Pippin began Discussion and Decision at 10:30 a.m.

There was no public comment submitted.

A motion was made by Commissioner Reinhardt authorizing the Chairman to execute a Notice of Employment for Hanan Odell McClure as a permanent, full-time Detention Officer for the Sheriff's Office beginning March 27, 2013, at \$13.29 per hour. The motion was seconded by Chairman Pippin and passed.

A motion was made by Commissioner Reinhardt authorizing the Chairman to execute a Notice of Employment for Brian Roness as a permanent, part-time Driver for the Transit beginning March 25, 2013, at \$11.08 per hour. The motion was seconded by Chairman Pippin and passed.

The next item on the agenda was Tax Deed Resolution No. 9-2013.

Chairman Pippin said this Resolution has eight condominium units on it from St. Marie.

A motion was made by Commissioner Reinhardt to execute the following Resolution, seconded by Chairman Pippin and the motion passed:

**RESOLUTION NO. 9-2013  
RESOLUTION DIRECTING THE COUNTY TREASURER  
TO ISSUE TAX DEEDS AND DIRECTING COUNTY  
CLERK TO PROVIDE NOTIFICATION**

**WHEREAS**, pursuant to § 15-18-211, MCA, the County Treasurer may not issue tax deeds to the county (if the purchaser is the county and no assignment has been made) unless the Board of County Commissioners, by resolution, directs her to issue a tax deed; and

**WHEREAS**, the County Commissioners direct the County Treasurer to issue a tax deed on property, where the county is the purchaser and no assignment has been made, and on which the taxes have not been paid prior to issuance of the tax deed;

**NOW, THEREFORE, BE IT RESOLVED:**

1. That the County Treasurer shall issue tax deeds to the county for that property where the county is the purchaser and no assignment has been made, as specifically described in attached Exhibit A, and on which property the taxes are not paid before issuance of tax deed.

2. Prior to the issuance of tax deeds, the County Clerk shall comply with the notice requirements of § 15-18-212, MCA.

**DATED** this 1st day of April, 2013.

BOARD OF COUNTY COMMISSIONERS  
VALLEY COUNTY, MONTANA

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David L. Pippin, Chairman

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 Bruce H. Peterson, Member

\_\_\_\_\_  
 David Reinhardt, Member

ATTEST:

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 Lynne Nyquist, Clerk  
 EXHIBIT A  
 Legal Description for Resolution No. 9-2013

1. Unit #12-A, MCP Housing, of the St. Marie Condominium located in Section 33, Township 31 North, Range 40 East, MPM, together with the appurtenant common elements as said common elements are defined and established by the Declaration of St. Marie Condominium recorded September 20, 1988 at 3:30 p.m., recorded in Book 69 of MRE on pages 551-623 and any and all amendments filed thereto.
  2. Unit #12-B, MCP Housing, of the St. Marie Condominium located in Section 33, Township 31 North, Range 40 East, MPM, together with the appurtenant common elements as said common elements are defined and established by the Declaration of St. Marie Condominium recorded September 20, 1988 at 3:30 p.m., recorded in Book 69 of MRE on pages 551-623 and any and all amendments filed thereto.
  3. Unit #220-B, Capehart Housing, of the St. Marie Condominium located in Section 32, Township 31 North, Range 40 East, MPM, together with the appurtenant common elements as said common elements are defined and established by the Declaration of St. Marie Condominium recorded September 20, 1988 at 3:30 p.m., recorded in Book 69 of MRE on pages 551-623 and any and all amendments filed thereto.
  4. Unit #245-A, Capehart Housing, of the St. Marie Subdivision located in Section 32, Township 31 North, Range 40 East, MPM, together with the appurtenant common elements as said common elements are defined and established by the Declaration of St. Marie Condominium recorded September 20, 1988 at 3:30 p.m., recorded in Book 69 of MRE on pages 551-623 and any and all amendments filed thereto.
  5. Unit #245-B, Capehart Housing, of the St. Marie Subdivision located in Section 32, Township 31 North, Range 40 East, MPM, together with the appurtenant common elements as said common elements are defined and established by the Declaration of St. Marie Condominium recorded September 20, 1988 at 3:30 p.m., recorded in Book 69 of MRE on pages 551-623 and any and all amendments filed thereto.
  6. Unit #245-D, Capehart Housing, of the St. Marie Subdivision located in Section 32, Township 31 North, Range 40 East, MPM, together with the appurtenant common elements as said common elements are defined and established by the Declaration of St. Marie Condominium recorded September 20, 1988 at 3:30 p.m., recorded in Book 69 of MRE on pages 551-623 and any and all amendments filed thereto.
  7. Unit #399-C, Capehart Housing, of the St. Marie Subdivision, located in Section 32, Township 31 North, Range 40 East, MPM, together with the appurtenant common elements as said common elements are defined and established by the Declaration of St. Marie Condominium recorded September 20, 1988 at 3:30 p.m., recorded in Book 69 of MRE on pages 551-623 and any and all amendments filed thereto.
  8. Unit #401-C, Capehart Housing, of the St. Marie Subdivision located in Section 32, Township 31 North, Range 40 East, MPM, together with the appurtenant common elements as said common elements are defined and established by the Declaration of St. Marie Condominium recorded September 20, 1988 at 3:30 p.m., recorded in Book 69 of MRE on pages 551-623 and any and all amendments filed thereto.
- The Valley County Clerk and Recorder posted the following Notice in the local paper;

**NOTICE OF SALE OF TAX DEED LANDS  
 ACQUIRED BY VALLEY COUNTY**

**NOTICE IS HEREBY GIVEN** that on the 15<sup>th</sup> day of May, 2013, at 10:00 a.m. in the lobby of the Valley County Courthouse at Glasgow, Valley County, Montana, the undersigned County of Valley, State of Montana, will sell at public auction to the highest bidder in accordance with Section 7-8-2304, MCA, and for a price which shall not be less than the fair market value thereof which has heretofore been determined and fixed by the Board of County Commissioners of Valley County, Montana, and which is hereinafter stated, the following described real estate situated in Valley County, Montana, and which the said County of Valley has heretofore acquired by tax deed, to-wit:

**TAX DEED PROPERTY**

PROPERTY DESCRIPTION	TAX PAYER ID NO.	SALE PRICE
1 Unit #12-A, MCP Housing, of the St. Marie Condominium	1000682101 /	\$15,684.94

	located in Section 33, Township 31 North, Range 40 East, MPM, together with the appurtenant common elements as said common elements are defined and established by the Declaration of St. Marie Condominium recorded September 20, 1988 at 3:30 p.m., recorded in Book 69 of MRE on pages 551-623 and any and all amendments filed thereto.	4361-33-2-03-06-A012	
2	<b>Unit #12-B</b> , MCP Housing, of the St. Marie Condominium located in Section 33, Township 31 North, Range 40 East, MPM, together with the appurtenant common elements as said common elements are defined and established by the Declaration of St. Marie Condominium recorded September 20, 1988 at 3:30 p.m., recorded in Book 69 of MRE on pages 551-623 and any and all amendments filed thereto.	1000682102 / 4361-33-2-03-06-B012	\$10,800.00
3	<b>Unit #220-B</b> , Capehart Housing, of the St. Marie Condominium located in Section 32, Township 31 North, Range 40 East, MPM, together with the appurtenant common elements as said common elements are defined and established by the Declaration of St. Marie Condominium recorded September 20, 1988 at 3:30 p.m., recorded in Book 69 of MRE on pages 551-623 and any and all amendments filed thereto.	10006581000 / 4361-32-1-11-05-B220	\$13,702.06
4	<b>Unit #245-A</b> , Capehart Housing, of the St. Marie Subdivision located in Section 32, Township 31 North, Range 40 East, MPM, together with the appurtenant common elements as said common elements are defined and established by the Declaration of St. Marie Condominium recorded September 20, 1988 at 3:30 p.m., recorded in Book 69 of MRE on pages 551-623 and any and all amendments filed thereto.	1000694001 / 4361-32-1-17-03-A245	\$11,967.09
5	<b>Unit #245-B</b> , Capehart Housing, of the St. Marie Subdivision located in Section 32, Township 31 North, Range 40 East, MPM, together with the appurtenant common elements as said common elements are defined and established by the Declaration of St. Marie Condominium recorded September 20, 1988 at 3:30 p.m., recorded in Book 69 of MRE on pages 551-623 and any and all amendments filed thereto.	1000694002 / 4361-32-1-17-03-B245	\$12,023.49
6	<b>Unit #245-D</b> , Capehart Housing, of the St. Marie Subdivision located in Section 32, Township 31 North, Range 40 East, MPM, together with the appurtenant common elements as said common elements are defined and established by the Declaration of St. Marie Condominium recorded September 20, 1988 at 3:30 p.m., recorded in Book 69 of MRE on pages 551-623 and any and all amendments filed thereto.	1000694004 / 4361-32-1-17-03-D245	\$11,968.60
7	<b>Unit #399-C</b> , Capehart Housing, of the St. Marie Subdivision, located in Section 32, Township 31 North, Range 40 East, MPM, together with the appurtenant common elements as said common elements are defined and established by the Declaration of St. Marie Condominium recorded September 20, 1988 at 3:30 p.m., recorded in Book 69 of MRE on pages 551-623 and any and all amendments filed thereto.	10006748000 / 4361-32-2-03-06-C399	\$13,831.66
8	<b>Unit #401-C</b> , Capehart Housing, of the St. Marie Subdivision located in Section 32, Township 31 North, Range 40 East, MPM, together with the appurtenant common elements as said common elements are defined and established by the Declaration of St. Marie Condominium recorded September 20, 1988 at 3:30 p.m., recorded in Book 69 of MRE on pages 551-623 and any and all amendments filed thereto.	10006751000 / 4361-32-2-03-04-C401	\$14,560.73

The terms of the sale are as follows: cash, lawful money of the United States to be paid at the date of sale.

A quit claim deed will be issued to the purchaser. Valley County makes no warranty regarding title of the property herein described. Valley County does not guarantee access to the properties.

There is hereby reserved by Valley County all oil, gas, hydrocarbons and other minerals now owned by Valley County in and under or which may be recovered and saved from the above-described lands, together with right of ingress and egress thereon for the purpose of exploration and production thereof.

The right to reject any and all bids is hereby expressly reserved.

**DATED** this 1st day of April, 2013, by order of the Board of County Commissioners.

\_\_\_\_\_  
 Lynne Nyquist, Clerk of the  
 Board of County Commissioners  
 Valley County, Montana

(Publish April 3 and 10, 2013)

The next item on the agenda was the Whatley Bridge and Road projects.

Commissioner Reinhardt said that he spoke with Great West Engineering and thought the cost of the engineering services may run over \$20,000, so Valley County needs to advertise and get bids for this service. Discussion followed. The Commissioners were in agreement to run a Request for Proposal (RFP) in the paper for the next two weeks. Chairman Pippin asked if Commissioner Reinhardt was in favor of sending the letters to FEMA to combine the funds for the two projects and put it towards fixing the bridge.

After some discussion a motion was made by Commissioner Reinhardt to send letters to Tim Thennis, Deputy Disaster Recovery Manager, Montana Disaster & Emergency Services, requesting that FEMA make the necessary changes that would allow Valley County to combine all the disaster funds from the Whatley Road project and the Whatley Bridge project to put towards the extension of the Whatley Bridge. The motion was seconded by Chairman Pippin and it carried.

A motion was made by Commissioner Reinhardt, seconded by Acting Chairman Pippin and carried to execute the following Pledged Securities:

**FIRST COMMUNITY BANK, GLASGOW  
 March 30, 2013**

Fannie Mae Unsecurednt Call	Receipt #02673		12/26/2017	500,000.00
Federal National Mtg. Assn.	Receipt #27881	1.13%	09/06/2017	500,000.00
Federal National Mtg. Assn.	Receipt #27680	.88%	08/28/2017	500,000.00
Federal Home Loan Banks	Receipt #26021	2.50%	06/13/2014	1,000,000.00
Federal Home Loan Banks	Receipt #26022	0.87%	12/12/2014	1,000,000.00
Fannie Mae Unsecured Note	Call Receipt #42553	1.58%	10/28/2016	500,000.00
Federal National Mtg. Assn.	Receipt #10881	2.50%	05/15/2014	500,000.00
Federal National Mtg. Assn.	Receipt #10880	2.00%	04/30/2020	500,000.00
Federal National Mtg. Assn.	Receipt #10859	1.25%	03/28/2017	500,000.00
Federal National Mtg. Assn.	Receipt #10858	1.00%	02/27/2017	500,000.00
Federal Agricultural Mtg.	Receipt #10879	1.20%	04/26/2014	500,000.00
Fannie Mae Unsecured Note	Call Receipt #10878	2.00%	04/17/2019	500,000.00
Fannie Mae Unsecured Note	Call Receipt #10860	1.45%	4/17/2017	500,000.00
Fannie Mae Unsecured Note	Call Receipt #10857	1.75%	2/21/2019	<u>500,000.00</u>
Balance at First Community Bank				\$8,000,000.00

Larry Bergstrom, Nashua, visited with the Commissioners about an issue he is having with a dike that is being washed away by the Porcupine Creek.

