

**April 01, 2016**

Commissioner Tweten was in the office this morning.

Chairman Reinhardt was in the office this afternoon.

**April 04, 2016**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Ruth Dowell present.

Dylan Jensen came in to discuss road issues with Commissioner Peterson.

Todd Young, Valley County Road Supervisor, stopped by to discuss road districts and road issues. Glen Meier, Valley County Sheriff, joined the discussion. Mr. Young stated there was some mischief at the fairgrounds with County vehicles.

Lucas Locke, Airport Manager, came in to discuss hiring for the open position. He also discussed the placement of some supplies. Mr. Locke will consult with Todd Young, Valley County Road Supervisor to determine the best place to put them to keep them out of the way.

Glen Meier, Valley County Sheriff, memorandum of understanding with the Tri-Agency task force.

*A motion was made by Commissioner Peterson authorizing the Chairman to sign the Tri-Agency Task Force memorandum of understanding. The motion was seconded by Commissioner Tweten and passed unanimously.*

Joleen Cotton, Maintenance Supervisor, came in for her weekly meeting with the Commissioners. There are problems with the generator that are currently being addressed.

Rick Seiler, Valley County DES Coordinator, stopped by to discuss various issues.

Connie Boreson, Valley County Health Department Supervisor, stopped by to discuss the Health Fair, community walk, training on April 23rd, and a radio spot discussing the Health questionnaire, and Kindergarten immunizations.

Paul Cornwell stopped in to discuss various issues with Chairman Reinhardt.

Stone Tihista, Weed and Mosquito Control, stopped by to discuss some record keeping issues.

The meeting was adjourned at 4:30 p.m.

ATTEST:

 *Lynne Nyquist*  
Lynne Nyquist, Clerk

ATTEST:

*Dave Reinhardt*  
Dave Reinhardt, Chairman

**April 05, 2016**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, and members Bruce H. Peterson and Paul Tweten present. Administrative Assistant, Ruth Dowell, was on vacation today.

Commissioner Peterson left office at 9:15 to attend meeting with Tony Shields of the Fort Peck Tribes to discuss possibility of having a satellite voting office in Frazer.

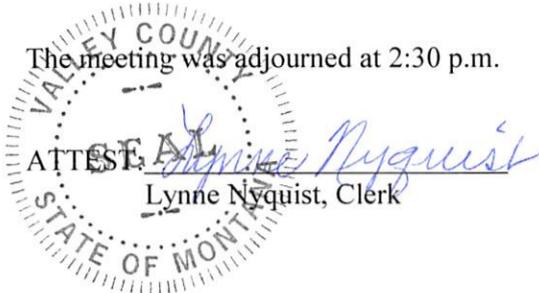
Dan Carney, Valley County Fire Warden, was in office to discuss possible grants for fire departments in Valley County.

Todd Young, Road Supervisor, was in to discuss the Milk River Bridge in Hinsdale area.

Commissioner Peterson returned to office in the afternoon after returning from Frazer and then attending the Two Rivers Growth monthly meeting.

Chris Knodel, Chief of Long Run Fire, was in to discuss various issues in preparation for the Long Run meeting this evening. A primary issue was the status of firemen and Workman's Compensation, and who should pay for monthly fees.

The meeting was adjourned at 2:30 p.m.



ATTEST: Dave Reinhardt  
Dave Reinhardt, Chairman

**April 06, 2016**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, and members Bruce H. Peterson and Paul Tweten present. Administrative Assistant, Ruth Dowell, was on vacation today.

Chairman Reinhardt, Commissioner Peterson, and Commissioner Tweten attended the Opheim CTEP Sidewalks preconstruction conference today.

Lynne Nyquist was in to discuss voting in Frazer and other items.

Pat Gunderson of BLM called to express regrets that he did not visit with commissioners before there was a radio announcement concerning recent approval of bentonite mining claims in the western area of county. His intentions were derailed with other pressing last minute business. He is planning to make a visit in the near future with an update on this and other matters of concern to county.

Rene Clampitt was in to visit about the plat that will be on the agenda during D and D today.

Dave Pippin of the Museum Board was in to update the commissioners on the progress of the historic city street exhibit project at the Museum.

Jail inspection took an hour and Deputy Marshall Morgan from Great Falls was in attendance and looking for information by which he can help decide if Valley County Detention is eligible to house US Marshal inmates. During discussion some needs for jail were discussed, namely a new oven and different windows in the cell blocks. Jolene Cotton will research costs on these items.

City representatives were in the office for the monthly meeting. Becky Erickson, Stacy Amundson, and Melanie Sorenson were in attendance. The final Magruder report is in the hands of Pete Hellend, city civil attorney, and Valley County will be informed after his review of the final state report. The intent is for the city to take this land and continue to run it as a public park.

The City is going to have East Court Street by the Courthouse repaved in May. It appears as if the City will be in a position to more aggressively address potholes throughout the town this summer.

The library budget was discussed and Stacy Amundson, City Clerk, will address the Library Board on April 28 to further increase understanding of the flow of money in that budget.

The City is very satisfied with the arrangement with the County Attorney's office to handle all criminal cases for the City. Dylan Jensen was complemented on his timeliness and competency in addressing cases. They are also very satisfied with the Drug Court that was recently started. They wondered what the county plans are for replacing Nick Murnion, former County Attorney, who has taken the district judge position in Rosebud County. There are no final plans, but tentatively the county will advertise the position in early May with appointment to follow at start of FY 17. It has not been determined yet whether the appointee will have to run for election this fall. Commissioner Peterson suggested that if the County is to continue with two full time attorneys, that the City may be asked to make a larger contribution to help pay for a potential considerable increase in employee cost.

Downtown revitalization efforts were explained. The City is taking over Valley Court low income housing units and will have Northern Heights run those apartments for a fee. The City felt it very important that the city keep these type of rental units available in town. There is some rehabilitation to be done but that will be part of what Northern Heights will be managing.

Chairman Reinhardt began Discussion and Decision at 10:30 a.m. Added to the agenda was the request for signatures for Eastern Montana Community Health Center funding. There was no public comment.

The first actionable item on the agenda was employment/termination notices.

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Termination for Dacherie Driver a Detention Officer, effective April 03, 2016. The motion was seconded by Commissioner Tweten and passed unanimously.*

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Termination for Kevin Taylor as a Detention Officer, effective April 09, 2016. The motion was seconded by Commissioner Tweten and passed unanimously.*

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Kendal Alan Pace Sr., as a permanent, full-time Detention Officer, beginning April 06, 2016, at \$14.43 per hour. The motion was seconded by Commissioner Tweten and passed.*

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Catherine Potter, as a temporary, part-time Fair Clerk beginning February 22, 2016, at \$8.75 per hour. The motion was seconded by Commissioner Tweten and passed unanimously.*

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Kerry Hentges, as a temporary, part-time Fair Clerk beginning February 22, 2016, at \$11.00 per hour. The motion was seconded by Commissioner Tweten and passed.*

Next on the agenda was the petition to discontinue a street: this request is to vacate/close an alley located in the Sutter Subdivision, Valley County Montana, submitted by Daniel and Lucinda Taylor, and Michael O. Nieskens. There are no utilities located in the unnamed street or alley which would be adversely affected by the abandonment.

*A motion was made by Commissioner Tweten to give approval to proceed with advertisement for public hearing on the request to vacate/close an alley located in the Sutter Subdivision, Valley County Montana, submitted by Daniel and Lucinda Taylor, and Michael O. Nieskens. Commissioner Peterson seconded the motion and it passed unanimously.*

*A motion was made by Commissioner Peterson seconded by Commissioner Tweten and carried unanimously to execute the following Pledged Securities:*