After some discussion Commissioner Reinhardt said he would contact Tracy Cumber, District Conservationist, Glasgow USDA-NRCS, and see if there was something they could help Mr. Bergstrom with.

Mr. Bergstrom left the office.

Bill Lloyd, Great West Engineering, called and visited with the Commissioners about the engineering services for the Whatley Bridge. He said they may be able to get the job done for under \$20,000, but he felt like the Commissioners really do need to advertise for the engineering services. Discussion followed.

Mr. Lloyd said that the grant applications for the TSEP projects are due the middle of May and asked if Valley County would be interested in applying for funds to fix bridges.

It was agreed after some discussion that Valley County will advertise for the engineering services for the Whatley Bridge and the TSEP projects.

Mr. Lloyd said he would send up information for the Request for Proposals (RFP) for the engineering services and the phone call came to an end.

The meeting was adjourned at 2:30 p.m.

ATTEST: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Lynne Nyquist, Clerk

David L. Pippin, Chairman

**APRIL 2, 2013**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, member and David Reinhardt and Recording Secretary Joanne Strommen present.

Clay Berger visited with Chairman Pippin about the STAT Air service and the leasing of a new hangar from Valley County.

Commissioner Reinhardt joined the meeting.

Wayne Waarvik, Jr., Valley County Road Supervisor, stopped in and visited with the Commissioners about the Requests for Proposals (RFP) for the engineering services for the Whatley Bridge project.

A motion was made by Commissioner Reinhardt to publish the following Notice in the local paper. The motion was seconded by Chairman Pippin and the motion passed.

**REQUESTS FOR PROPOSALS  
WHATLEY ROAD BRIDGE  
ENGINEERING AND/OR GRANT ADMINISTRATION SERVICES**

The Valley County Commission is soliciting proposals to hire a firm to provide general engineering and/or grant administration services for various designated and undesignated public works projects within the Valley County jurisdictional area. The County will utilize the selected firm to serve as an on-call County Engineer for a period of up to five years for professional engineering and/or grant administration related activities associated with but not limited to roads, bridges, trails, water, wastewater, solid waste, subdivision reviews, site development, environmental reviews, miscellaneous public works projects, etc. Desired services may include the following: planning, preliminary engineering, final design, surveying, construction administration, inspection work, grant writing and/or grant administration. The agreement and payment terms will be negotiated with the selected offeror.

The immediate need will be to assist the County with design, bidding, permitting, and construction management for the replacement of the Whatley Road Bridge. The Whatley Road Bridge was damaged during a flood event in Spring, 2011. The project will be funded by FEMA and must comply with all FEMA and Montana Disaster and Emergency Services requirements and regulations.

Specific tasks requested for the Whatley Road Bridge project include:

1. Topographic survey and mapping;
2. Geotechnical evaluation and foundation design;
3. Design of replacement structure in compliance with FEMA guidelines, Valley County standards, and other applicable guidelines;
4. Preparation of contract documents;
5. Bidding assistance;
6. Construction administration and inspection;
7. Compliance with FEMA and Montana DES requirements and regulations.

Responses to this RFP should include:

1. The firm's legal name, address and telephone number;
2. The principal(s) of the firm and their experience and qualifications;
3. The experience and qualifications of the staff to be assigned to the project;
4. A description of the firm's prior experience, including any similar projects (in particular those funded by CTEP, DNRC, TSEP, CDBG, SRF), size of community, location, total construction cost, and name of a local official knowledgeable regarding the firm's performance.
5. A description of the firm's current work activities and how these would be coordinated with the project, as well as the firm's anticipated availability during the term of the project;
6. The proposed work plan and schedule for activities to be performed;
7. List, including contact names, of the past five projects involving county bridge replacements.
8. The proposals will be evaluated based on the following criteria:
  - Related experience on similar projects (25%);
  - The qualifications of professional personnel to be assigned to the project (20%);
  - Overall quality of the proposal (20%);
  - Recent and/or current work for the County, or a similar entity (20%);
  - The capability to meet time and project budget requirements (5%);
  - Present and projected workloads (5%); and
  - Firm location (5%)

Four (4) copies of the proposals and all supporting materials suitable for evaluation shall be submitted. Legibility, clarity and completeness are essential. Proposals should provide assurance that the firm has the professional capability to satisfactorily

complete all the tasks as described in the previous section.

The selection of finalists to be interviewed, if interviews are deemed necessary, will be based on an evaluation of the written responses. The award will be made to the most qualified firm whose proposal is deemed most advantageous to the County, all factors considered. Unsuccessful firms will be notified as soon as possible. Questions and responses should be directed to the Valley County Commission, 501 Court Square, Box #1, Glasgow, MT 59230-2405. All responses must be **received by 4:00 p.m. on April 15, 2013**. Please state "Engineering and/or Grant Administration Services Proposal" on the outside of the response package. Proposals may not exceed 25 one-sided pages, excluding a standard corporate brochure, cover letter, and personnel resumes.

This solicitation is being offered in accordance with federal and state statutes governing procurement of professional services. Accordingly, the County reserves the right to negotiate an agreement based on fair and reasonable compensation for the scope of work and services proposed, as well as the right to reject any and all responses deemed unqualified, unsatisfactory, or inappropriate.

**Valley County Commission**

\_\_\_\_\_  
\_\_\_\_\_  
David L. Pippin, Chairman

Attest:

\_\_\_\_\_  
Lynne Nyquist, Clerk

**NOTICE OF REQUEST FOR PROPOSALS**

A motion was made by Commissioner Reinhardt to publish the following Notice in the local paper. The motion was seconded by Chairman Pippin and the motion passed.

**NOTICE OF REQUEST FOR PROPOSALS**  
**ADVERTISEMENT**  
**REQUESTS FOR PROPOSALS**  
**WHATLEY ROAD BRIDGE**  
**ENGINEERING AND/OR GRANT ADMINISTRATION SERVICES**

The Valley County Commission is soliciting proposals to hire a firm to provide general engineering and/or grant administration services for various designated and undesignated public works projects within the Valley County jurisdictional area. The immediate need will be to assist the County with a bridge assessment and preliminary engineering report for the replacement of selected bridges. The County will utilize the selected firm to serve as an on-call County Engineer for a period of up to five years for all professional engineering and/or grant administration related activities associated with but not limited to roads, bridges, trails, water, wastewater, solid waste, subdivision reviews, site development, environmental reviews, miscellaneous public works projects, etc. Desired services may include the following: planning, preliminary engineering, final design, surveying, construction administration, inspection work, grant writing and/or grant administration. The agreement and payment terms will be negotiated with the selected firm.

The immediate need will be to assist the County with design, bidding, permitting, and construction management for the replacement of the Whatley Road Bridge. The Whatley Road Bridge was damaged during a flood event in Spring, 2011. The project will be funded by FEMA and must comply with all FEMA and Montana Disaster and Emergency Services requirements and regulations.

Copies of the detailed request for proposals (RFP), including a description of the services to be provided by respondents, the minimum content of responses, and the factors to be used to evaluate the responses can be obtained by contacting the Valley County Commission, 501 Court Square, Box #1, Glasgow, MT 59230-2405. All responses to the detailed RFP must be **received by 4:00 p.m. on April 15, 2013**.

DATED this 2nd day of April, 2013.

BOARD OF COUNTY COMMISSIONERS  
VALLEY COUNTY, MONTANA

\_\_\_\_\_  
David L. Pippin, Chairman

ATTEST: Lynne Nyquist, Clerk  
(Published April 3 & 10, 2013)

Jenny Reinhardt, Valley County Treasurer, visited with the Commissioners about a Sheriff's Sale that she is having on an old mobile home. Discussion followed.

Mrs. Reinhardt left the office.

Notices to Vacate two units were given to the Valley County Sheriff's Department to serve on renters who live in Units 220-B

and 399-C at St. Marie, Montana. These are the only Units that were taken through the Tax Deed process that it is believed to have someone living in them.

The meeting was adjourned at 2:30 p.m.

ATTEST: \_\_\_\_\_

Lynne Nyquist, Clerk

ATTEST: \_\_\_\_\_

David L. Pippin, Chairman

**APRIL 3, 2013**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, members Bruce H. Peterson and David Reinhardt and Recording Secretary Joanne Strommen present.

René Clampitt, Planner/Dispatch Supervisor, joined the meeting to discuss the Kirkland Subdivision's final plat requirements.

Mrs. Clampitt handed out a form that had a list of things that needed to be addressed on the final Kirkland Subdivision Plat.

Chairman Pippin asked if it is required that the subdivision has to have all the utility lines in before the final plat is signed off. He asked if that is required in case there is a law suit involved after the subdivision is approved.

Mrs. Clampitt said that the last class she went to on subdivision regulations she was told that they should never go to final plat unless the utilities are in, because the County could get stuck with the property and then have to pay for it to be completed.

Mrs. Clampitt said that at their Planning Board meeting last night that the Board came up with the fact that the utility installation still needs to be addressed and it is not ready to go to final plat. She said the roads have not been changed to meet Valley County Standards and the water services have not been installed.

Commissioner Reinhardt voiced his frustration with the way the Kirkland subdivision has been done because the Idlewild Subdivision was so easy to approve. Any time the County needed something changed with the Idlewild Subdivision plat, they just did it and really worked well with the County.

Commissioner Peterson said that he would like the Kirklands to be sent a letter that indicates all the things that have to be fixed, so they can make the changes and be done with the process.

Mrs. Clampitt said there was some things found last night at the Planning Board that needs to be added to the list and she said they really need to get another engineer to review the subdivision because Jed Kirkland is doing his own engineer and survey services. She said that she will be sending an email to Mr. Kirkland detailing this list when she returns next week. At that time she will send a letter to him documenting all the changes that need to be made before the final plat can be approved.

Commissioner Peterson said that he thought the DEQ had already approved the drainage for the subdivision and Mrs. Clampitt agreed that he was correct.

Chairman Pippin said that Pete Olsen, who reviews all plats for Valley County, said that there needs to be a turn around on their road because it is over 4,000 feet long because that is what our subdivision regulations require. Discussion followed.

Chairman Pippin asked Mrs. Clampitt how they came up with the cost for the park land if the subdivision is not going to be put in a public park.

Mrs. Clampitt said she went to Allen Bunk, Department of Revenue, to get the current values and Mr. Bunk said the value for irrigated farmland in that area is \$9,500 per acre for the first acre and \$6,500 per acre for each additional acre. Subdivision regulations require that a subdivision of this size would require 5.17 acres be paid at fair market value in lieu of building a dedicated park. She said that Mr. Kirkland needs to document how he came up with \$1,746 as the fair market value. That is what he has submitted instead of including a dedicated park in the subdivision.

Mrs. Clampitt said that in the Kirkland Subdivision's Home Owner's Regulations it says they have two years to complete the lot improvements, so that means that people will not be able to build on their lot right away when they purchase them. Discussion followed.

Mrs. Clampitt said that somewhere it has to be written that Valley County is not responsible for any road maintenance or snow removal within the Subdivision. She said the Valley County Subdivision Regulations say the utility easements have to be a minimum of 15 feet and the Kirkland Subdivision has only ten feet for their utility easements. The Valley County Road has asked that the lots have shared access to the County Road so there won't have to be so many approaches. Discussion followed regarding the utility easements.

Commissioner Peterson said that Bob Hanson, Long Run Fire Department Chief, said he was going to go out and meet with

Jed Kirkland to discuss what was needed for fire safety requirements and Mrs. Clampitt said that she had a letter from Mr. Hanson regarding this issue. She said that there was still a question about the dry hydrants for fire fighting. Discussion followed.

Chairman Pippin said that he had attended some training on subdivision regulations and he was told that county commissioners could not go together as a group to review a subdivision because then it would be considered a meeting. He said that he wanted the Valley County Commissioners to be careful as there may be some legal issues come up before this Subdivision is completed. Discussion followed.

Commissioner Peterson asked if the Subdivision plat has 60 feet designated for the road right-of-ways.

Mrs. Clampitt said Pete Olsen said the plat shows the road has 60 feet designated, but the measurements do not add up on the plat, so that has to be addressed and some numbers changed to be accurate.

Commissioner Peterson questioned who has the right to choose whether there is a park designated or money paid because the Kirklands maintain that it is their choice which one they choose.

Mrs. Clampitt said that it is actually up to the governing body, the County Commissioners, to waive the park dedication and she reviewed the regulation that states this. Discussion followed.

Chairman Pippin said that the price to be submitted to the county, in lieu of building a park, has to be a fair market value that is agreeable to all.

Mrs. Clampitt said that Mr. Kirkland set up a bank controlled deposit account to meet the bonding guarantee for the public improvements and that does not meet the requirement of the guarantee. Discussion followed.

Chairman Pippin read some documentation regarding a conflict of interest that said that any board member who may gain any private benefit, direct or indirect, should be very careful how they participate in the actions and if there is a conflict it needs to be declared publicly. He said that he wanted to read this to make sure everyone here is aware of this and there is no recourse needed. He said if I were Commissioner Peterson living out there, and maybe wanting to use the proposed golf course at the subdivision, you may want to visit with the County Attorney to see if there is any conflict of interest here. Chairman Pippin said he is just trying to protect themselves from any actions taken.

Commissioner Peterson said he already spoke with Nick Murnion, Valley County Attorney, and he was fine. He said he wants the Subdivision to be done right. Discussion followed.

Mrs. Clampitt said the Subdivision Regulations are not very clear, they just say "required improvements" must be done, and she asked the Commissioners what they would consider to be the "required improvements". She said things like the utilities, electrical and water and sewer should be done. She voiced her concern that if a subdivision does not get finished the owners walk away, it goes back to the county and then the county is responsible to complete all the work.

Commissioner Reinhardt said that he felt that before the final plat is approved the lots should be complete and the buyer should be able to begin construction right now. Those lots should have all the basics completed so the new owner can immediately begin the construction. Discussion followed.

Mrs. Clampitt said she would get an email out to Mr. Kirkland before she leaves giving him a summary of the Planning Board meeting and tell him she will send a detailed letter next week documenting what needs to be addressed on the plat and she left the office.

The Commissioners left the office for a short while to participate in a quarterly jail tour.

Dora Jean Beil, Refuse District/Airport Commission Secretary, Darrell Morehouse and Paul Koski, Valley County Airport Commission joined the meeting.

Chairman Pippin informed the group that Nick Murnion, Valley County Attorney, told him that the County can enter into a lease on a building at the airport for up to 40 years.

Mr. Morehouse asked if that would apply to Choice Aviation then.

Chairman Pippin said that the decision is up to Valley County and the Airport Commission on the leases. He said that he was told that Choice Aviation sent a letter to STAT Air asking them to store their airplanes with them instead of Valley County. He said STAT Air is not interested in leasing from Choice Aviation and wants to continue with the County and that lease would make the loan payments. Discussion followed.

Commissioner Reinhardt said that a new hangar would generate funds but a terminal does not bring in much revenue.

Mr. Koski said that the Airport Commission has given Choice some options as to where they can build a new hangar. Choice will have to come up with a proposal that is accepted by the Valley County Attorney and the Commissioners before anything can be started up there. He said that he is concerned that Choice will be trying to get STAT Air and the Silver Airline rent leaving the County out. He asked if the Commissioners want to get a loan to build a hangar that might sit empty or use that

money to build a new terminal building. Some different options were discussed.

Mr. Koski said the County should gain some revenue from the lease for the new hangar that Choice will be building. All of this will be included in the contract with Choice and it won't be signed until both parties are happy. He said he told Choice Aviation that they have to get a proposal to the County for the Airport Commission to look at, the County Attorney and the County Commissioners to review and accept. He informed Choice Aviation that it was going to take some time to get all that accomplished so they would not be starting their construction too soon. Discussion followed.

The group agreed that there is not much revenue generated from the Terminal Building but the rent from the hangar is where the revenue comes from. In about five or more years there may be some grant money available to look at a new hangar.

Commissioner Reinhardt said that he knows that Choice Aviation is bidding their new hangar right now.

Commissioner Peterson questioned why they are assuming the County would automatically lose the lease with Silver Airlines. Discussion followed.

Mr. Morehouse said that there is more money generated per night by the renting to transient planes, but the Silver Lease is a guarantee for budget planning.

Mr. Koski said that he would like to know for sure what the Valley County Commissioners would like to do.

The Commissioners were in agreement that they did not want to build a new terminal building but would consider building a hangar.

Mr. Koski asked if they should pay the \$36,000 to have the engineer do the design and begin the process. Discussion followed.

Chairman Pippin said he had to leave for another appointment and said he was in favor of building a new hangar and he left the office.

Mr. Morehouse said he was in favor of a new hangar and so was Kristie Brabeck, Airport Board member was also in favor.

Mr. Koski said he was too, if they didn't want to build a new terminal, so that is the majority of the Airport Commission.

Commissioner Peterson wanted to verify how the loan was going to be paid if they lose the lease with Silver Airlines.

Commissioner Reinhardt said that the STAT Air will not be moving and their lease will make the payments. If they lose Silver Airlines then that will reduce their revenue to the airport.

Mr. Morehouse said that they could lose Silver Airlines, but he did not believe that would happen. He said Silver will look at the cost and that will make their decision so the County will have to be competitive.

After some discussion it was agreed that Valley County needs to get the current commercial rates from a variety of airports, for rent of hangars and maybe increase what Valley County currently charges.

Mrs. Biel said the contracts will be renewed in December and they can address those rates then.

Commissioner Peterson said that Choice Aviation needs to realize that Valley County has put all the investment into the Airport, not Choice Aviation, and the decisions are made by Valley County. Discussion followed.

Commissioner Reinhardt said that he would continue to work with Robert Peccia & Associates Inc, to get the engineering agreement done and continue on the design work for the hangar.

The Airport Commission group left the office.

Wayne Waarvik, Jr., Valley County Road Supervisor, to discuss the Right-of-Way Application that was submitted by NorVal. He said NorVal wants to install a new utility line in about eight miles of County Road right-of-way. He said that he feels the location of these poles are unsafe because they are too close to the road. He asked who is liable if they are put in and someone hits a pole. Discussion followed.

Commissioner Reinhardt phoned MACo to ask about the liability issue and was told that if there is a problem and a law suit occurs, the County will be included. MACo suggested that the County add MCA §69-4-101 verbiage to the County's Right-of-Way Application. This code states that the County must allow the utility companies to access the Right-of-Way, but they have to be installed so as not to endanger the public. Discussion followed.

Mr. Waarvik said he would contact NorVal and discuss it with them and he left the office.

The meeting was adjourned at 3:15 p.m.

ATTEST: \_\_\_\_\_

Lynne Nyquist, Clerk

ATTEST: \_\_\_\_\_

David L. Pippin, Chairman

**APRIL 4, 2013**

Chairman Pippin was in the office for a while in the morning working on the Free Tree Day activity.

Henry Endler, St. Marie, stopped in to ask the Commissioners for some assistance with a motor vehicle issue. The Commissioners were not in but the request will be forwarded to them.

**APRIL 8, 2013**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, members Bruce H. Peterson and David Reinhardt and Recording Secretary Joanne Strommen present.

Chairman Pippin left the office for the day.

Terry Parks visited with the Commissioners about his plans for St. Marie. He said there is currently a court judgment going on between Marv Bethea and Pat Kelly which will affect the ownership of property out there. He said Valley County has shares in a condominium association that is involved with this law suit and suggested that the County look into it.

Mr. Parks asked the Commissioners if they would consider trying to get ownership of some State land around St. Marie that the County could then sell. He said that he would like to get some right-of-way easement to put a sign on, at the St. Marie entrance.

Commissioner Reinhardt said he would contact the State and see if there is anything the County can do.

Mr. Parks left the office.

Commissioner Peterson left the office.

The meeting was adjourned at 3:30 p.m.

ATTEST: \_\_\_\_\_

Lynne Nyquist, Clerk

ATTEST: \_\_\_\_\_

David L. Pippin, Chairman

**APRIL 9, 2013**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, members Bruce H. Peterson and David Reinhardt and Recording Secretary Joanne Strommen present.

Clay Berger, STAT Air Director, visited with the Commissioners about a hangar lease with Valley County to store the STAT Air ambulances. He submitted a sample lease for the Commissioners to look at.

Jim Mattfeldt, Hinsdale, visited with the Commissioners about there not being a Valley County Deputy located in Hinsdale anymore and he said there was an incident that happened with someone trying to break into homes and said Hinsdale needs a deputy located there.

Chairman Pippin said that the Commissioners really don't have any say in the Valley County Sheriff's policies and it is up to the Sheriff to decide.

Commissioner Peterson said that he understands that Mr. Mattfeldt hates to lose the Deputies in their town, but all the outlying areas would like to have a Deputy living in their town.

Chairman Pippin suggested Mr. Mattfeldt go and visit with Glen Meier, Valley County Sheriff, about his concerns.

Samar Fay, Glasgow Courier, joined the meeting and discussed the oil waste disposal project with the Commissioners.

Chairman Pippin began Discussion and Decision at 10:35 a.m.

There was no public comment submitted.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Ryan Geer

as a permanent, part-time Driver for the Transit beginning April 2, 2013, at \$10.74 per hour. The motion was seconded by Commissioner Reinhardt and passed unanimously.

The Great Northern Development Corp. (GNDC) dues of \$4,119 was the next item on the agenda.

Chairman Pippin said the dues are the same as they were last year and asked if the Commissioners wanted to continue being members and pay those dues.

Commissioner Reinhardt said that he felt the GNDC does try and help out Valley County so he was fine with paying the dues. Discussion followed.

A motion was made by Commissioner Reinhardt to pay the Great Northern Development Corp. (GNDC) dues for 2012-2013 of \$4,119 out of PILT funds as they have been paid in the past. The motion was seconded by Commissioner Peterson and it passed unanimously.

The next item on the agenda was the Child & Family Services Office Lease for 2013-2015.

Chairman Pippin said he would like to add the cost of living increase to the current rates.

After some discussion it was agreed that the Commissioners will look further into this and consider it again after more information is gathered.

The Service Provider Designation Form for the earmarked alcohol tax monies from the State of Montana was the next item on the agenda.

These funds provide for the chemical dependency treatment and prevention services which Valley County gives to Eastern Montana Community Mental Health Center (EMCMHC) to provide those services.

A motion was made by Commissioner Peterson directing the Chairman to sign the Service Provider Designation Form indicating that 100% of Valley County's alcohol tax monies are given to the Eastern Montana Community Mental Health Center (EMCMHC) who will provide the chemical dependency treatment and prevention services for Valley County. The motion was seconded by Commissioner Reinhardt and passed unanimously.

The next item on the agenda was the Certificate of Lien Satisfaction for Barbara Nelson.

A motion was made by Commissioner Reinhardt, seconded by Commissioner Peterson and passed unanimously to execute the following Certificate of Lien Satisfaction;

**CERTIFICATE OF LIEN SATISFACTION**

VALLEY COUNTY, Montana, through its authorized representative, filed for record in the Office of the Clerk and Recorder of Valley County, Montana, a Lien Agreement, No. 19776, which was duly filed on June 12, 1998, as Document Number 107860. Under such Lien Agreement, the lienholder gave notice of its lien against the real property situated in Hinsdale, Valley County, Montana, particularly described as follows:

South ½ of Lot 5, all of Lots 7 and 9, and the North ½ of Lot 11; Block 4, of the Original Townsite of Hinsdale, Valley County, Montana, according to the official plat thereof on file and of record in the Office of the Valley County Clerk and Recorder, Glasgow, Valley County, Montana.

Said lien is against **DONALD R. NELSON AND BARBARA S. NELSON**, the Owner of the aforementioned real property, whose address is as follows: P.O. Box 202, 238 Ohio Street, Hinsdale, Montana 59241, for services and materials provided by Valley County for such property.

On the 8th day of April, 2013, the Owner has fully satisfied the indebtedness described in the above-mentioned Lien Agreement. Therefore, in consideration of such payment, Valley County releases the aforementioned Lien Agreement against the property of **Donald R. Nelson and Barbara S. Nelson**, hereby consents and agrees that the above described lien be discharged of record.

Pursuant to Section 71-3-131, Montana Code Annotated, lienholder hereby authorizes and directs the Clerk and Recorder of Valley County, Montana, to discharge of record the above-described Lien Agreement.

DATED this 8th day of April, 2013.

**VALLEY COUNTY**

\_\_\_\_\_  
David L. Pippin, Chairman

ATTEST:

\_\_\_\_\_  
Valley County Clerk and Recorder

Chairman Pippin said that he is still working on the INTERCAP Loan for the Airport Hangar and anticipated it will be completed soon. Discussion followed.

Commissioner Peterson asked if the Commissioners have any thoughts on the archiving project.

Chairman Pippin said that there is an individual coming later this week from Billings to visit with the Commissioners about this. He said that he thought Valley County should do a bid on this project.

Commissioner Peterson said he sent a message back to ArcaSearch telling them that Valley County is still looking into some different options. Discussion followed.

Mrs. Fay left the office.

Chairman Pippin left the office.

Josh Thompson visited with the Commissioners about getting certified to install septic tanks. He said he has asked the Valley County Sanitarian to contact him when the classes are being held but the Sanitarian has never contacted Mr. Thompson for the training.

Commissioner Reinhardt tried to contact Cam Shipp, Valley County Sanitarian, and did not get an answer but told Mr. Thompson he would visit with Mr. Shipp and let Mr. Thompson know what he finds out.

Chairman Pippin returned to the office.

Mr. Thompson left the office.

Cam Shipp, Valley County Sanitarian, visited with the Commissioners about St. Marie development issues and he left the office.