**FIRST COMMUNITY BANK, GLASGOW  
March 31, 2016**

	%	RECEIPT #	MATURE DATE	AMOUNT
FNMA MTN	2.000%	1048	4/30/2020	\$500,000.00
FNMA MTN	1.700%	1055	9/28/2020	\$500,000.00
FNMA MTN	1.000%	1057	12/20/2018	\$500,000.00
FHLB DEB	1.000%	1058	11/21/2018	\$500,000.00
FNMA DEB	1.250%	1060	10/17/2018	\$500,000.00
FNMA MTN	1.500%	1063	10/15/2020	\$500,000.00
FNMA DEB	1.030%	1065	5/21/2018	\$500,000.00
FNMA MTN	1.000%	1109	11/28/2017	\$500,000.00
FNMA MTN	1.050%	1114	5/15/2018	\$500,000.00
FHLMC MTN	2.000%	1171	7/26/2021	\$500,000.00
FHLB DEB	2.250%	1180	1/15/2020	\$500,000.00
FHLB DEB	2.000%	1207	12/30/2020	\$1,000,000.00
FHLB DEB	1.875%	1208	3/13/2020	\$1,000,000.00
FHLB DEB	1.050%	1210	2/27/2019	\$500,000.00
FHLMC MTN	1.500%	1232	5/22/2020	\$500,000.00
FFCB DEB	2.450%	1384	12/21/2022	\$500,000.00
FHLMC MTN	2.375%	1391	1/13/2022	\$1,000,000.00
FHLMC MLTCL MTG	2.320%	1407	10/25/2018	\$500,000.00
FNMA #MA0751	3.500%	1417	4/1/2031	\$250,000.00
FNMA #MA0751	3.500%	1419	4/1/2031	\$250,000.00
FNMA #MA1459	3.000%	1426/1428	5/1/2033	\$500,000.00
FNMA #MA2120	3.000%	1427/1429	12/1/2024	\$500,000.00
				<b>\$12,000,000.00</b>

## VALLEY BANK PLEDGE SECURITIES, GLASGOW

March 31, 2016

	%	PLEDGE #	MATURE DATE	AMOUNT
FED HOME LOAN BANK	5.375%	33073	8/15/2018	\$400,000.00
FED FARM CREDIT BANK	0.93%	33075	4/26/2018	\$100,000.00
FED FARM CREDIT BANK	0.93%	33085	4/26/2018	\$100,000.00
				<b>\$600,000.00</b>

Next on the agenda was a certificate of survey for Shirley Ball.

*The Certificate of Survey for Shirley Ball #157889 was approved with Commissioner Tweten making a motion, Commissioner Peterson seconded it and the motion and passed unanimously. Said document was recorded on April 8, 2016 at 1:58 p.m.*

*Pass through funding from the State of Montana for chemical dependency to EMCMHC was approved. This yearly sum from state has always been passed through to EMCMHC. Commissioner Peterson made a motion, Commissioner Tweten second it and it passed unanimously.*

Dale Boehning from Montana Department of Transportation in Glendive was in to be part of the compliance requirements of the Opheim Sidewalk CTEP project. Also in attendance was Ed Hophauf, the successful contract bidder, and Bill Lloyd, of Great West Engineering of Helena. Lloyd was in charge of the meeting and the discussion went as planned. Hophauf had questions and suggestions on several items but answers and solutions were agreed upon. A call was made to Virgil Nelson in Opheim to verify that there will be no drive through curb next to the Outpost Cafe. Chairman Reinhardt has been the contact for this project and was satisfied with the meeting. .

Todd Young called to say that the Milk River Bridge has been closed and planning needs to be done as to how and when to repair.

Terry Lighthizer with the TV District brought some paperwork and asked that commissioners follow through with the request to have permission to have a TV tower on Corps land. A phone call to North Dakota instructed commissioners to talk to Darrin McMurry at Fort Peck Corps for further instructions.

The meeting was adjourned at 3:30 p.m.

ATTEST:

  
Lynne Nyquist, Clerk

ATTEST:

  
Dave Reinhardt, Chairman

**April 07, 2016**

Commissioner Tweten was in the office this morning.

Dave Heins stopped by to discuss a park in Silver Hills Subdivision. Mr. Heins states that they have been paying taxes for the last thirteen years on a public park, yet this year they were not taxed on the park. Mr. Heins would like a refund of the taxes that have been paid on the park since it appears they were not owed. Commissioner Tweten is checking into the situation.

**April 11, 2016**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Ruth Dowell present.

Mike Bain, Valley County Computer Technician, came in to replace a broken keyboard for Commissioner Peterson.

René Clampitt, Planner/911/GIS Supervisor, stopped by to discuss various expenses for the Sheriff's office.

Glen Meier, Valley County Sheriff, dropped in to discuss inmate issues.

*A motion was made by Commissioner Tweten to pay for batteries and bypass for the sheriff's office out of Local Options taxes. The motion was seconded by Commissioner Peterson and passed unanimously.*

*A motion was made by Commissioner Peterson to pay for CDWG billing out of the Tech budget. The motion was seconded by Commissioner Tweten and passed unanimously.*

Joleen Cotton, Maintenance Supervisor, stopped by for her weekly maintenance meeting.

Todd Young, Valley County Road Supervisor came in to discuss road work that is currently under way.

Clay Berger, Stat Air Manager, gave an update on progress of the hangar.

Britni Lingohr, dropped off a Right-of-Way for NorVal Electric.

Nancy Hamilton, Safety Coordinator, stopped by to discuss safety issues. She will be going over to the Council on Aging to take some pictures. She will also stop by the landfill to show a safety movie and do a safety inspection.

The meeting was adjourned at 3:30 p.m.

ATTEST:   
Lynne Nyquist, Clerk

ATTEST:   
Dave Reinhardt, Chairman

#### April 12, 2016

The Board of County Commissioners met in regular session in the office of the Commissioners with members Bruce H. Peterson and Paul Tweten, and Recording Secretary Ruth Dowell present.

Deann Ketchum dropped off the April 2016 St Marie Condominium Association newsletter.

Joleen Cotton, Maintenance Supervisor, advised the Commissioners that the awning in back of the courthouse sustained damage this winter and needs to be removed. She was given the go ahead to remove and dispose of the awning.

Jackie Dowell dropped off a bid to do the Congregate Meals in Nashua.

Jenny Reinhardt, Valley County Airport Commission Secretary, stopped to remind the Commissioners about the airport commission meeting, update constructions, and discuss the airport fuel farm.

Glen Meier, Valley County Sheriff, stopped by to discuss issues concerning inmate health.

Brian Austin, Valley County Refuse District Supervisor, stopped in to pick up a vehicle for his meeting in Miles City and to discuss refuse related issues.

Harold Dohlen stopped by to get some information on grazing his cattle in the ditches near Dohlen road.

The meeting was adjourned at 3:30 p.m.

ATTEST:   
Lynne Nyquist, Clerk

ATTEST:   
Dave Reinhardt, Chairman

#### April 13, 2016

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Ruth Dowell present.

Pam Walling, MACo Health Care Trust Marketing Representative, came in to discuss the new life insurance benefit changes that MACo is offering from Union Mutual, (UNUM).

Jenny Reinhardt, Valley County Airport Commission Secretary, stopped by to discuss various issues.

Chairman Reinhardt began Discussion and Decision at 10:30 a.m.

Addition to the agenda is a Right-of-Way application for NorVal Electric. There was no public comment submitted.

The first actionable item was employment/termination notices.

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Termination for David Kloker as a Driver for Transit, effective March 31, 2016. The motion was seconded by Commissioner Tweten and it passed.*

Next on the agenda was the March minutes.

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and carried unanimously to approve the minutes for the month of March, 2016.*

The Valley County Treasurer's Report was the next item on the agenda.

*A motion was made by Commissioner Peterson, seconded by Commissioner Tweten, and passed unanimously to sign the Valley County Treasurer's Report for the month ending March 31, 2016.*

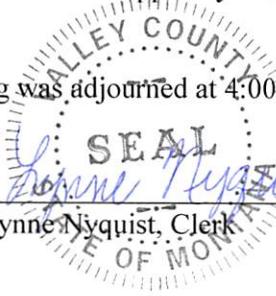
The last item on the agenda was the Right-of-Way Application submitted from NorVal Electric.

*A motion was made by Commissioner Tweten authorizing the Chairman to execute an Application and Permit to Use Right-of-Way No.684, between Valley County and NorVal Electric, for the construction of an underground utility line located in Section 3, NW4NW4 Township 32 North, Range 45 East. The motion was seconded by Commissioner Peterson and it unanimously passed.*

Joyce Holter-Miller stopped by and dropped off a letter of interest for the Commissioners.

The meeting was adjourned at 4:00 p.m.

ATTEST:

 *Lynne Nyquist*  
Lynne Nyquist, Clerk

ATTEST:

*Dave Reinhardt*  
Dave Reinhardt, Chairman

#### April 14, 2016

Commissioner Tweten stopped by the office today.

Sam and Tony Gundermann came in to discuss the Greenwood Road Right-of-Way with Commissioner Tweten.

Kenneth Greenwood visited with Commissioner Tweten concerning the maintenance of Greenwood Road, south of Glentana. Todd Young, Valley County Road Supervisor, was contacted and will take care of the road.

Commissioner Tweten is attending the Action for Eastern Montana Governing Board in Glendive on Friday.

Commissioner Tweten left the office.

#### April 15, 2016

Commissioner Peterson was in the office this morning.