Brad Haight, and Kyle Paulson from Compass Wind joined the meeting.

Mr. Haight said that they are focusing on developing a 20 megawatts project located about twenty miles South of Opheim, just off Hwy 24. The project would have about 12 to 13 wind towers. He said there is a sliver of chance they may start construction this year, but more than likely the next year. Discussion followed.

Mr. Haight said the power would run through NorVal's system and then traded to Western Area Power Administration (WAPA). He said they met with NorVal earlier today. He said all the land they will be accessing is on private land. Discussion followed.

Mr. Paulson said that Judith Basin County and the people in that county were very favorable to the wind project they did there and he welcomed the Valley County Commissioners to contact the Judith Basin County Commissioners for reference.

Chairman Pippin asked the group what they are asking from the Valley County Commissioners.

Mr. Paulson said that in Judith Basin County they approached them with a Development Agreement concept which allows the County to agree to certain provisions and covers all the details through the development and construction of the project. Because Valley County does not have any zoning regulations relating to this type of development and he believed this process would probably work well for both sides. Discussion followed.

Mr. Paulson said that they will be requesting a tax abatement which is allowed. This abatement is set up for the first five years and is a 50% property tax abatement the first year, the next year at 40%, then to 30% and down until the tenth year it is taxed at full rate for the rest of the life of the project. Discussion followed.

Commissioner Reinhardt asked what the life of the project would be and Mr. Paulson estimated twenty years. Mr. Paulson said the project cost was estimated at about \$40 million.

Mr. Paulson said they need to negotiate the cost of an impact fee for Valley County. He said there is meaningful value in the development of this project for the County and they would want to pay for the impact on the County roads. The statutes say the County has a right of up to half of 1% of the cost of the construction. They said their project would be just over two miles off Hwy 24. Discussion followed.

Mr. Haight said their company builds and develops these types of projects and then sells them to someone else once constructed. Discussion followed.

Mr. Haight handed out a copy of the Development Agreement they had with Judith Basin County for the Commissioners to review.

Commissioner Peterson asked what their next steps were and Mr. Paulson said they will submit a permit of Classification, #1402, with the State of Montana.

Commissioner Peterson asked how many jobs this project would provide for Valley County and Mr. Haight said there would be a boost to Valley County during the construction period, but would only employ one to two employees on a full time basis thereafter. Discussion followed.

Mr. Haight said that once one wind project is built, it seems that others will follow.

The Commissioners informed the group that the County is in hopes that the Keystone Pipeline will be under construction at about that same time which may cause some shortage of services in the area. The group discussed some of the possible tax revenue that would be generated from the wind project, estimating it to be about \$300,000 per year, and about half of that money would go to the school districts.

Mr. Haight said that they are not ready to go public with all their plans yet, but will be going through the public process soon. He said they feel they have a very good shot at developing this project and moving forward. He said things can still go wrong, but they feel fairly confident that things are going to move forward. Discussion followed.

Chairman Pippin asked if they could take the sample agreement to the County Attorney to review and Mr. Haight said that would be fine.

Mr. Haight and Mr. Paulson said they would keep the Commissioners informed of their progress and they left the office.

Rick Seiler, Valley County DES Coordinator, asked the Commissioners if Valley County would be interested in submitting a grant to install an emergency generator that would supply all the services for the Courthouse in the event the power goes out. He said that he would like to submit an application for two different grant opportunities, one has a 50% match and one is 75% match. He said a generator would cost from \$50,000 to \$75,000. Discussion followed.

The Commissioners agreed that Mr. Seiler should apply for the grants and see if any are successful. They will still have the option to decline the funds if any grants are awarded.

Wayne Waarvik, Jr., Valley County Road Supervisor, and Rick Seiler, Valley County DES Coordinator, joined the meeting and discussed the Right-of-Way Application submitted by NorVal and the safety issue with the location of the utility poles that NorVal wants to put in. Discussion followed.

The Commissioners were in agreement that the County would like to charge a fee to anybody that runs utility poles parallel to the road.

Commissioner Peterson asked Nick Murnion, Valley County Attorney, to join the meeting and give some direction regarding this issue.

Mr. Murnion said that the County can always change their policy at any time. They will need to agenda the change and inform those people that this will affect. Discussion followed.

It was agreed by the Commissioners that it will be put on the agenda to update the Right-of-Way Application.

Mr. Murnion left the office.

Mr. Waarvik phoned Jack Knorr and put him on speaker phone for the Commissioners to visit with. Mr. Knorr was the former road supervisor for Stillwater County.

Mr. Waarvik asked Mr. Knorr how Stillwater County charged by the foot for utility lines that encroached on county roads in that county.

Mr. Knorr said that Stillwater County charged a \$75 per application fee, and a onetime charge of \$.10 per foot for the first mile and \$.05 per foot for any additional miles for any utility lines that run down the Stillwater County's right-of-way. He said this charge was a fee to inspect the work during the construction to verify that the applicants are following the safety requirements.

Commissioner Peterson asked Mr. Knorr if other counties were charging this and Mr. Knorr said yes, all the counties around him are charging this per foot fee. The call came to an end and Mr. Waarvik left the office.

The Commissioners agreed to check with other counties to see what the various charges were.

The meeting was adjourned at 4:00 p.m.

ATTEST: \_\_\_\_\_

Lynne Nyquist, Clerk

ATTEST: \_\_\_\_\_

David L. Pippin, Chairman

**APRIL 10, 2013**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, members Bruce H. Peterson and David Reinhardt and Recording Secretary Joanne Strommen present.

The Commissioners left the office from 9:00 to 9:30 a.m. for the Employees meeting this morning.

Norm Girard, Valley County Museum Board Member, visited with Chairman Pippin about the Museum's budget.

Pursuant to the Request for Bid, Chairman Pippin opened sealed bids at 10:00 a.m. for the Valley County Weed and Glasgow Irrigation District bid for chemicals listed for the 2013 season. There was one chemical bid submitted from Ag Partners LLC, Glasgow, Montana.

Pursuant to the Request for Bid, Chairman Pippin opened sealed bids at 10:15 a.m. for the Valley County Weed District aerial spot spraying and GPS mapping of approximately 400 acres scattered over an area of approximately 200 square miles in Valley County for the 2013 season. There was one bid submitted from AV8-ORR Helicopter Services Inc., Hamilton, Montana.

Letters will be sent to these bidders notifying them that their bids will be accepted for the services as bid.

A motion was made by Commissioner Reinhardt authorizing the Chairman to execute a Notice of Employment for Robert Steele increasing his pay to \$14.50 per hour effective April 8, 2013. The motion was seconded by Commissioner Peterson and passed unanimously.

The Commissioners left the office to attend a presentation from Matt Davison, DIS Technologies, Billings, MT, on archiving documents.

Ryan Schlichting, RDO, and Wayne Waarvik, Jr., Valley County Road Supervisor, joined the meeting. Mr. Schlichting handed out some material on John Deere Motor Graders and the 2010 lease agreement with Valley County on the six motor graders that Valley County purchased from John Deere. The lease is set up to be complete in 2015. Mr. Schlichting said that if the County wants to trade some motor graders in early, before the new urea style motor graders are their only choice, there will be more money given for the trade-ins than what the lease shows.

After much discussion of the pros and cons to purchase motor graders before the lease is up, Mr. Schlichting said he would find out what the current value of the Valley County motor graders would be for trade-in and he the group left the office.

The meeting was adjourned at 3:30 p.m.

ATTEST: \_\_\_\_\_  
Lynne Nyquist, Clerk

ATTEST: \_\_\_\_\_  
David L. Pippin, Chairman

**APRIL 11, 2013**

Chairman Pippin was in the office for a while today.

**APRIL 12, 2013**

Chairman Pippin was in the office in the morning for a while.

Commissioner Peterson stopped in the office for a while in the afternoon.

**APRIL 15, 2013**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, members Bruce H. Peterson and David Reinhardt and Recording Secretary Joanne Strommen present.

Wayne Waarvik, Jr., Valley County Road Supervisor, visited with the Commissioners about an update to the Valley County Right-of-Way Application.

Commissioner Reinhardt joined the meeting.

Glasgow Mayor Dan Carney joined the meeting to discuss the combining of the Long Run Fire Department with the Glasgow City Fire Department.

Mayor Carney said that the Glasgow Fire Department was going to request that some Long Run Members be allowed to join the Glasgow Fire Department at the City Council meeting this evening and he thought there needed to be further information gathered before this is done. He said their main intent is to combine the departments so they can all train together and also to share some of the equipment. Discussion followed.

Chairman Pippin said that they need to come up with an agreement between the City and the County before they begin to share equipment and services.

Mayor Carney said that the Montana statutes allow for fire departments to supply mutual aid when needed.

Commissioner Reinhardt said he did not want to see the two departments combine and both entities have to pay workman comp insurance on the same person. He said he believed there was an MOU signed years ago that allowed both departments to provide service when needed. Discussion followed.

There was some discussion as to the liability coverage if a county truck was stored in a city building, or vice versa. The Commissioners agreed that there should not be any Valley County trucks stored in the City's building until there is a formal written agreement signed by both the City and the Valley County Commissioners.

Chairman Pippin said that the County and the City should always be sharing all kinds of training opportunities whenever there is any put on by either entity.

Mayor Carney left the office.

Colleen Pankratz, Valley County Transit Supervisor, joined the meeting and told the Commissioners about an incident with one of her buses and a handicapped rider.

Brian Austin, Valley County Refuse District Supervisor, joined the meeting.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Jake Zumbuhl as a permanent, part-time operator/laborer for the Refuse District beginning April 22, 2013, at \$15.50 per hour. The motion was seconded by Commissioner Reinhardt and passed unanimously.

Mr. Austin left the office.

The meeting was adjourned at 3:30 p.m.

ATTEST: \_\_\_\_\_  
Lynne Nyquist, Clerk

ATTEST: \_\_\_\_\_  
David L. Pippin, Chairman

**APRIL 16, 2013**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, members Bruce H. Peterson and David Reinhardt and Recording Secretary Joanne Strommen present.

Pam Walling and Traci Thatcher, MAo Health Care Marketing Coordinators, visited with the Commissioners about County's health insurance plans.

Commissioner Reinhardt joined the meeting.

Mrs. Walling and Ms. Thatcher left the office.

Samar Fay, Glasgow Courier, and Stan Ozark, KLTZ/Mix 93, joined the meeting.

Chairman Pippin began Discussion and Decision at 10:30 a.m.

There was no public comment.

There were no Notices of Employment/Termination submitted for action.

The next item on the agenda was the Child & Family Services Office Lease for 2013-2015.

Commissioner Peterson said that he emailed a message to the Department of Administration and informed them that we wanted to increase the office lease amount and asked if the Legislators have authorized an increase. Once we hear back from them we will get a contract to be signed. Discussion followed.

The health insurance contributions was the next item on the agenda for discussion.

Chairman Pippin said Valley County has paid 85% of the single CM1000 plan in the past and with the current rates that amount for this year would be \$708.90, which will be about a \$30,000 increase over last year's total. He said the contribution was \$681.70 last year.

Mr. Ozark asked how much the County currently pays in health care costs and Commissioner Peterson said it will be about \$600,000 this year.

A motion was made by Commissioner Peterson that Valley County will give a benefit that is equal to 85% of the total combined cost of the single vision, single dental, and single Comprehensive Major Medical CM 1000-80-3000 rates for fiscal year 2013-14, and this would be a total contribution of \$708.90 per month for any fulltime or part-time employee that works 20 hours or more per week. This \$708.90 may be applied to any of the four available medical plans that will be available in 2013-14, and the County will continue to pay the \$2.50 monthly life insurance premium for all fulltime or part-time employees that work 20 hours or more per week, plus \$1.50 for dependant life insurance for a total of \$4.00 for life insurance premiums. The motion was seconded by Commissioner Reinhardt and passed unanimously.

The Commissioners explained the health insurance costs and Chairman Pippin said that the rising cost in health insurance is a major concern of this office and that is why Valley County bid out the health insurance coverage and received a bid from MACo Health Care Trust and Blue Cross and they were quite comparable with MACo coming in a touch lower, so we opted to stay with MACo.

The next item on the agenda was the Valley County Right-of-Way Application changes.

Chairman Pippin said that the Commissioners are considering adding a fee to the Right-of-Way Application that states there will be a cost of \$.10 per foot when utility lines are put in Valley County's road right-of-way as Stillwater County has done.

A motion was made by Commissioner Peterson to add the following fee to the Valley County Right-of-Way Application, the motion was seconded by Commissioner Reinhardt and passed unanimously;

"An Inspection Fee of 10 cents (10¢) per foot will be included with this application for the installation of an underground utility line or utility poles that run parallel to any Valley County Road."

The Right-of-Way Applications submitted by John Kolstad and NorVal were the next item on the agenda.