René Clampitt, Planner/911/GIS Supervisor, stopped by to discuss the Census.

Joleen Cotton, Maintenance Supervisor, stopped in this morning. She was working at the jail this morning and will work on the wall in the Treasurer's office this afternoon.

Commissioner Tweten was in the office this afternoon.

A proposal for Valley County Weed District Noxious Weed Spraying was dropped off by Cassel Ranch.

Roger Moran was in to get information on filing a civil suit. He was given the hours for Justice Court.

April 18, 2016

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Ruth Dowell present.

Stone Tihista, Weed and Mosquito Control, stopped by to talk with Commissioner Peterson concerning Workman's Comp, summer help, and the mock interviews coming up in a couple of weeks.

Nancy Hamilton, Safety Coordinator, stopped by to discuss the upcoming JIPA conference.

Joleen Cotton, Maintenance Supervisor, stopped for her weekly meeting. Discussion centered on the flagpole, jail water control, construction of the wall in the Treasurer's office, wire suppression systems, air handler, boilers, and the floor at the Senior Citizens Center.

Stone Tihista, Weed and Mosquito came in to open the bids for Valley County Weed District Noxious Weed Spraying.

Pursuant to the Call for Proposals published in the local newspaper, Chairman Reinhardt opened sealed bids for the Valley County Weed District for the spraying of noxious weeds within the designated sites in Valley County, to include all equipment and labor necessary to meet the requirements. The Weed District will supply the herbicide and determine the rate at which they will be applied. The following bid was submitted:

Scott Cassel                      \$75 per hour

The bid will be taken under advisement and a decision will be made at a later date.

Carl Britsch stopped by concerning the car gate on Britsch Road. There is another piece missing. Commissioner Tweten contacted Todd Young, Valley County Road Supervisor.

Connie Boreson, Valley County Health Department Supervisor, stopped by concerning the survey that the Valley County Health Department, Frances Mahon Deaconess Hospital, and Northeast Montana Community Mental Health Center, are conducting on Saturday, April 23rd. Volunteers that conduct the survey will be treated to breakfast, training, lunch, and then go out to conduct the survey. Participants in the survey will receive a goodie bag for their participation.

Commissioner Peterson left the office.

Chuck Carlson, Fort Peck called concerning a bridge on the New Deal Road, the Margaret Hayes bridge. Mr. Carlson states that the concrete trucks are barreling across the bridge at a high rate of speed. Commissioner Tweten contacted Todd Young, Valley County Road Supervisor to investigate the issue.

Brenda Anderson, Treasurer, stopped by to discuss the current job opening.

Dylan Jensen, Assistant County Attorney, came in to discuss various issues with the Commissioners.

Commissioner Tweten left the office.

The meeting was adjourned at 4:30 p.m.

ATTEST:

  
Lynne Nyquist, Clerk

ATTEST:

  
Dave Reinhardt, Chairman

April 19, 2016

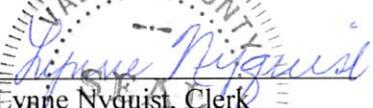
The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, member Bruce H. Peterson, and Recording Secretary Ruth Dowell present.

Bid opening was scheduled for the for the Taxiway bids today. In attendance were Lucas Locke, Airport Manager, Darrell Morehouse, Airport Board, Mike Beckhoff, NDOWL Engineering, and John Tweet from Century Paving. There was one bid from Century Paving in the amount of \$1,521,680.

Wayne Johnson came in to speak with Chairman Reinhardt about street blading in Hinsdale.

The meeting was adjourned at 2:30 p.m.

ATTEST:

  
Lynne Nyquist, Clerk

ATTEST:

  
Dave Reinhardt, Chairman

**April 20, 2016**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, member Bruce H. Peterson, and Recording Secretary Ruth Dowell present.

Dan Carney, Fire Marshall, stopped in to discuss Fire Warden issues.

Nancy Hamilton, Safety Coordinator, conducted the Valley County Safety Committee Meeting. Discussed at the meeting were, CPR certification, incident management checklist, goals for 2016, and inspections.

Chairman Reinhardt began Discussion and Decision at 10:30 a.m.

Parker Kulczyk Glasgow Courier, attended the meeting.

There were no additions or deletions to the agenda, and no public comment.

The first actionable item on the agenda was employment/termination notices.

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for the following Road Department employees for longevity pay increase, Austin Erlenbusch, permanent full-time Bridge Crew Operator, Laborer, increased to \$18.89 per hour effective 04/03/16., and Richard Espinoza, Truck Driver, Operator, Laborer, increased to \$18.89 per hour effective 04/03/16.. The motion was seconded by Chairman Reinhardt and passed unanimously.*

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Julie McGuinness as a permanent Clerk/TAC at a rate of \$15.00 per hour, beginning 03/18/2016. The motion was seconded by Chairman Reinhardt and passed unanimously.*

Bob Steele, Pioneer Museum, stopped to discuss various museum issues.

Lori Brengle and Donna Bruschi, Action For Eastern Montana, met with the Commissioners to discuss the modification to the contract between Valley County and the Area 1 Agency on Aging.

*A motion was made by Commissioner Peterson authorizing the Chairman to sign Modification #1 to purchase of service contract #2016-001-16 The motion was seconded by Chairman Reinhardt and passed unanimously.*

The meeting was adjourned at 3:30 p.m.

ATTEST:

  
Lynne Nyquist, Clerk

ATTEST:

  
Dave Reinhardt, Chairman

**April 21, 2016**

Commissioner Peterson was in the office this afternoon.

Mona Amundson, Great Northern Development Corporation (GNDC), dropped off some promotional material.

**April 25, 2016**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Ruth Dowell present.

Lucas Locke, Airport Manager, came in to discuss the bid for the taxiway at Wokal Field. Bids were opened on Tuesday, April 19, at 2:00pm. One bid, from Century Companies, Inc, was received and was compliant to the bid process. The total bid was 12.3% higher than the engineer's estimate, which was prepared in 2015. It is the engineer's opinion that the costs in the bid are reasonable and justified. No other bids were received. Mr. Locke dropped off paperwork including a cost analysis requesting a grant amendment for the Wokal Field, Glasgow Airport Taxi Reconstruction and Pavement Maintenance Project.

*A motion was made by Commissioner Tweten authorizing the Chairman to sign the letter for additional funding for the taxiway. The motion was seconded by Commissioner Peterson and passed unanimously.*

Connie Boreson, Valley County Health Department Supervisor, stopped by and stated that the Valley County Community Health Assessment that was conducted on Saturday was very successful. All forty five volunteers showed up to conduct the survey. The Community Stroll at Sullivan Trail on Friday evening had over seventy participants.

Vicky Wetz, Council on Aging (COA) Supervisor, came in to discuss the congregate meals, bid opening is tomorrow.

Todd Young, Valley County Road Supervisor brought in a Right-Of-Way permit 686 for DGR Engineering, the permit was motioned on in March. The permit was forwarded to the Clerk and Records office. The Road crew in Roosevelt would like to sell their three year old mower for ten thousand dollars, new price for a mower would be thirty five thousand dollars. There is a need for a new truck as well. Mr. Young is searching for a truck.

Joleen Cotton, Maintenance Supervisor, stopped in for her weekly meeting. There is plaster falling off of the stairwell to the courtroom. The commissioners went to check it out. It appears that it will just need some patching and painting. Discussion ensued concerning flag poles, sugar ants, manuals, sprinklers, filing, tree day, and repair of the maintenance truck. Mrs. Cotton is currently checking on elevator maintenance prices.

Chris Richter, Sheriff's Department, stopped by to pick up keys for his training in Helena.

Jenny Reinhardt, Valley County Airport Commission Secretary, came in concerning a road near the airport in Hinsdale.

Glen Meier, Valley County Sheriff, stopped by to discuss various county issues.

Ed Hopfauf, Opheim Sidewalk project, stopped to inform the Commissioners that they are in need of four or five yards of gravel. Commissioner Tweten contacted Todd Young, Valley County Road Supervisor.

Connie Boreson, Valley County Health Department Supervisor, stopped by, and mentioned she was asked to speak about Community Access Resource and Education at the meeting in May.

Kenny Greenwood came in to discuss Right-of-Way issues.

The meeting was adjourned at 4:30 p.m.

ATTEST:

Lynne Nyquist, Clerk

ATTEST:

Dave Reinhardt, Chairman

**April 26, 2016**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Ruth Dowell present.

Stone Tihista, Valley County Weed District, dropped off the Valley County Weed District meeting agenda for May 3, 2016.

Glen Meier, Valley County Sheriff, came in to discuss the condition of Whately Road, east of Glasgow. Commissioner Tweten and Todd Young, Valley County Road Supervisor went out to inspect the road.

Pat Gunderson, Bureau of Land Management, (BLM) District Manager stopped in to discuss the upcoming conference on May 3rd, and to invite the Commissioners to attend. The meeting is concerning the nine hundred thousand acres that is proposed to be in immediate withdrawal area.

Mr. Gunderson is also working on implementation of the regional management plan, (RMP). They are making sure that standards and guidelines are being met. Chairman Reinhardt asked if the plans are set up for five years or if they revisit the issues. Mr. Gunderson stated there is not an actual timeframe in effect, but that they would revisit issues. Determinations will be made on which roads stay open and which roads need to be closed. This will be ongoing. Mr. Gunderson needs to know which roads are/are not public.

Chairman Reinhardt advised that there needs to be a petition to close County Roads and that we strive to keep the County roads open for the public.

Commissioner Peterson asked how many roads BLM is looking at.

Mr. Gunderson stated they will be looking at all the roads, his intention is not to close roads.

BLM is going through transportation planning, hoping to fix Judy Dam, and are down a few staff members. They plan on hiring a new range management specialist up north, and a new hydrologist.

Pat Gunderson, Bureau of Land Management, (BLM) District Manager left the office.

Pursuant to the Call for Proposals published in the local newspaper, at 11:00 a.m. Chairman Reinhardt opened sealed bids for congregate and home delivered meal bids for the elderly for July 1, 2016, to June 30, 2017. Four bids were submitted:

Park Grove Bar & Café:	\$9.00 per plate
Stoughies Bar and Grill, Hinsdale	\$9.75 per plate
Jackie Dowell, Nashua	\$9.75 per plate
Outpost Café, Opheim	\$9.50 per plate

Chairman Reinhardt said the bids for Congregate Meals would be put on the agenda for a decision to be made at a later date.

Shelley, from Braden Pehlke came by to pick up their bid bond check from the CTEP Opheim Sidewalk Project.

Dan Carney, Fire Marshall, came by to discuss a tour he is putting together starting at the Pines and ending in Phillips County. Mr. Carney would like to continue as Fire Warden for one more year, and submitted a letter reflecting that desire.

Commissioner Tweten asked if Nashua, St. Marie or Ft Peck ever responds in a DNRC truck. Mr. Carney stated that DNRC truck is the only truck that Nashua uses.

Dan Carney, Fire Marshall, states that all of the firemen should be signed up as Long Run so that they can be covered by Workman's Comp.

Chairman Reinhardt mentioned that not all fire fighters are covered by our insurance. Chairman Reinhardt will call the insurance company to find out who is covered.

Mr. Carney states that we used to carry insurance on the entire County.

Stan Ozark, KLTZ/Mix 93, dropped in to discuss various issues.

Keith Unger visited with Commissioner Tweten concerning Right-of-Ways.

Commissioner Peterson left the office.

Connie Boreson, Valley County Health Department Supervisor, met with Chairman Reinhardt and said that there are 72 cardiac ready people in Valley County, they expect to have thirty more cardiac ready people tomorrow. The goal is to have seven hundred cardiac ready people in Valley County, which will be ten percent. Mrs. Boreson also discussed a doctor who has contacted the state wanting to offer Title X services to the community.

*A motion was made by Chairman Reinhardt to pay Montana Correctional Enterprises, \$3,033.00, out of Local Option Tax funds for chairs for the Valley County Sheriff's Office. The motion was seconded by Commissioner Tweten and carried unanimously.*

The meeting was adjourned at 4:30 p.m.



ATTEST: Lynne Nyquist  
Lynne Nyquist, Clerk

ATTEST: Dave Reinhardt  
Dave Reinhardt, Chairman

April 27, 2016

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Ruth Dowell present.

Joleen Reyes contacted Commissioner Tweten concerning the condition of Skylark Road. Commissioner Tweten contacted Todd Young, Valley County Road Supervisor concerning the road.

Commissioner Tweten left the office to attend FEMA Public Assistance Training.

Tully Tryan, Area Manager, Department of Revenue, Property Assessment came in to discuss the difference in how taxes are assessed on parks, determined by whether or not they are dedicated to the public or not. Mr. Tryan stated that if a park is dedicated for public use, the public should have a way to access to the park.

Mr. Tryan left the office.

Stan Ozark, KLTZ/Mix 93, joined the meeting.

Parker Kulczyk, Glasgow Courier joined the meeting.

Commissioner Tweten returned to the office to attend Discussion and Decision.

Chairman Reinhardt began Discussion and Decision at 10:30 a.m.

Additions to the agenda are as follows: Congregate Meal Bids, Right-of-Way for Nemont, and STIP.

No public comment was submitted

The first actionable item on the agenda was employment/termination notices.

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Jessee Vaughan as a permanent, full-time Detention Officer, beginning April 18, 2016, at \$13.35 per hour. The motion was seconded by Commissioner Tweten and passed unanimously.*

*A motion was made by Commissioner Tweten authorizing the Chairman to execute a Notice of Employment for Don Manfreda, as a permanent, full-time Airport Operator, beginning April 25, 2016, at \$15.50 per hour. The motion was seconded by Commissioner Peterson and passed unanimously.*

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Chad Matthew Remmich, as a Deputy Coroner, beginning May 01, 2016, at \$100.00 per month. The motion was seconded by Commissioner Tweten and passed unanimously.*

The next item on the agenda was the noxious weed bid.

*A motion was made by Commissioner Tweten to accept the bid submitted by Scott Cassel to provide the spraying of noxious weeds within the designated sites in Valley County, to include all equipment and labor necessary to meet the requirements at \$75 per hour. The motion was seconded by Commissioner Peterson and passed unanimously.*

Next on the agenda was Congregate Meal Bids

A motion was made by Commissioner Peterson directing the Chairman to sign the Nutrition Program Contract with the Park Grove Bar and Cafe, to provide 550 meals at \$9.00 per meal for the duration of July 1, 2016, to June 30, 2017. The motion was seconded by Commissioner Tweten and the motion unanimously carried.

A motion was made by Commissioner Peterson directing the Chairman to sign the Nutrition Program Contract with Jackie Dowell, to provide 1,300 meals at \$9.75 per meal for the duration of July 1, 2016, to June 30, 2017. The motion was seconded by Commissioner Tweten and the motion unanimously carried.

A motion was made by Commissioner Peterson directing the Chairman to sign the Nutrition Program Contract with Stoughies Bar and Grill, to provide 1,050 meals at \$9.75 per meal for the duration of July 1, 2016, to June 30, 2017. The motion was seconded by Commissioner Tweten and the motion unanimously carried.

A motion was made by Commissioner Peterson directing the Chairman to sign the Nutrition Program Contract with the Out Post Cafe, to provide 2,000 meals at \$9.50 per meal for the duration of July 1, 2016, to June 30, 2017. The motion was seconded by Commissioner Tweten and the motion unanimously carried.

Next on the agenda was the Right-of-Way for Nemont.

*A motion was made by Commissioner Tweten authorizing the Chairman to execute an Application and Permit to Use Right-of-Way No. 687, between Valley County and Nemont Telephone Coop., for the installation fiber optic line parallel to Larb Creek Road near Hinsdale located in Township 31 North, Range 35 East, Section 30 and Township 31 North, Range 34 East, Section 25.. The motion was seconded by Commissioner Peterson and it unanimously passed.*

The final items on the agenda were the Resolutions authorizing participation in the Short Term Investment Pool (STIP), for Valley County School Districts 1, 2, 9, and 23 .

*A motion was made by Commissioner Peterson to execute the following Short Term Investment Pool Resolution, (STIP) seconded by Commissioner Tweten and it passed unanimously:*

RESOLUTION AUTHORIZING PARTICIPATION IN THE SHORT TERM INVESTMENT POOL (STIP)  
MONTANA BOARD OF INVESTMENTS

CERTIFICATE AS TO  
RESOLUTION NO.11-2016 ADOPTING VOTE,

Political Subdivision: Valley County MT  
Governing Board: Board of County Commissioners  
Type, date, time and place of meeting: A Commissioners meeting held on 27 April 2016  
At 10:30 o'clock a.m. in Glasgow, Montana.