A motion was made by Commissioner Reinhardt authorizing the Chairman to execute an Application and Permit to Use Right-of-Way No. 578, between Valley County and NorVal Electric Cooperative for the installation of an underground utility line, property located at two locations. One on Kawasaki Road, one mile north of US Hwy #2, and another crossing located at Frazer/Richland Road one mile north of US Hwy 2, Sections 25, 26 and 27, Township 27N, Range 44E. The motion was seconded by Commissioner Peterson and it unanimously passed.

A motion was made by Commissioner Peterson authorizing the Chairman to execute an Application and Permit to Use Right-of-Way No. 579, between Valley County and John Kolstad, for the construction of an approach located on the Skylark Road, Section 23, Tract 16B, Township 29N, Range 39E. The motion was seconded by Commissioner Peterson and it unanimously passed.

A motion was made by Commissioner Reinhardt, seconded by Commissioner Peterson and passed unanimously to sign the Valley County Treasurer's Report for the month ending March 31, 2013.

The next Whatley Road Bridge Engineering and/or Grant Administration services was the next agenda issue to be discussed.

Chairman Pippin opened the bids submitted by Great West Engineering and DJ&A Engineering. After some discussion the Commissioners decided to set up interviews as soon as possible with both engineering firms to discuss their services.

The election by acclamation request from Lynne Nyquist, Valley County Clerk and Recorder, was the next agenda item.

Chairman Pippin said that these two candidates were the only candidates to apply for these two separate openings so there does not need to be an election.

A motion was made by Commissioner Peterson to appoint by acclamation as requested by Lynne Nyquist, Valley County Clerk and Recorder, William W. Silver for the St. Marie Rural Fire District, and Cheryl L. Uphaus for the Glasgow Irrigation District. The motion was seconded by Commissioner Reinhardt and passed unanimously.

The next item on the agenda was the motor grader upgrade.

Chairman Pippin said that RDO was going to send back some more information documenting what the trade-in value would be if Valley County traded in their motor graders earlier and replaced them with new ones, and no information has been received. John Deere is going to have to upgrade their motor graders with a motor urea system to meet the new requirements. Valley County is considering purchasing new ones before this urea upgrade is done. Once the information is received from John Deere the Commissioners will look at it and this will be considered again. No action will be taken at this time.

Commissioner Peterson said his question is how much savings there would be for the County, if we ended our lease early, and if it would be worth it. Discussion followed.

No action will be taken at this time.

Commissioner Reinhardt said he had received a phone call from an individual in Hinsdale asking if the County Road Department would go in and push the snow out of the drain ditch on the west side of Hinsdale so it won't flood the homes in that area. The County Road Department has done this in the past and they are asking for it again. He said it really is not a responsibility of the County's to do this.

Commissioner Peterson asked how much time it would take to do the work. He said he did not feel that the County should do it if it is not our responsibility. Discussion followed.

Chairman Pippin said he was fine with it if the County has been doing it in the past and asked for a motion and none was given.

No action was taken.

Mrs. Fay and Mr. Ozark left the office.

Rick Seiler, Valley County DES Coordinator, Paul Tweten, Valley County Road Administrator, and Jack Knorr, from Great West Engineering joined the meeting.

Mr. Knorr visited with the Commissioners about the Right-of-Way Application he helped design in Stillwater County.

Mr. Knorr said he would be back tomorrow morning to participate in an interview for Great West Engineering. He will call his home office and they will also participate in the interview too.  
The group left the office.

Commissioner Reinhardt attended the Refuse District Board meeting this evening.

The meeting was adjourned at 3:30 p.m.

ATTEST: \_\_\_\_\_

Lynne Nyquist, Clerk

ATTEST: \_\_\_\_\_

David L. Pippin, Chairman

### **APRIL 17, 2013**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, members Bruce H. Peterson and David Reinhardt and Recording Secretary Joanne Strommen present.

Kevin Sedgwick, Tractor & Equipment Co., Williston, ND, stopped in and visited with the Commissioners.

Commissioner Reinhardt joined the meeting.

Paul Tweten, Valley County Road Administrator, and Jack Knorr, Great West Engineering, Helena, Montana, joined the meeting to participate in an interview for the Whatley Road Bridge Engineering and/or Grant Administration services that they had submitted a proposal for.

Bill Lloyd and Karl Yakawich from the home office of Great West in Helena was phoned to participate in the interview via telephone conference.

The Commissioners asked Mr. Lloyd to follow the and following evaluation criteria as documented in the Request for Proposal (RFP);

The proposals will be evaluated based on the following criteria:

- Related experience on similar projects (25%);
- The qualifications of professional personnel to be assigned to the project (20%);
- Overall quality of the proposal (20%);
- Recent and/or current work for the County, or a similar entity (20%);
- The capability to meet time and project budget requirements (5%);
- Present and projected workloads (5%); and
- Firm location (5%)

Mr. Lloyd reviewed their services and qualifications and covered all elements of the evaluation criteria list. He reminded the Commissioners that Great West had already engineered and managed the construction of bridges for Valley County in the past year on the Cut Across Road, and the Skylark Road, and are currently managing the Canal Road Bridge. He said Great

West is currently working on several projects in the Valley County area and are traveling through Glasgow quite frequently. They schedule trips with multiple clients so there is not much of a monetary impact on any one client's budget. Discussion followed.

Commissioner Peterson asked Mr. Lloyd to verify that the information that has already been submitted to Valley County to fix the Whatley Road Bridge is in fact public information now and Mr. Lloyd said that anything their company has given to the County should be considered public information for whatever the County Commissioners need to do with it.

Commissioner Peterson asked Mr. Lloyd to explain the "on-call engineer services" for up to five years as requested on the RFP.

Mr. Lloyd said this allows Valley County to utilize the services of the selected engineer without having to go out to proposals for the duration of the next five years. However, it does not require that Valley County must use this engineer, there is nothing exclusive in the contract. It just allows the County the option to use the engineer that is selected for all services and save the time and money if they do not want to advertise for the services on any construction job, regardless of the size.

Once all the questions were addressed for the Commissioners, the telephone conference was ended.

Mr. Knorr said he wanted the Commissioners to know that he worked for Stillwater County for about 45 years so he understands and looks out for the counties when he is managing the construction of the bridges. Mr. Knorr is the Construction Manager on the Canal Road Bridge for Great West Engineering. Discussion followed.

Mr. Knorr explained a TSEP Grant that is available to counties to hire an engineering company to evaluate all your bridges and document the condition of the bridges categorizing them as to need of replacement.

Mr. Knorr left the office.

Mr. Tweten said that Wayne Waarvik, Jr., Valley County Road Supervisor, wanted the Commissioners to know that he had been visiting with some employees from Sletten Construction and the Sletten employees said the best engineers they ever worked with were Great West and Staley, and Mr. Waarvik really liked the work Great West has done for Valley County.

Barron Parks, DJ&A, Glasgow, Montana, joined the meeting to participate in their interview for the Whatley Road Bridge Engineering and/or Grant Administration services.

The home office of DJ&A, Missoula, Montana was phoned and Matt Ulberg and Mike Jensen, were added to the interview via telephone conference.

Mr. Ulberg reviewed their services and qualification and covered all elements of the evaluation criteria list for the Commissioners.

Mr. Ulberg asked if Valley County has any projects planned for the near future and asked how many bridges are replaced by Valley County each year.

Commissioner Peterson said that Valley County does not foresee any projects at this time and Valley County may have an average of a bridge replaced each year. He said the cost prohibits the County to do these construction jobs.

Mr. Ulberg said they understand that they must find the funding source to accomplish the construction needs for Valley County. He said they have a grant writer on staff. They can find these funding sources through a variety of entities and then also provide the services to complete the construction project. Discussion followed.

Mr. Parks said that he wanted the Commissioners to understand that he is located here in Glasgow and would be available at all times if needed. He said they are currently working with the City of Glasgow, the Glasgow Hospital, and have done extensive work with the Corps of Engineer out at Fort Peck, surveying the property the Corps sold to the cabin owners. They have been hired to work with the City of Glasgow to update their Growth Policy. Discussion followed.

Chairman Pippin asked what their percent of success was in writing grants and being awarded the money.

Mr. Ulberg said they usually are successful, because they know the project will qualify when the grant is written and that the funds are available. They became very knowledgeable as to what has to be done to get the grant and then they are successful. They would not apply for grant money if the project does not qualify. Discussion followed.

Commissioner Peterson asked about CTEP funding and if they were experienced in that area.

Mr. Ulberg said Terry Forest has done a lot of work with CTEP but could not be there for the phone call today. Some of the projects they have done are listed in their RFP. He said the funding for CTEP is changing and Mr. Forest will stay on top of that and it looks like the oil activity will fund projects in the Valley County area for some time. Discussion followed.

After all questions were answered the phone conference came to an end and Mr. Parks left the office.

Commissioner Reinhardt and Chairman Pippin left the office to attend a funeral.

Jim Muskovich, MACo JPIA/JPA Specialist, Jon Bengochea, United Insurance & Realty and Glen Meier, Valley County Sheriff, joined the meeting.

Commissioner Peterson told Mr. Muskovich that Valley County is partnering with three other surrounding counties and are in the process of hiring a Safety Coordinator that will be shared between the four counties.

Mr. Muskovich said that he wanted to work with Valley County to educate our employees in the hopes it will reduce property liability claims. He said that anytime Valley County has a liability claim, he will be the person to deal with it. Discussion followed.

He said that he will be supplying education for all the entities that have their insurance with MACo which includes counties and some special districts. He said he hoped to begin the training the end of July because he has to cover the State of Montana and visit with all the counties before he begins the training process.

Commissioner Peterson said the new Safety Coordinator should be on board by then and this training will be a good way for that individual to get start.

Mr. Muskovich said he will be a resource for the new Safety Coordinator in many ways. Discussion followed regarding some different training opportunities and what he is planning on offering. He said he will come to the counties to train so employees won't have to travel.

Mr. Muskovich said he has found that counties may have their own policy and procedure, but do not follow the policy which is just as good as not having it. He said MACo is sending assessment personnel out and he would like to shadow them and follow up with what training is needed.

Mr. Muskovich asked what type of training Valley County would like to have.

Sheriff Meier left the office.

Commissioner Peterson said that Valley County has always thought MACo should supply a sample Safety Policy that meets their requirements for Counties to develop their own policy from.

Mr. Muskovich said that he is already working on that and it is one of his goals to develop a standard Safety Policy for the counties. Most of the work will probably have to be done through the winter months, when he isn't traveling for training so much. He said his goal is that all counties are following the same policies and procedures and he and Emelia McEwen, Senior Loss Control Specialist, will train according to these procedures. Taking the load off of developing policy will help the new Safety Coordinator for Valley County spend more time on safety training. Discussion followed.

Commissioner Peterson said that when Greg Jackson, MACo JPIA/JPA Trust Administrator, was here visiting he had said that there was a chance MACo could supply some funding to help with the counties hiring a shared Safety Coordinator and Mr. Muskovich said he would check into that.

Mr. Muskovich reviewed some different events that happened because of the lack of safety training. He said he wants to provide defensive driver training for anybody in Valley County that would like to take it in hopes of making the roads safer for everyone. Mr. Muskovich said Sheriff's Departments have the highest incidents of property damage claims from vehicle accidents. Discussion followed.

Mr. Muskovich said he likes to try and keep safety policies small because they are easier to comply with. The more policies there are in anything, the harder it is to follow and comply.

Mr. Bengochea asked that he be informed of any training that Mr. Muskovich puts on in the area.

Mr. Muskovich verified that he would send that information out and he left the office.

Commissioner Peterson left the office for the day.

Commissioner Reinhardt returned to the office.

Dora Jean Beil, Refuse District/Airport Commission Secretary, submitted the draft minutes from their Refuse District Board meeting held last night for the Commissioners to review.

The meeting was adjourned at 11:45 a.m.

ATTEST: \_\_\_\_\_

Lynne Nyquist, Clerk

ATTEST: \_\_\_\_\_

David L. Pippin, Chairman

**APRIL 18, 2013**

Chairman Pippin attended a meeting with the Action for Eastern Montana regarding the Governor's Conference on Aging this morning.

**APRIL 19, 2013**

Chairman Pippin was in the office for the morning and participated in the Action for Eastern Montana Governing Board meeting via computer conference technology.

Dan Carney, Fire Marshall, stopped in and visited with Chairman Pippin.

The Board received the minutes from the Valley County Pioneer Museum Board of Directors meeting held March 19, 2013.

**APRIL 22, 2013**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, member Bruce H. Peterson and Recording Secretary Joanne Strommen present.

Commissioner Peterson informed the Board that he will be out of the State of Montana effective this Friday afternoon, April 26, 2013, through Sunday evening, April 28, 2013.

Wayne Waarvik, Jr., Valley County Road Supervisor, visited with the Commissioners about some road issues.

René Clampitt, Planner/Dispatch Supervisor, informed the Commissioners that she had discussed the proposed Kirkland Ranch Estates Subdivision with the previous Valley County Attorney, Ken Oster, and Mr. Oster had several concerns and wanted to meet with the Commissioners about his concerns regarding the proposed Subdivision.