Members present:

Members absent:

I, the undersigned, being the duly qualified and acting recording officer of the political subdivision identified above ("Participant"), certify that the attached RESOLUTION AUTHORIZING PARTICIPATION IN THE BOARD OF INVESTMENTS OF THE STATE OF MONTANA SHORT TERM INVESTMENT POOL AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS RELATED THERETO ("Resolution") and Exhibits A and B thereto are true and correct copies of the Resolution and Exhibits A and B on file in the original records of the Participant and in my legal custody; that the Resolution and Exhibits A and B were duly approved and adopted by the Governing Body of the Participant at the above described meeting, which meeting was attended throughout by the members indicated above, constituting a quorum of the Governing Body, pursuant to public notice of such meeting as required by law; and that the Resolution and Exhibits A and B have not as of the date hereof been amended or repealed.

WITNESS my hand officially as such recording officer this 27 day of April 2016

By \_\_\_\_\_  
Its \_\_\_\_\_

RESOLUTION NO. 11-2016

RESOLUTION AUTHORIZING PARTICIPATION IN THE BOARD OF INVESTMENTS OF THE STATE OF MONTANA SHORT TERM INVESTMENT POOL (STIP) AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS RELATED THERETO

BE IT RESOLVED BY THE Board of County Commissioners (the Governing Body) of Valley County Sch Dist 1(CS Vall01) (the Participant) AS FOLLOWS:

ARTICLE I

DEFINITIONS

Section 1.01 The following terms will have the meanings indicated below for all purposes of this Resolution unless the context clearly requires otherwise:

Section 1.02 Account shall mean a specific Participant Bank account assigned by the Bank to be used in conducting transactions through the STIP Program.

Section 1.03 Agreement shall mean the agreements of the Participant as contained within this Resolution.

Section 1.04 Authorized Representative shall mean the officer or official of the Participant

designated and duly authorized by the Governing Body as set forth below to enable the Participant's participation in the STIP Program.

**Section 1.05** Authorized Delegate shall mean any lawful officer, official or employee of the Participant who has been delegated authority by the Authorized Representative as provided in this Resolution to initiate transactions using the Board's STIP Program.

**Section 1.06** Bank shall mean a financial institution designated and authorized as provided in this Resolution to send and receive money on behalf of the Participant for purposes of participation in the STIP Program.

**Section 1.07** Board shall mean the Board of Investments of the State of Montana, a public body corporate organized and existing under the laws of the State and its successors and assigns.

**Section 1.08** Exhibit A (STIP Participation Information Sheet) shall mean the document attached to and incorporated into this Resolution as provided in Article IV, Section 4.01. that provides information necessary for the Participant to participate in STIP.

**Section 1.09** Exhibit B (Electronic Funds Transfer Authorization Form) shall mean the document attached to and incorporated into this Resolution as provided in Article IV, Section 4.01 that provides instructions for the Board and its agents to administer and manage the Participant's participation, transactions and shares in the STIP Program.

**Section 1.10** Governing Body shall mean the governing body of the above-named political subdivision (Participant) authorized by Montana state law to participate in the STIP Program as further specified in this Resolution.

**Section 1.11** Participant shall mean the political subdivision requesting participation in the Board's Short Term Investment Pool.

**Section 1.12** Short Term Investment Pool, STIP, or Program shall mean the Board's Short Term Investment Pool Program as authorized by law and as more fully defined and described in the Board's policies and procedures, as may be amended from time to time.

## ARTICLE II

### SHORT TERM INVESTMENT POOL PARTICIPATION AGREEMENT

**Section 2.01** Participation Agreement. By approving and adopting this Resolution and Exhibits A and B, the Governing Body requests and agrees to participation of Participant in the STIP Program, and agrees that Participant will comply with and be bound by all laws, policies, procedures and participation requirements applicable to the STIP Program, as may be amended from time to time.

**Section 2.02** STIP Program Description. The STIP Program is an investment program administered under the direction of the Montana Board of Investments as authorized by the Unified Investment Program. As more fully set forth in Board policies and procedures, STIP is available to state and local governments to serve their short term cash flow and deposit needs and its objectives are to preserve capital and to maintain high liquidity. The Program has the following attributes, as more fully set forth in applicable Board policies, procedures and participation requirements, which are subject to change upon the sole determination of the Board:

- 8) STIP transactions are fixed at \$1 per share;
- 9) STIP interest on pool assets accrues daily;
- 10) STIP earnings distribution method: Interest is distributed at the beginning of the month and can be distributed as cash to the designated Bank or the earnings can be reinvested into STIP;
- 11) Buying or selling shares in STIP requires one (1) business days' notice; transactions for which notice is received after 2:00 p.m. will be processed two (2) business days after receipt of the original notice;
- 12) Access to STIP is only through an electronic, web-based portal; no cash, checks or notifications by fax, phone or email will be accepted;
- 13) STIP's web portal provides real-time information on each account including: investment balances, buys, sells, pending transactions, and transaction notes, as determined by the authorized user; and
- 14) The Board accounts and reports on its financial statement STIP investment on a Net Asset Value (NAV) basis. A NAV per share of a STIP unit will be shown on the Board's website for each month-end period <http://investmentmt.com/MonthlyNetAssetValue>.

**Section 2.03** Review of Policies Procedures and Participation Requirements. Participant acknowledges and represents that it has reviewed to its satisfaction all Board policies, procedures and participation requirements applicable to the STIP Program. <http://investmentmt.com/STIP>

**Section 2.04** Authorized Representative: The Governing Body designates Brenda Anderson, who holds the position of Valley County Treasurer as the Participant's Authorized Representative to make transactions between STIP and the Bank.

The Governing Body: (check one) DOES  DOES NOT  allow the Authorized Representative to appoint and delete additional Authorized Delegate(s) on behalf of the Participant. If "DOES" is checked, any addition or deletion of an Authorized Delegate requires notice via the submission of a completed Exhibit A (STIP Participation

Information Sheet) to the Board by the Authorized Representative before transactions will be accepted and processed as directed by the Authorized Delegate.

The Governing Body designates and authorizes Participant's Bank, (the Bank), identified in Exhibit B attached, designating the Account Number and ABA Number to send or transfer funds to the State Treasurer for purchase of STIP shares and to deposit distributions of and withdraw proceeds resulting from sales of STIP shares in the Bank's Account identified in Exhibit B attached which is a (check one) checking account [] savings account [].

The Governing Body: (check one) DOES [] DOES NOT [] allow the Authorized Representative to change either the Bank or the Account; if 'DOES' is checked, the Board will notify both the office of the Authorized Representative AND the office of the Governing Body within three (3) business days that such a change has been made.

The Governing Body: (check one) DOES [] DOES NOT [] allow the Authorized Representative to change the earnings distribution method; if DOES NOT is checked, the Governing Body chooses the following earnings distribution method (check one) reinvest cash earnings into STIP [] distribute cash earnings to the Bank [].

Section 2.05 Change of Authorized Representative. Any change to the Authorized Representative requires a new Resolution adopted by the Governing Body; however the absence of an Authorized Representative does not nullify the authority of the Authorized Delegate(s) then in effect and so authorized to make STIP transactions.

Section 2.06 Annual Confirmation. The Board will provide on an annual basis to both the Governing Body and the Authorized Representative the following information as appears on the Board's records:

4. The name of the Authorized Representative;
5. The name(s) of any Authorized Delegate(s); and
6. The name of the Bank and the associated Account Number (truncated).

Section 2.07 Effective Date. Participant's Agreement as set forth in this Resolution will take effect when the Certificate as to Resolution and Adopting Vote, this Resolution and Exhibits A and B, each completed, dated and duly executed, are delivered to and received by the Board and will stay in effect until terminated in writing by the Governing Body.

### ARTICLE III

#### MISCELLANEOUS

Section 3.01 No Guaranteed Return. The Governing Body understands and agrees that there is no minimum or maximum amount of interest rate or any guaranteed rate of return on STIP shares or funds invested in STIP shares.

Section 3.02 Voluntary Participation. By adopting this Resolution, the Governing Body acknowledges that it is not compelled to participate in STIP, and that its participation in STIP is voluntary, and accepts and agrees to the Program, its administration and governance, and its policies, procedures and participation requirements as set forth by law and the Board.

Section 3.03 Responsibility for Participant Mistakes. The Governing Body and Participant agree to hold the State of Montana, the Board, and their members, officials and employees harmless for the acts, omissions and mistakes of the Participant, Governing Body and their members, officials and employees, including but not limited to: Authorized Representative or Authorized Delegate who, for any reason, is not qualified or properly listed with the Board as a permissible representative to authorize transactions using the STIP Program; wrong instructions as to amounts or timing of sales or purchases; or missed deadlines.

Section 3.04 No Warranty. The Governing Body and Participant acknowledge and agree that the Board makes no warranty that funds will be immediately available in the event of any failure of a third party or that Governing Body will not suffer losses due to acts of God, or other calamities, or other market dislocations or interruptions.

Section 3.05 Participation Conditions: STIP Administration. The Governing Body and Participant acknowledge and agree that the Board will allow participation in STIP by and conduct STIP business

with only those parties it determines are qualified and authorized to participate in the Program and which abide by the Board's policies, procedures and participation requirements; that the Board administers the STIP Program subject to Montana law and prudent fiduciary practices as required by Montana law and Board policy; and that the Board is legally bound to manage the Unified Investment Program, which includes STIP, in accordance with the prudent expert rule as set forth in Montana law.

Section 3.06 STIP Not Insured Against Loss. The Governing Body and Participant understand and acknowledge that the Board's STIP Program is NOT FDIC insured or otherwise insured or guaranteed by the federal government, the State of Montana, the Board or any other entity against investment losses. The Governing Body and Participant further understand and acknowledge that the Board's STIP policy requires maintenance of a reserve fund to offset possible losses and that STIP interest earnings may be used to fund this reserve before the net earnings are distributed to the STIP Participants, but that such reserves may not be adequate to cover investment losses.

ARTICLE IV

EXHIBITS A AND B

Section 4.01 Approval and Adoption of Exhibits A and B. Attached to this Resolution as Exhibits A and B, are the STIP Participation Information Sheet, and the Electronic Funds Transfer Authorization Form, which together provide the instructions and the details required by the Board to enable Participant's participation in the STIP Program. The Governing Body and Participant represent and agree that the attached Exhibits A and 13 have been completed and executed by the Participant's Authorized Representative and that Exhibits A and B must be complete and acceptable to the Board before participation will be allowed in the STIP Program. Exhibits A and B are hereby incorporated into and made a part of this Resolution, and are approved and adopted by the Governing Body as if set forth fully herein.

APPROVED AND ADOPTED by the Valley County Commissioners this 27 day April, 2016

By Dave Reinhardt

Attest:

By Lynne Nyquist

*A motion was made by Commissioner Peterson to execute the following Short Term Investment Pool Resolution, (STIP) seconded by Commissioner Tweten and it passed unanimously:*

RESOLUTION AUTHORIZING PARTICIPATION IN THE SHORT TERM INVESTMENT POOL (STIP)  
MONTANA BOARD OF INVESTMENTS

CERTIFICATE AS TO  
RESOLUTION NO.12-2016 ADOPTING VOTE,

Political Subdivision: Valley County MT  
Governing Board: Board of County Commissioners  
Type, date, time and place of meeting: A Commissioners meeting held on 27 April 2016  
At 10:30 o'clock a.m. in Glasgow, Montana.

Members present:

Members absent:

I, the undersigned, being the duly qualified and acting recording officer of the political subdivision identified above ("Participant"), certify that the attached RESOLUTION AUTHORIZING PARTICIPATION IN THE BOARD OF INVESTMENTS OF THE STATE OF MONTANA SHORT TERM INVESTMENT POOL AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS RELATED THERETO ("Resolution") and Exhibits A and B thereto are true and correct copies of the Resolution and Exhibits A and B on file in the original records of the Participant and in my legal custody; that the Resolution and Exhibits A and B were duly approved and adopted by the Governing Body of the Participant at the above described meeting, which meeting was attended throughout by the members indicated above, constituting a quorum of the Governing Body, pursuant to public notice of such meeting as required by law; and that the Resolution and Exhibits A and B have not as of the date hereof been amended or repealed.

WITNESS my hand officially as such recording officer this 27 day of April 2016

By \_\_\_\_\_  
Its \_\_\_\_\_

RESOLUTION NO. 12-2016

RESOLUTION AUTHORIZING PARTICIPATION IN THE BOARD OF INVESTMENTS OF THE STATE OF MONTANA SHORT TERM INVESTMENT POOL (STIP) AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS RELATED THERETO

BE IT RESOLVED BY THE Board of County Commissioners (the Governing Body) of Valley. County Sch Dist 02(CS Vall02) (the Participant) AS FOLLOWS:

ARTICLE I

DEFINITIONS

Section 1.01 The following terms will have the meanings indicated below for all purposes of this Resolution unless the context clearly requires otherwise:

Section 1.02 Account shall mean a specific Participant Bank account assigned by the Bank to be used in conducting transactions through the STIP Program.

Section 1.03 Agreement shall mean the agreements of the Participant as contained within this

Resolution.

Section 1.04 Authorized Representative shall mean the officer or official of the Participant designated and duly authorized by the Governing Body as set forth below to enable the Participant's participation in the STIP Program.

Section 1.05 Authorized Delegate shall mean any lawful officer, official or employee of the Participant who has been delegated authority by the Authorized Representative as provided in this Resolution to initiate transactions using the Board's STIP Program.

Section 1.06 Bank shall mean a financial institution designated and authorized as provided in this-Resolution to send and receive money on behalf of the Participant for purposes of participation in the STIP Program.

Section 1.07 Board shall mean the Board of Investments of the State of Montana, a public body corporate organized and existing under the laws of the State and its successors and assigns.

Section 1.08 Exhibit A (STIP Participation Information Sheet) shall mean the document attached to and incorporated into this Resolution as provided in Article IV, Section 4.01. that provides information necessary for the Participant to participate in STIP.

Section 1.09 Exhibit B (Electronic Funds Transfer Authorization Form) shall mean the document attached to and incorporated into this Resolution as provided in Article IV, Section 4.01 that provides instructions for the Board and its agents to administer and manage the Participant's participation, transactions and shares in the STIP Program.

Section 1.10 . Governing Body shall mean the governing body of the above-named political subdivision (Participant) authorized by Montana state law to participate in the STIP Program as further specified in this Resolution.

Section 1.11 Participant shall mean the political subdivision requesting participation in the Board's Short Term Investment Pool.

Section 1.12 Short Term Investment Pool, STIP, or Program shall mean the Board's Short Term Investment Pool Program as authorized by law and as more fully defined and described in the Board's policies and procedures, as may be amended from time to time.

## ARTICLE II

### SHORT TERM INVESTMENT POOL PARTICIPATION AGREEMENT

Section 2.01 Participation Agreement. By approving and adopting this Resolution and Exhibits A and B, the Governing Body requests and agrees to participation of Participant in the STIP Program, and agrees that Participant will comply with and be bound by all laws, policies, procedures and participation requirements applicable to the STIP Program, as may be amended from time to time.

Section 2.02 STIP Program Description. The STIP Program is an investment program administered under the direction of the Montana Board of Investments as authorized by the Unified Investment Program. As more fully set forth in Board policies and procedures, STIP is available to state and local governments to serve their short term cash flow and deposit needs and its objectives are to preserve capital and to maintain high liquidity. The Program has the following attributes, as more fully set forth in applicable Board policies, procedures and participation requirements, which are subject to change upon the sole determination of the Board:

- 8) STIP transactions are fixed at \$1 per share;
- 9) STIP interest on pool assets accrues daily;
- 10) STIP earnings distribution method: Interest is distributed at the beginning of the month and can be distributed as cash to the designated Bank or the earnings can be reinvested into STIP;
- 11) Buying or selling shares in STIP requires one (1) business days' notice; transactions for which notice is received after 2:00 p.m. will be processed two (2) business days after receipt of the original notice;
- 12) Access to STIP is only through an electronic, web-based portal; no cash, checks or notifications by fax, phone or email will be accepted;
- 13) STIP's web portal provides real-time information on each account including: investment balances, buys, sells, pending transactions, and transaction notes, as determined by the authorized user; and
- 14) The Board accounts and reports on its financial statement STIP investment on a Net Asset Value (NAV) basis. A NAV per share of a STIP unit will be shown on the Board's website for each month-end period <http://investmentmt.com/MonthlyNetAssetValue>.

Section 2.03 Review of Policies Procedures and Participation Requirements. Participant acknowledges and represents that it has reviewed to its satisfaction all Board policies, procedures and participation requirements applicable to the STIP Program. <http://investmentmt.com/STIP>

Section 2.04 Authorized Representative: The Governing Body designates Brenda Anderson, who holds the position of Valley County Treasurer as the Participant's Authorized Representative to make transactions between STIP and the Bank.

The Governing Body: (check one) DOES  DOES NOT  allow the Authorized Representative to appoint and delete additional Authorized Delegate(s) on behalf of the Participant. If "DOES" is checked, any addition or deletion of an Authorized Delegate requires notice via the submission of a completed Exhibit A (STIP Participation Information Sheet) to the Board by the Authorized Representative before transactions will be accepted and processed as directed by the Authorized Delegate.