Mayor Dan Carney asked the Commissioners if the County would give the City of Glasgow some of the asphalt fines that were left over from the Airport runway project.

Chairman Pippin told Mayor Carney that the County was hoping to use those fines to repair the Skylark Road. He said that there would not be any fines remaining from that project. Discussion followed.

The group discussed some Long Run Fire Department issues and then Mayor Carney left the office.

The meeting was adjourned at 3:30 p.m.

ATTEST: \_\_\_\_\_

Lynne Nyquist, Clerk

ATTEST: \_\_\_\_\_

David L. Pippin, Chairman

**APRIL 23, 2013**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, members Bruce H. Peterson and David Reinhardt and Recording Secretary Joanne Strommen present.

Vern Buerkle, Valley County Undersheriff, and René Clampitt, Planner/Dispatch Supervisor, joined the meeting.

Undersheriff Buerkle said he had a bill from Ridgeline Communications to work on the Opheim EMS Tower to fix the problem with the pages that go out to the Opheim EMS personnel. The group discussed some different options to improve the radio services there.

Undersheriff Buerkle said that he thought the future installment of Ethernet services will hopefully improve those radio frequencies.

A motion was made by Commissioner Peterson to pay Ridgeline Communications \$787.04 out of Local Option Tax funds. The motion was seconded by Chairman Pippin and it passed.

Wayne Waarvik, Jr., Valley County Road Supervisor,, Paul Tweten, Valley County Road Administrator, Rick Seiler, Valley County DES Coordinator, joined the meeting.

Samar Fay, Glasgow Courier, joined the meeting.

Chairman Pippin began Discussion and Decision at 10:35 a.m.

There was no public comment submitted.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Jacob Knaff as a permanent, full-time Bridge/Driver for the Road Department, who has completed his one year probationary period, increasing his pay to \$17.73 per hour beginning April 2, 2013. The motion was seconded by Commissioner Reinhardt and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Shyanne Clem-Isakson, returning as a temporary, full-time Operator for the Weed District, beginning May 28, 2013, at \$11.35 per hour. The motion was seconded by Commissioner Reinhardt and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Cray Seiler, returning as a temporary, full-time Operator for the Weed District, beginning May 6, 2013, at \$11.35 per hour. The motion was seconded by Commissioner Reinhardt and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Max Faul, returning as a temporary, full-time Operator for the Weed District, beginning May 28, 2013, at \$10.85 per hour. The motion was seconded by Commissioner Reinhardt and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Justin Pattison as a temporary, full-time Operator for the Weed District, beginning May 6, 2013, at \$10.35 per hour. The motion was seconded by Commissioner Reinhardt and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Sawyer Hillman as a temporary, full-time Operator for the Mosquito District, beginning May 6, 2013, at \$10.35 per hour. The motion was seconded by Commissioner Reinhardt and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Abigail Herman as a temporary, full-time Operator for the Mosquito District, beginning May 28, 2013, at \$10.35 per hour. The motion was seconded by Commissioner Reinhardt and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Robbie Henville, returning as a temporary, full-time Operator for the Mosquito District, beginning May 28, 2013, at \$10.85 per hour. The motion was seconded by Commissioner Reinhardt and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Dean Watson, returning as a temporary, full-time Operator for the Mosquito District, beginning April 6, 2013, at \$11.35 per hour. The motion was seconded by Commissioner Reinhardt and passed unanimously.

The next item on the agenda for consideration was the Whatley Road Bridge engineering and/or grant administration.

Chairman Pippin said that Great West Engineering and DJ&A Engineering submitted proposals. He said the Request for Proposals (RFP) was to provide engineering for the Whatley Road Bridge and on-call engineer services for the next five years. The Commissioners interviewed both applicants utilizing a rating system as designated in the RFP. Chairman Pippin said he would entertain a motion to hire one of these firms.

Commissioner Reinhardt made a motion to select Great West as the engineering firm for the Whatley Road Bridge and the on-call engineer for Valley County. Commissioner Peterson seconded this motion for discussion.

Commissioner Peterson said that he questioned that it sounds as though Great West is the only engineers that can be used for Valley County for the next five years based on the RFP.

Commissioner Reinhardt said he wanted to verify that this does not mean Great West is exclusive to do all the engineering for Valley County.

Mr. Waarvik said that he thought the Commissioners should call Bill Lloyd, Great West Engineering, and tell him what services that the Commissioners want Great West to do.

Chairman Pippin said he would call Great West and inform them of their decision and visit with them about their engineering costs.

Commissioner Peterson asked that Chairman Pippin ask Great West what the advantages are to have them as the on-call engineer.

Chairman Pippin called for the vote and the motion passed unanimously.

The delinquent tax properties was the next item on the agenda.

Chairman Pippin said that there were seventeen delinquent tax properties sent to Bear Paw Title Insurance to run pencil abstracts on and now there are nine of these properties that could be taken for taxes. The Commissioners need to decide if they want to proceed with taking these properties and begin that process. Discussion followed.

A motion was made by Commissioner Reinhardt to direct the Valley County Clerk to begin the notice requirements to take the following delinquent tax deed properties located in St. Marie, Montana. The motion was seconded by Commissioner Peterson and it unanimously passed.

Unit 217-A	Unit 326-C	Unit 366-A & B	Unit 370-D
Units 372-B, C & D	Unit 390-C		

The City of Glasgow's request to form a City Planning Board was the next item on the agenda.

Chairman Pippin said that the Valley County Commissioners received a letter from Stacey Amundson, Glasgow City Clerk-Treasurer, requesting the County allow them to form a Glasgow City Planning Board. He said there is currently a City-County Planning Board but the City of Glasgow's intent looks to be that the City wants to have their own Planning Board. The City of Glasgow is currently in the process of developing their Growth Policy which references this Board. The law requires that the City make this request to the County and the County must notify the City of their decision within 30 days. Chairman Pippin said the City-County Planning Board will have to be addressed as well, even though it has been inactive for several years.

Chairman Pippin said he took a copy of the letter to Nick Murnion, Valley County Attorney, to review and we have not received his input yet.

After some discussion it was agreed to wait for some direction from Mr. Murnion before any action is taken.

The next item on the agenda was the Right-of-Way Application from NorVal to put utility poles in the County right-of-way, running parallel to the county road.

Mr. Waarvik said he was concerned about the safety factor because if anyone goes off the road they will probably hit a utility pole because they are just too close to the road, even though they are at the furthest edge of the County right-of-way. He said he would much rather they would put the wire underground.

Commissioner Reinhardt said that he asked them to do that but they wanted to use up some of their old material on this line and run it above ground.

After some discussion it was agreed that being as NorVal has not returned an updated application, no action will be taken at this time.

TransCanada Keystone Pipeline LP, request to extend three of their Right-of-Way Applications was the next item on the agenda.

A motion was made by Commissioner Reinhardt to extend Right-of-Way Permits No. 473, 478 and 480 for a period of two years which will extend them to 2015. The motion was seconded by Commissioner Peterson and the motion carried unanimously.

Chairman Pippin discussed the problem with the EMS paging in the Opheim area with Mr. Seiler.

Commissioner Peterson reviewed the meeting he had with MACo's liability specialist Jim Muskovitch last week.

The Road Department crew left the office.  
Commissioner Peterson left the office for the day.

Commissioner Reinhardt and Chairman Pippin attended an equipment demonstration and lunch put on by RDO Equipment over the noon hour.

The Board received a Memorandum from Justice of the Peace Linda Hartsock stating she will not be available for the time period of April 29, 2013, through May 3, 2013, she asked City Court Judge Riggan to be Substitute Judge but he will not be available so a Substitute Judge will be announced.

Commissioner Reinhardt and Chairman Pippin returned to the office.

At 2:00 p.m., Chairman Pippin opened bids for congregate and home delivered meal bids for the elderly for the period of July 1, 2012, to June 30, 2013, as published in the local newspaper. The bids submitted were as follows:

Park Grove Bar & Café, Ft. Peck:	\$8.00 per plate
Outpost Café, Opheim:	\$8.00 per person
Pat Neuleib, Nashua Senior Citizens:	\$9.00 per meal

These bids will be taken under consideration and a decision will be made at a later date.

Commissioner Reinhardt left the office for the day.

Wayne Waarvik, Jr., Valley County Road Supervisor, Paul Tweten, Valley County Road Administrator, and Rick Seiler, Valley County DES Coordinator, joined the meeting to participate in a conference call with FEMA regarding some changes that need to be made with the design of the Canal Road Bridge.

Tim Thennis, Deputy Disaster Recovery Manager for the Montana Disaster & Emergency Services, (DES), Tom Barnard and Dave Lucus for FEMA, and Karl Yakawich, from Great West Engineering were all put on a conference call to discuss the Canal Road Bridge changes.

Mr. Barnard said he understands that there needs to be about 300 yards of riprap added to the Canal Road Bridge at a cost of about \$40,000.

Mr. Yakawich said the reason they are requesting this change is to help stabilize the bank further. Once the designed amount of riprap was put down, they discovered that they needed to add about 20 feet more riprap up and down the bank. Discussion followed.

Mr. Waarvik said this is a crucial spot that has undercut in the past and they need to compensate for that now.

Mr. Barnard said he agreed that it is necessary and he needs some documentation requesting this change and showing where the additional material is needed with the cost increase for the project. Once that is documented, then FEMA will send a receipt documenting that they are in agreement to make the changes.

Mr. Yakawich said he will finalize the drawings and make a change order for the contractor. He said the contractor has submitted a cost of \$135 per cubic yard for the additional material and work. This price in comparison to the work that was done on Cut Across Bridge and Skylark Bridge cost \$170 per cubic foot, so this new cost seems very fair. It was pointed out that the bid for the Canal Road Bridge project came in quite a bit under FEMA's original estimated cost for the project.

Mr. Barnard and Mr. Lucus agreed that the price was very reasonable. He asked that Mr. Yakawich send a drawing to Tim Thennis who will then forward it to FEMA.

The phone call came to an end.

Chairman Pippin informed the group that Glasgow Mayor Dan Carney had come in and asked if the City could have some of the screenings that the Road Department purchased from the Airport which were left from the runway project. He told Mayor Carney that he thought those screenings were going to be used to repair the Skylark Road and there would not be any extra because there are not enough screenings there to complete the Skylark Road project as it is.

Chairman Pippin visited with Rick Four Star on the phone about doing some burning in Frazer to clean up some empty lots for fire mitigation purposes. He told Mr. Four Star to contact the Valley County Dispatch and inform them of his plans so they know it is a controlled burn and to fill out a Burn Permit.

Chairman Pippin left the office for the day.

The meeting was adjourned at 2:00 p.m.

ATTEST: \_\_\_\_\_

Lynne Nyquist, Clerk

ATTEST: \_\_\_\_\_

David L. Pippin, Chairman

#### **APRIL 24, 2013**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, members Bruce H. Peterson and David Reinhardt and Recording Secretary Joanne Strommen present.

Wayne Waarvik, Jr., Valley County Road Supervisor, came in and visited with the Commissioners about the NorVal Right-of-Way Application to put a utility line above ground parallel to the County Road. He said that he spoke with a member of NorVal's Board and was told that NorVal would consider putting the utility line in underground if the County would waive the 10¢ per mile inspection fee. Discussion followed.

Mr. Waarvik left the office.

Dean Jensen visited with the Commissioners about the possibility of a cell tower going into Hinsdale that he feels needs to have a light on it for safety reasons because it is in line with the Airport runway.

Commissioner Reinhardt joined the meeting.

Glen Meier, Valley County Sheriff, Nick Murnion, Valley County Attorney, and Avis Ball and Jason Frederick from Roosevelt County Law Enforcement joined the meeting.

Ms. Ball said she was here to request the Commissioners to sign the Memorandum of Understanding (MOU) with the Big

Muddy River Drug Task Force for the next year. She said she needs this completed document to send with their grant application that they are submitting.

Sheriff Meier asked if there were any changes being made in the grant application and Ms. Ball said they were making an adjustment in the grant narrative to reflect the increases in the trafficking of methamphetamines and the illegal use of prescription drugs in the area. She said the funding amount will be the same. Discussion followed.

Mr. Murnion had some questions regarding the MOU and Ms. Ball called her supervisor and he faxed the MOU to Valley County for review. Mr. Murnion reviewed the document and said that the document that was faxed is last year's document. He said he would not recommend that the Commissioners should be signing anything without seeing the documentation involved.

Sheriff Meier said he also wanted to see the grant application before they sign the MOU. He said that Vern Buerkle, Valley County Undersheriff, is working with Ron Kemp, Roosevelt County Juvenile Detention Officer, who was the previous Drug Task Force Commander, and is rewriting the grant application for the funding of the Big Muddy River Drug Task Force, which is due the end of this month. Discussion followed regarding the grant monies and how they are used.

The Agreement states that the funds from the grant will employ one full-time Task Force Commander who will be provided by the Roosevelt County Sheriff's Office. The City of Wolf Point will provide a secretary to do the documentation and will be reimbursed \$3,700 annually for these services.