The Governing Body designates and authorizes Participant's Bank, (the Bank), identified in Exhibit B attached, designating the Account Number and ABA Number to send or transfer funds to the State Treasurer for purchase of STIP shares and to deposit distributions of and withdraw proceeds resulting from sales of STIP shares in the Bank's Account identified in Exhibit B attached which is a (check one) checking account  savings account .

The Governing Body: (check one) DOES  DOES NOT  allow the Authorized Representative to change either the Bank or the Account; if 'DOES' is checked, the Board will notify both the office of the Authorized Representative AND the office of the Governing Body within three (3) business days that such a change has been made.

The Governing Body: (check one) DOES  DOES NOT  allow the Authorized Representative to change the earnings distribution method; if DOES NOT is checked, the Governing Body chooses the following earnings distribution method (check one) reinvest cash earnings into STIP  distribute cash earnings to the Bank .

Section 2.05 Change of Authorized Representative. Any change to the Authorized Representative requires a new Resolution adopted by the Governing Body; however the absence of an Authorized Representative does not nullify the authority of the Authorized Delegate(s) then in effect and so authorized to make STIP transactions.

Section 2.06 Annual Confirmation. The Board will provide on an annual basis to both the Governing Body and the Authorized Representative the following information as appears on the Board's records:

4. The name of the Authorized Representative;
5. The name(s) of any Authorized Delegate(s); and
6. The name of the Bank and the associated Account Number (truncated).

Section 2.07 Effective Date. Participant's Agreement as set forth in this Resolution will take effect when the Certificate as to Resolution and Adopting Vote, this Resolution and Exhibits A and B, each completed, dated and duly executed, are delivered to and received by the Board and will stay in effect until terminated in writing by the Governing Body.

### ARTICLE III

#### MISCELLANEOUS

Section 3.01 No Guaranteed Return. The Governing Body understands and agrees that there is no minimum or maximum amount of interest rate or any guaranteed rate of return on STIP shares or funds invested in STIP shares.

Section 3.02 Voluntary Participation. By adopting this Resolution, the Governing Body acknowledges that it is not compelled to participate in STIP, and that its participation in STIP is voluntary, and accepts and agrees to the Program, its administration and governance, and its policies, procedures and participation requirements as set forth by law and the Board.

Section 3.03 Responsibility for Participant Mistakes. The Governing Body and Participant agree to hold the State of Montana, the Board, and their members, officials and employees harmless for the acts, omissions and mistakes of the Participant, Governing Body and their members, officials and employees, including but not limited to: Authorized Representative or Authorized Delegate who, for any reason, is not qualified or properly listed with the Board as a permissible representative to authorize transactions using the STIP Program; wrong instructions as to amounts or timing of sales or purchases; or missed deadlines.

Section 3.04 No Warranty. The Governing Body and Participant acknowledge and agree that the Board makes no warranty that funds will be immediately available in the event of any failure of a third party or that Governing Body will not suffer losses due to acts of God, or other calamities, or other market dislocations or interruptions.

Section 3.05 Participation Conditions: STIP Administration. The Governing Body and Participant acknowledge and agree that the Board will allow participation in STIP by and conduct STIP business

with only those parties it determines are qualified and authorized to participate in the Program and which abide by the Board's policies, procedures and participation requirements; that the Board administers the STIP Program subject to Montana law and prudent fiduciary practices as required by Montana law and Board policy; and that the Board is legally bound to manage the Unified Investment Program, which includes STIP, in accordance with the prudent expert rule as set forth in Montana law.

Section 3.06 STIP Not Insured Against Loss. The Governing Body and Participant understand and acknowledge that the Board's STIP Program is NOT FDIC insured or otherwise insured or guaranteed by the federal government, the State of Montana, the Board or any other entity against investment losses. The Governing Body and Participant further understand and acknowledge that the Board's STIP policy requires maintenance of a reserve fund to offset possible losses and that STIP interest earnings may be used to fund this reserve before the net

earnings are distributed to the STIP Participants, but that such reserves may not be adequate to cover investment losses.

ARTICLE IV

EXHIBITS A AND B

Section 4.01 Approval and Adoption of Exhibits A and B. Attached to this Resolution as Exhibits A and B, are the STIP Participation Information Sheet, and the Electronic Funds Transfer Authorization Form, which together provide the instructions and the details required by the Board to enable Participant's participation in the STIP Program. The Governing Body and Participant represent and agree that the attached Exhibits A and B have been completed and executed by the Participant's Authorized Representative and that Exhibits A and B must be complete and acceptable to the Board before participation will be allowed in the STIP Program. Exhibits A and B are hereby incorporated into and made a part of this Resolution, and are approved and adopted by the Governing Body as if set forth fully herein.

APPROVED AND ADOPTED by the Valley County Commissioners this 27 day April, 2016

By Dave Reinhardt

Attest:

By Lynne Nyquist

*A motion was made by Commissioner Peterson to execute the following Short Term Investment Pool Resolution, (STIP) seconded by Commissioner Tweten and it passed unanimously:*

RESOLUTION AUTHORIZING PARTICIPATION IN THE SHORT TERM INVESTMENT POOL (STIP)  
MONTANA BOARD OF INVESTMENTS

CERTIFICATE AS TO  
RESOLUTION NO.13-2016 ADOPTING VOTE,

Political Subdivision: Valley County MT

Governing Board: Board of County Commissioners

Type, date, time and place of meeting: A Commissioners meeting held on 27 April 2016

At 10:30 o'clock a.m. in Glasgow, Montana.

Members present:

Members absent:

I, the undersigned, being the duly qualified and acting recording officer of the political subdivision identified above ("Participant"), certify that the attached RESOLUTION AUTHORIZING PARTICIPATION IN THE BOARD OF INVESTMENTS OF THE STATE OF MONTANA SHORT TERM INVESTMENT POOL AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS RELATED THERETO ("Resolution") and Exhibits A and B thereto are true and correct copies of the Resolution and Exhibits A and B on file in the original records of the Participant and in my legal custody; that the Resolution and Exhibits A and B were duly approved and adopted by the Governing Body of the Participant at the above described meeting, which meeting was attended throughout by the members indicated above, constituting a quorum of the Governing Body, pursuant to public notice of such meeting as required by law; and that the Resolution and Exhibits A and B have not as of the date hereof been amended or repealed.

WITNESS my hand officially as such recording officer this 27 day of April 2016

By \_\_\_\_\_  
Its \_\_\_\_\_

RESOLUTION NO. 13-2016

RESOLUTION AUTHORIZING PARTICIPATION IN THE BOARD OF INVESTMENTS OF THE STATE OF MONTANA SHORT TERM INVESTMENT POOL (STIP) AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS RELATED THERETO

BE IT RESOLVED BY THE Board of County Commissioners (the Governing Body) of Valley County Sch Dist 09(CS, Vall09) (the Participant) AS FOLLOWS:

ARTICLE I

DEFINITIONS

Section 1.01 The following terms will have the meanings indicated below for all purposes of this Resolution unless the context clearly requires otherwise:

Section 1.02 Account shall mean a specific Participant Bank account assigned by the Bank to be used in conducting transactions through the STIP Program.

Section 1.03 Agreement shall mean the agreements of the Participant as contained within this Resolution.

Section 1.04 Authorized Representative shall mean the officer or official of the Participant designated and duly authorized by the Governing Body as set forth below to enable the Participant's participation in the STIP Program.

Section 1.05 Authorized Delegate shall mean any lawful officer, official or employee of the Participant who has been delegated authority by the Authorized Representative as provided in this Resolution to initiate transactions using the Board's STIP Program.

Section 1.06 Bank shall mean a financial institution designated and authorized as provided in this Resolution to send and receive money on behalf of the Participant for purposes of participation in the STIP Program.

Section 1.07 Board shall mean the Board of Investments of the State of Montana, a public body corporate organized and existing under the laws of the State and its successors and assigns.

Section 1.08 Exhibit A (STIP Participation Information Sheet) shall mean the document attached to and incorporated into this Resolution as provided in Article IV, Section 4.01. that provides information necessary for the Participant to participate in STIP.

Section 1.09 Exhibit B (Electronic Funds Transfer Authorization Form) shall mean the document attached to and incorporated into this Resolution as provided in Article IV, Section 4.01 that provides instructions for the Board and its agents to administer and manage the Participant's participation, transactions and shares in the STIP Program.

Section 1.10 Governing Body shall mean the governing body of the above-named political subdivision (Participant) authorized by Montana state law to participate in the STIP Program as further specified in this Resolution.

Section 1.11 Participant shall mean the political subdivision requesting participation in the Board's Short Term Investment Pool.