Mr. Murnion said the Crime Control Board had said that the Big Muddy Drug Task Force was behind in submitting some documentation and he asked if that information had been sent in yet because this lack of meeting the requirements of the grant may result in the grant not being awarded to them again. Discussion followed.

Chairman Pippin said that maybe the Agreement could state that each member entity is sent a quarterly report documenting how the funds have been used and that would guarantee that the required documentation was being sent in. Discussion followed.

Sheriff Meier said that each entity, the Cities of Wolf Point, Sidney, Fairview and Glasgow, Fort Peck Tribes, Roosevelt, Valley, Daniels, Richland and Sheridan Counties, are asked to donate \$3,000 to the Task Force to help with the costs. Some of the smaller counties struggle with donating that much and Roosevelt County would like to donate more, but they feel that then Roosevelt County would want more of the Task Force's services if they donated more funds than everyone else. Discussion followed.

It was agreed that once the Big Muddy River Drug Task Force Agreement for FY 2013-2014 was submitted for Mr. Murnion to review, the Commissioners will then sign the Agreement and get the signature page back to Ms. Ball as soon as possible, keeping in mind the due date for the grant is the end of this month.

Ms. Ball and Mr. Frederick left the office.

Vern Buerkle, Valley County Undersheriff, joined the meeting.

Sheriff Meier said that Valley County is not very happy with the way this Drug Task Force has been doing. He said that he feels that the Board of Directors for the Drug Task Force should appoint the Task Force Commander each year and who will be doing the work. Discussion followed.

Mr. Murnion said the Board of Crime Control was not happy with the way the Big Muddy River Drug Task Force was handling the grant and they may not award the grant if things are not done better. Discussion followed.

Undersheriff Buerkle said that Ron Kemp is revising the Agreement right now and he discussed some of the verbiage that is being considered.

Ron Kemp was called and put on speaker phone to get more information on the changes being made and he reviewed some of the changes he is doing. Discussion followed.

Mr. Kemp said he would send a copy of the revised agreement for review by Mr. Murnion and then signatures will be considered and the document completed.

Mr. Murnion, Sheriff Meier and Undersheriff Buerkle left the office.

Commissioner Reinhardt left the office.

The meeting was adjourned at 2:30 p.m.

ATTEST: \_\_\_\_\_

Lynne Nyquist, Clerk

ATTEST: \_\_\_\_\_

David L. Pippin, Chairman

### **APRIL 25, 2013**

Commissioner Peterson was in the office for a while in the morning then attended a meeting in Wolf Point with representatives from Roosevelt, Sheridan and Daniels Counties regarding the hiring of a shared Safety Coordinator.

The Commissioners received a Budget Amendment Proclamation from the Nashua School Board of Trustees of District 13E.

### **APRIL 26, 2013**

Chairman Pippin was in the office for a while in the morning.

### **APRIL 29, 2013**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, member Bruce H. Peterson and Recording Secretary Joanne Strommen present.

Glen Meier, Valley County Sheriff, visited with Commissioner Peterson about his concerns that his deputies are putting in a lot of overtime right now and he is worried he may go over his budgeted amount.

After some discussion Commissioner Peterson told Sheriff Meier that if his deputies need to put in the extra time then they will deal with his budget when it is needed.

Sheriff Meier left the office.

Duane Knapp and Terry Lee joined the meeting.

Mr. Knapp updated Commissioner Peterson on his Thunderbolt Power project to install a huge power line from the Canadian Border. He said he is still working with SaskPower, Saskatchewan's Power Company, and felt like this is a viable project.

Mr. Lee said he wanted to give the Commissioners an update on their St. Marie project. He will receive the Tax Deeds on 72 units tomorrow. He has purchased an additional 5 units and all 77 units are located in Tract 5. They will be surveying those units and the property, and they will be the first units at St. Marie that will have clear title to include the land with the units. Now they can begin the work to remodel the units in that area too.

Mr. Lee asked if the Commissioners would look at the old school and hospital building at St. Marie because it is a very unsafe situation. There is water in the basement of those buildings which could be a very dangerous situation if children were playing in that area. He said there is a lot of asbestos in the buildings which is hazardous to the environment.

Mr. Lee and Mr. Knapp left the office.

Chairman Pippin joined the meeting.

Chairman Pippin informed the Board that there had been a culvert south of Saco on the Larb Creek Road that washed out and a vehicle fell through it. He said he told the driver of the vehicle that he needed to see a doctor. The Montana Highway Patrol investigated the accident.

Chairman Pippin said that the Valley County Road Department made a detour around the culvert.

Rose Stoneberg visited with the Commissioners and voiced her frustration, and others, that the water rights' documentation is not filed and kept in the Valley County Courthouse for Valley County property, but many of these documents are stored at the Department of Natural Resource and Conservation (DNRC).

A motion was made by Commissioner Peterson authorizing the Chairman to sign the Noxious Weed Trust Fund Project Grant Agreement for the Fort Peck Lake and Missouri River EWM Project, #MDA 2013-023. The motion was seconded by Chairman Pippin and the motion passed.

Vern Buerkle, Valley County Undersheriff, Glen Meier, Valley County Sheriff, and Ron Kemp joined the meeting to review the new Big Muddy River Drug Task Force Agreement for FY 2013-2014 with the Commissioners.

A motion was made by Commissioner Peterson authorizing the Chairman to sign the Big Muddy River Drug Task Force Agreement for FY 2013-2014 establishing the general guidelines for a multi-agency task force to address drug-related crime. The motion was seconded by Chairman Pippin and it carried.

Chairman Pippin left the office for the day.

Wayne Waarvik, Jr., Valley County Road Supervisor, stopped in and showed Commissioner Peterson pictures from the accident on Larb Creek Road. A copy of those pictures were also sent to United Insurance and Realty.

Mr. Waarvik left the office.

The meeting was adjourned at 2:45 p.m.

ATTEST: \_\_\_\_\_

Lynne Nyquist, Clerk

ATTEST: \_\_\_\_\_

David L. Pippin, Chairman

**APRIL 29, 2013**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman David L. Pippin, member Bruce H. Peterson and Recording Secretary Joanne Strommen present.

Bob Stumvoll stopped in and visited with Commissioner Peterson about work that his company did for Valley County on the Airport runway project as a subcontractor under Riverside last Fall and he still hasn't been paid. He explained that after he had already done the work he discovered that the work he did was not actually covered under the original grant project. Now the Airport Board is trying to find more grant money to pay for the additional work that was done by his company.

Chairman Pippin joined the meeting.

Mr. Stumvoll said that he is requesting that he be paid interest on this money that has not been paid.

After some discussion Mr. Stumvoll said that he was going to come back at 10:30 with some more precise numbers to discuss with all the Commissioners and he left the office.

Chairman Pippin said that he had received a message that was written by the Engineer that was in charge of the Airport project, Rick Donaldson, P.E. | Vice President, Robert Peccia & Associates Inc., who said that there are still a list of items that must be completed on a "punch list" before the project is completed and the final funds are dispersed. He also explained some hold-ups with getting the final grant funds.

Commissioner Peterson called Commissioner Reinhardt to see what his thoughts were on this issue.

Mr. Stumvoll returned to the office and said that he had spoken to Riverside Sand & Gravel, the company that he was subcontracted under for the airport project and had more details. He reviewed what had been paid to Riverside Sand & Gravel. He said that he wanted the County to pay him 1/2 percent interest on the money that has not been paid to him.

Commissioner Peterson said that he should understand that the Engineering firm is in charge of dealing with the contractors, not the Commissioners. He said that Mr. Stumvoll was a subcontractor under Riverside Sand & Gravel and that is who Mr. Stumvoll needs to deal with, and then Riverside will in turn deal with Peccia & Associates.

Mr. Stumvoll said he has been working with Riverside Sand & Gravel and he was there on their behalf. Discussion followed.

The Commissioners requested that Mr. Stumvoll have Riverside Sand & Gravel submit a written request for the interest on the unpaid balance and that letter will be submitted to the County Attorney for direction.

Mr. Stumvoll agreed to ask Riverside to send a letter to the Commissioners requesting that Valley County pay interest on the remaining balance due. Mr. Stumvoll left the office.

Samar Fay, Glasgow Courier, joined the meeting.

Chairman Pippin began Discussion and Decision at 10:35 a.m.

There was no public comment submitted.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Jon Blockhus as a temporary, full-time Mower for the Road Department, beginning May 28, 2013, at \$10.85 per hour. The motion was seconded by Chairman Pippin and passed.

The next item on the agenda was the Notice of Public Hearing to Dissolve the City-County Planning Board.

Chairman Pippin said that the City of Glasgow intends to form their own City Planning Board and several years ago Valley County formed a joint, City-County Planning Board, so now the County needs to hold a public meeting to dissolve the joint Planning Board.

Mrs. Fay asked when the joint Planning Board was created and Chairman Pippin said that a Resolution was signed on January 7, 1959, creating the Joint City-County Planning Board.

A motion was made by Commissioner Peterson to execute the following Resolution, seconded by Commissioner Reinhardt and passed unanimously:

**RESOLUTION NO. 10-2013**

**RESOLUTION OF INTENTION TO DISSOLVE THE JOINT CITY-COUNTY PLANNING BOARD**

**WHEREAS**, the Joint City-County Planning Board was created by the Board of the County Commissioners of Valley County, Montana, on January 27, 1959;

**WHEREAS**, it is the desire of the City of Glasgow to form the Glasgow City Planning Board pursuant to MCA § 76-1-105, as requested by the written dated April 18, 2013, from the Glasgow City-Clerk-Treasurer.

**NOW, THEREFORE, BE IT RESOLVED:**

(1) That it is the intention of the Board of the Valley County Commissioners to dissolve the Joint-City County Planning Board.

(2) That a public hearing to hear any protest will be held on May 8, 2013, at 10:30 a.m. in the Office of the Valley County Commissioners, Valley County, Montana.

(3) That it is the intention of the Board of County Commissioners to permit the City of Glasgow to form the Glasgow City Planning Board pursuant to MCA § 76-1-105, as requested in writing.

**PASSED AND ADOPTED** by the Valley County Board of County Commissioners this 29th day of April, 2013.

BOARD OF COUNTY COMMISSIONERS  
VALLEY COUNTY, MONTANA

\_\_\_\_\_  
David L. Pippin, Chairman

\_\_\_\_\_  
Dave Reinhardt, Member

ATTEST: \_\_\_\_\_  
Bruce H. Peterson, Member

\_\_\_\_\_  
Lynne Nyquist, Clerk

A motion was made by Commissioner Peterson to publish the following Notice in the local paper. The motion was seconded by Chairman Pippin and the motion passed.

**NOTICE OF PUBLIC HEARING**

The Valley County Commissioners will hold a public hearing on Wednesday, May 8, 2013, at 10:30 a.m., in the office of the Valley County Commissioners, 501 Court Square, Glasgow, Montana. The purpose of the hearing is to obtain public comments regarding a Resolution of Intention to Dissolve the Joint City-County Planning Board in order to allow the City of Glasgow to create a City Planning Board, per MCA § 76-1-105.

DATED this 30th day of April, 2013.

BOARD OF COUNTY COMMISSIONERS  
VALLEY COUNTY, MONTANA

By: \_\_\_\_\_  
David L. Pippin, Chairman

ATTEST:

\_\_\_\_\_  
Lynne Nyquist, Clerk  
(Published May 1 and 8, 2013)

The Application for Right-of-Way for the Assiniboine & Sioux Rural Water Supply System was the next item on the agenda.

A motion was made by Commissioner Peterson authorizing the Chairman to execute an Application and Permit to Use Right-of-Way No. 580, between Valley County and Assiniboine & Sioux Rural Water Supply System, for the construction of an underground water line located in the Southeast Quarter, Section 26, Township 27N, Range 44W, two miles east of Frazer. The motion was seconded by Chairman Pippin and it passed.  
The next item on the agenda was the Application for Cancellation of Taxes.

A motion was made by Commissioner Peterson, seconded by Chairman Pippin and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0211 for a total of (\$597.87), because the DOR forgot to apply the low income credit on six mobile homes for the following people:

Earl & Melda Carter	-\$193.50	Dorothy Jensen	-\$32.17
Robert J & Annette R. Bilger	-\$12.84	William D. James	-\$22.27
Gayle M. Whitaker	-\$173.91	Janet Anne Beede	-\$163.18

A motion was made by Commissioner Peterson, seconded by Chairman Pippin and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0212 for a total of \$18.10 for Ruth Erickson who was billed incorrectly on a mobile home.

A request for assistance with the Museum roof repairs was the next item on the agenda for discussion.

Chairman Pippin said that the Museum has remodeled the entryway which was very successful and they have since discovered an increase in their heating bill, so they would like to add some insulation to the roof in the foyer area in hopes of reducing the utility costs. This upgrade will cost about \$3,000 and they are requesting that maybe half of the cost could be paid out of a county buildings fund.

Commissioner Peterson questioned if the Museum's budget could handle the total cost and what other departments would be in to ask for similar help to supplement their budgets. Discussion followed.

A motion was made by Commissioner Peterson to provide \$1,500 out of County Buildings to assist with to cost of the project to increase the insulation in the roof of the foyer area of the Valley County Historical Museum. The motion was seconded by Chairman Pippin and it passed.

Commissioner Peterson said he will be attending the interviews next week for the Safety Coordinator and they discussed the position and some of the funding sources. Commissioner Peterson said that he understands that Valley County is going to provide the accounting services and this employee will be on Valley County's health insurance plan in addition to providing a vehicle for the Safety Coordinator to drive. Commissioner Peterson questioned what authority the Safety Coordinator would have to implement the safety requirements in each County and would be the Safety Coordinator's Supervisor. Discussion followed.

Commissioner Peterson said that Wayne Waarvik, Jr., Valley County Road Supervisor, was in and they were discussing the incident with the culvert that collapsed on the Larb Creek Road and there was also an area north of Glasgow where the water was running over the road. Mr. Waarvik posted signs saying the road was closed where the water was running over the road and the next day when he went back there the signs were moved off the road and in the ditch. Chairman Pippin asked Mrs. Fay if she could put something in the paper about these incidents and put a message out to the community that asks people not to move or take any signs down because they are there for their safety.

Mrs. Fay agreed to publish something with that message in it.

Chairman Pippin said that he would suggest that when Mr. Waarvik closes a road and posts the signs he should take a picture so there is verification that he did post the hazard in case someone does move the signs.

Mrs. Fay left the office.

A motion was made by Commissioner Peterson to authorize the Chairman to execute a Quitclaim Deed between Valley County and Bakken, LLC, for the following described tax deed property for a bid of \$2,360.00:

Unit #12-A and Unit #12-B, MCP Housing, of the St. Marie Condominium located in Section 33, Township 31 North, Range 40 East, MPM, together with the appurtenant common elements as said common elements are defined and established by the Declaration of St. Marie Condominium recorded September 20, 1988 at 3:30 p.m., recorded in Book 69 of MRE on pages 551-623 and any and all amendments filed thereto.

The motion was seconded by Chairman Pippin and the motion carried. The said Document, No. 150282, was filed in the office of the Clerk and Recorder on April 30, 2013.

Commissioner Peterson left the office for the day.

Dan Carney visited with Chairman Pippin.

Claim Fund claims for the month of April were approved as follows:

Vendor	Claim #	Amount
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4196	ADVANCED CHEMICAL SOLUTIONS	59327	63.50
1798	AGLAND CO-OP	59234	600.00
2853	ALL SEASON HOME CENTER	59195	2,125.99
		59235	393.66
4569	AMERICAN MADE ELECTION EQUIPMENT	59348	315.00
184	AMERICAN WELDING & GAS INC	59236	45.95
558	ARCH'S TIRE & SERVICE	59237	1,038.00
975	BAILEY'S TEST STRIPS & THERMOMETERS	59196	83.00
2629	BARRY DAMSCHEN CONSULTING, LLC	59238	2,000.00
4376	BEAR PAW TITLE INS CO	59239	2,000.00
18	BELL MORTUARY INC	59240	850.00
1766	BEN'S RADIATOR REPAIR	59241	350.00
75	BIG VALLEY WATER	59242	42.00
4058	BILLINGS MACHINE & WELDING	59243	456.30
900	BLACK MOUNTAIN SOFTWARE INC	59197	31,130.00
504	BOB BARKER CO INC	59328	413.09
1676	CALIFORNIA CONTRACTORS SUPPLIES INC	59244	199.60
3962	CAPITAL I INDUSTRIES INC	59245	246.71
3360	CENTURY LINK	59246	1,148.58
4563	CERIUM NETWORKS	59198	15,397.60
4403	CHOICE AVIATION LLC	59247	2,625.00
1095	COCA-COLA BOTTLING CO	59248	24.00
3592	COCOLJ CONFERENCE REGISTRATION	59199	300.00
225	D & G SPORTS & WESTERN	59322	1,450.74
39	DALE PLUMBING & HEATING INC	59249	172.50
40	DAN OLSON DBA	59337	154.34
2740	DARLA SHIPMAN	59200	48.00
212	DATA IMAGING SYSTEMS	59250	749.38
2782	DAVID KNIERIM	59251	125.00
884	DAVID L REINHARDT	59201	30.00
242	DEACONESS RADIOLOGY SERV	59202	98.00
637	DEPT OF PUBLIC HEALTH & HUMAN SERVICES	59252	137.00
3196	DIESEN PUMPING & BACKHOE SERVICES	59329	225.00
3734	DORA-JEAN BELL	59338	36.90
260	EASTERN MONTANA MENTAL HEALTH CENTER	59203	3,832.00
		59253	1,600.00
812	EZZIE'S WHOLESALE INC	59254	26,419.90
2757	FARM EQUIPMENT SALES	59204	1,119.35
		59255	1,491.91
3076	FLICKS	59339	78.47
54	FOOD SERVICES OF AMERICA	59205	1,457.74
		59256	2,664.77
57	FOSSUM READY MIX INC	59257	200.00
59	FRANCES MAHON DEACONESS HOSPITAL	59258	10,782.45
206	FRANCES MAHON DEACONESS HOSPITAL	59259	2,182.92
4455	FREEMAN AND GAFFNEY ASSOCIATES	59349	4,040.00
454	G & D ELECTRIC	59260	266.25
311	GAFFANEYS TOTAL OFFICE SOURCE INC	59261	3,125.69
247	GALL'S INC	59330	156.40
665	GARY J MARTIN	59206	375.00
66	GLASGOW AUTO SAFETY CENTER	59262	1,392.00
69	GLASGOW CLINIC INC	59331	217.00
71	GLASGOW COURIER INC	59263	934.41
762	GLAXOSMITHKLINE PHARMACEUTICALS	59355	2,200.04
4299	GLOBALSTAR USA	59354	93.76
230	GREAT FALLS PAPER & SUPPLY CO INC	59264	868.85
1209	GREAT NORTHERN DEVELOPMENT CORPORATION	59265	4,119.00
4264	GREAT WEST ENGINEERING	59207	7,000.57
4570	H J FLYNN	59350	292.50
121	HAVRE LAUNDRY	59266	637.08
3772	HEALTH E WEB	59351	69.00
80	HI LINE COLLISION REPAIR	59267	321.00
392	HI LINE FORD INC	59268	525.74
2885	INTERSTATE BATTERIES	59269	94.95
3576	J & M DISTRIBUTING	59270	269.05
4564	JARED & STACY ALBUS	59208	750.00
572	JOHNSTONE SUPPLY	59271	669.95
368	KLTZ/KLAN INC	59272	45.00
95	KREISERS INC	59352	45.78

3152 KRESS WELDING & FABRICATION INC	59353	455.34
2619 L N CURTIS & SONS	59273	259.81
855 LOREN NICHOLS	59274	56.50
848 LYNNE NYQUIST	59209	55.37
1271 MACSS TREASURER	59359	125.00
101 MARKLE'S INC	59275	1,378.16
2475 MATTFELDT ELECTRIC	59276	961.99
1337 MEDIBADGE	59356	95.71
3384 METAL SPARKS	59332	200.00
104 MID-AMERICAN RESEARCH CHEMICAL CORP	59277	229.25
144 MIDWEST CANCER SCREENING	59278	145.35

Vendor	Claim #	Amount
3037 MIDWEST DIESEL INJECTION	59279	231.28
4417 MIDWEST LABORATORIES INC	59347	44.50
3557 MILLER OIL CO	59210	245.14
3042 MOGAN'S SPRINKLERS	59357	4,275.00
959 MONTANA ASSOC OF CLERK/DISTRICT COURT	59280	600.00
540 MONTANA ASSOCIATION OF COUNTIES/MACO	59211	200.88
3832 MONTANA COMMUNITY AIRPORT ASSOC	59281	50.00
962 MONTANA CORONERS' ASSOCIATION	59212	425.00
113 MONTANA DAKOTA UTILITIES	59282	4,171.29
43 MONTANA DEPT OF ENVIRONMENTAL QUALITY	59342	8,893.73
874 MONTANA FOOD BANK NETWORK INC	59213	273.78
	59283	75.00
697 MONTANA LAW ENFORCEMENT ACADEMY	59333	210.00
1708 MONTANA LTAP	59285	840.00
239 MSU EXTENSION SERVICE	59284	4,297.90
3691 MTEIRA	59214	100.00
	59286	50.00
297 MYRON GARTNER PLUMBING & HEATING	59336	118.00
2750 NAEIR	59287	39.00
691 NASHUA SENIOR CITIZENS	59215	1,000.00
3669 NAXIN SAFETY	59288	60.38
4565 NE MONTANA HEALTH SERVICE	59216	250.00
183 NEMONT TELEPHONE COOPERATIVE, INC	59217	4,022.76
236 NEWMAN TRAFFIC SIGNS	59289	2,125.70
165 NEWTON MOTORS INC	59290	2,804.02
4499 NORDISK SYSTEMS, INC	59218	2,040.00
	59360	15,374.00
115 NORTHWESTERN ENERGY	59219	1,116.93
	59291	8,159.07
120 NORVAL ELECTRIC CO-OP INC	59292	1,832.59
3287 OLSON LAND SURVEYING	59293	125.00
126 PACIFIC STEEL & RECYCLING	59294	6,928.56
4248 PARK GROVE BAR & CAFE	59220	480.00
3087 PAT NEULIEB	59221	1,130.50
129 PETTY CASH	59222	759.10
523 PRCA	59295	800.00
2768 PRIORITY COMMUNICATIONS	59296	866.00
257 QBS SAFEGUARD	59326	259.93
137 RECTOR LAW OFFICE P.C.	59297	100.00
76 REYNOLDS	59298	963.60
4296 RIVERSIDE SAND & GRAVEL INC	59344	64,576.81
934 ROBERT PECCIA & ASSOCIATES INC	59345	52,635.38
3056 ROUBIE YOUNKIN	59299	141.00
3015 SAND ELECTRIC	59300	12.70
219 SANOFI PASTEUR INC	59223	390.72
3910 SCOTTIE EXPRESS WASH INC	59334	480.00
3804 SHELLEY MILLS	59301	811.92
4559 SHOPKO PHARMACY	59340	35.98
2490 SPENCER FLUID POWER	59321	12.08
472 STATE OF MONTANA	59302	333.23
2744 STATE OF MONTANA DEPT OF REVENUE	59343	2,109.90
3693 STOUGHIE'S BAR AND GRILL	59224	572.00
4568 SWEET GRASS CO SEARCH & RESCUE	59335	320.00
162 SYSCO MONTANA INC	59225	507.36
	59303	516.23
163 T & R TRUCKING INC	59304	11,605.59

6 TAYLOR STORAGE	59226	600.00
4571 TCA INC	59362	136,203.68
788 TERRY LIGHTHIZER	59305	223.90
3902 THE OUTPOST	59227	727.50
4372 THE PRINT SHOP	59323	148.24
2996 THOMPSON & SONS	59306	4,657.12
41 TIRE-RAMA SERVICE CENTER	59307	852.25
1074 TOWER DISTRIBUTION COMPANY	59308	345.83
680 TOWN OF OPHEIM	59309	373.48
171 TRACTOR & EQUIPMENT CO	59361	110.50
172 TRI STATE TRUCK-EQUIP INC	59310	690.27
764 TRI-COUNTY FARMERS MUTUAL INSURANCE CO	59311	95.00
174 TRIPLE A GLASS INC	59312	305.74
4566 TYR TACTICAL LLC	59228	885.85
787 U.S. POSTAL SERVICE/PITNEY BOWES	59358	906.28
627 UNCLE MILT'S BODY SHOP	59324	67.00
77 VALLEY BUILDERS SUPPLY	59313	453.77
1452 VALLEY CO COUNCIL ON AGING	59314	120.00
614 VALLEY CO TRANSIT	59315	580.00
4567 VALLEY COUNTY DC TRIP	59229	43.35
182 VALLEY MOTOR SUPPLY INC	59316	433.07
1087 VISA	59317	525.46
3023 VISA	59318	1,273.97
3559 VISA	59230	1,494.01
4061 VISA	59231	838.56
4050 VISA 7495	59232	6,183.63

Vendor	Claim #	Amount
4547 VISA 7644	59346	619.10
187 WEST PAYMENT CENTER	59325	202.00
188 WESTERN DRUG INC	59341	1,406.71
32 WEX BANK	59233	371.94
190 WILLS OFFICE WORLD/RADIO SHACK	59319	136.66
193 ZERBE BROS INC	59320	172.16
	Total:	\$522,822.42

Payroll for the month of April was approved in the amount of \$322,271.56.

The meeting was adjourned at 11:45 a.m.

ATTEST: \_\_\_\_\_

Lynne Nyquist, Clerk

ATTEST: \_\_\_\_\_

David L. Pippin, Chairman