Section 1.12 Short Term Investment Pool, STIP, or Program shall mean the Board's Short Term Investment Pool Program as authorized by law and as more fully defined and described in the Board's policies and procedures, as may be amended from time to time.

## ARTICLE II

### SHORT TERM INVESTMENT POOL PARTICIPATION AGREEMENT

Section 2.01 Participation Agreement. By approving and adopting this Resolution and Exhibits A and B, the Governing Body requests and agrees to participation of Participant in the STIP Program, and agrees that Participant will comply with and be bound by all laws, policies, procedures and participation requirements applicable to the STIP Program, as may be amended from time to time.

Section 2.02 STIP Program Description. The STIP Program is an investment program administered under the direction of the Montana Board of Investments as authorized by the Unified Investment Program. As more fully set forth in Board policies and procedures, STIP is available to state and local governments to serve their short term cash flow and deposit needs and its objectives are to preserve capital and to maintain high liquidity. The Program has the following attributes, as more fully set forth in applicable Board policies, procedures and participation requirements, which are subject to change upon the sole determination of the Board:

- 8) STIP transactions are fixed at \$1 per share;
- 9) STIP interest on pool assets accrues daily;
- 10) STIP earnings distribution method: Interest is distributed at the beginning of the month and can be distributed as cash to the designated Bank or the earnings can be reinvested into STIP;
- 11) Buying or selling shares in STIP requires one (1) business days' notice; transactions for which notice is received after 2:00 p.m. will be processed two (2) business days after receipt of the original notice;
- 12) Access to STIP is only through an electronic, web-based portal; no cash, checks or notifications by fax, phone or email will be accepted;
- 13) STIP's web portal provides real-time information on each account including: investment balances, buys, sells, pending transactions, and transaction notes, as determined by the authorized user; and
- 14) The Board accounts and reports on its financial statement STIP investment on a Net Asset Value (NAV) basis. A NAV per share of a STIP unit will be shown on the Board's website for each month-end period <http://investmentmt.com/MonthlyNetAssetValue>.

Section 2.03 Review of Policies Procedures and Participation Requirements. Participant acknowledges and represents that it has reviewed to its satisfaction all Board policies, procedures and participation requirements applicable to the STIP Program. <http://investmentmt.com/STIP>

Section 2.04 Authorized Representative: The Governing Body designates Brenda Anderson, who holds the position of Valley County Treasurer as the Participant's Authorized Representative to make transactions between STIP and the Bank.

The Governing Body: (check one) DOES  DOES NOT  allow the Authorized Representative to appoint and delete additional Authorized Delegate(s) on behalf of the Participant. If "DOES" is checked, any addition or deletion of an Authorized Delegate requires notice via the submission of a completed Exhibit A (STIP Participation Information Sheet) to the Board by the Authorized Representative before transactions will be accepted and processed as directed by the Authorized Delegate.

The Governing Body designates and authorizes Participant's Bank, (the Bank), identified in Exhibit B attached, designating the Account Number and ABA Number to send or transfer funds to the State Treasurer for purchase of STIP shares and to deposit distributions of and withdraw proceeds resulting from sales of STIP shares in the Bank's Account identified in Exhibit B attached which is a (check one) checking account  savings account .

The Governing Body: (check one) DOES  DOES NOT  allow the Authorized Representative to change either the Bank or the Account; if 'DOES' is checked, the Board will notify both the office of the Authorized Representative AND the office of the Governing Body within three (3) business days that such a change has been made.

The Governing Body: (check one) DOES  DOES NOT  allow the Authorized Representative to change the earnings distribution method; if DOES NOT is checked, the Governing Body chooses the following earnings distribution method (check one) reinvest cash earnings into STIP  distribute cash earnings to the Bank .

Section 2.05 Change of Authorized Representative. Any change to the Authorized Representative requires a new Resolution adopted by the Governing Body; however the absence of an Authorized Representative does not nullify the authority of the Authorized Delegate(s) then in effect and so authorized to make STIP transactions.

Section 2.06 Annual Confirmation. The Board will provide on an annual basis to both the Governing Body and the Authorized Representative the following information as appears on the Board's records:

4. The name of the Authorized Representative;
5. The name(s) of any Authorized Delegate(s); and
6. The name of the Bank and the associated Account Number (truncated).

Section 2.07 Effective Date. Participant's Agreement as set forth in this Resolution will take effect when the Certificate as to Resolution and Adopting Vote, this Resolution and Exhibits A and B, each completed, dated and duly executed, are delivered to and received by the Board and will stay in effect until terminated in writing by the Governing Body.

### ARTICLE III

#### MISCELLANEOUS

Section 3.01 No Guaranteed Return. The Governing Body understands and agrees that there is no minimum or maximum amount of interest rate or any guaranteed rate of return on STIP shares or funds invested in STIP shares.

Section 3.02 Voluntary Participation. By adopting this Resolution, the Governing Body acknowledges that it is not compelled to participate in STIP, and that its participation in STIP is voluntary, and accepts and agrees to the Program, its administration and governance, and its policies, procedures and participation requirements as set forth by law and the Board.

Section 3.03 Responsibility for Participant Mistakes. The Governing Body and Participant agree to hold the State of Montana, the Board, and their members, officials and employees harmless for the acts, omissions and mistakes of the Participant, Governing Body and their members, officials and employees, including but not limited to: Authorized Representative or Authorized Delegate who, for any reason, is not qualified or properly listed with the Board as a permissible representative to authorize transactions using the STIP Program; wrong instructions as to amounts or timing of sales or purchases; or missed deadlines.

Section 3.04 No Warranty. The Governing Body and Participant acknowledge and agree that the Board makes no warranty that funds will be immediately available in the event of any failure of a third party or that Governing Body will not suffer losses due to acts of God, or other calamities, or other market dislocations or interruptions.

Section 3.05 Participation Conditions: STIP Administration. The Governing Body and Participant acknowledge and agree that the Board will allow participation in STIP by and conduct STIP business

with only those parties it determines are qualified and authorized to participate in the Program and which abide by the Board's policies, procedures and participation requirements; that the Board administers the STIP Program subject to Montana law and prudent fiduciary practices as required by Montana law and Board policy; and that the Board is legally bound to manage the Unified Investment Program, which includes STIP, in accordance with the prudent expert rule as set forth in Montana law.

Section 3.06 STIP Not Insured Against Loss. The Governing Body and Participant understand and acknowledge that the Board's STIP Program is NOT FDIC insured or otherwise insured or guaranteed by the federal government, the State of Montana, the Board or any other entity against investment losses. The Governing Body and Participant further understand and acknowledge that the Board's STIP policy requires maintenance of a

reserve fund to offset possible losses and that STIP interest earnings may be used to fund this reserve before the net earnings are distributed to the STIP Participants, but that such reserves may not be adequate to cover investment losses.

ARTICLE IV

EXHIBITS A AND B

Section 4.01 Approval and Adoption of Exhibits A and B. Attached to this Resolution as Exhibits A and B, are the STIP Participation Information Sheet, and the Electronic Funds Transfer Authorization Form, which together provide the instructions and the details required by the Board to enable Participant's participation in the STIP Program. The Governing Body and Participant represent and agree that the attached Exhibits A and B have been completed and executed by the Participant's Authorized Representative and that Exhibits A and B must be complete and acceptable to the Board before participation will be allowed in the STIP Program. Exhibits A and B are hereby incorporated into and made a part of this Resolution, and are approved and adopted by the Governing Body as if set forth fully herein.

APPROVED AND ADOPTED by the Valley County Commissioners this 27 day April, 2016

By Dave Reinhardt

Attest:

By Lynne Nyquist

*A motion was made by Commissioner Peterson to execute the following Short Term Investment Pool Resolution, (STIP) seconded by Commissioner Tweten and it passed unanimously:*

RESOLUTION AUTHORIZING PARTICIPATION IN THE SHORT TERM INVESTMENT POOL (STIP)  
MONTANA BOARD OF INVESTMENTS

CERTIFICATE AS TO  
RESOLUTION NO.14-2016 ADOPTING VOTE,

Political Subdivision: Valley County MT  
Governing Board: Board of County Commissioners  
Type, date, time and place of meeting: A Commissioners meeting held on 27 April 2016  
At 10:30 o'clock a.m. in Glasgow, Montana.

Member

present:

Member

absent:

I, the undersigned, being the duly qualified and acting recording officer of the political subdivision identified above ("Participant"), certify that the attached RESOLUTION AUTHORIZING PARTICIPATION IN THE BOARD OF INVESTMENTS OF THE STATE OF MONTANA SHORT TERM INVESTMENT POOL AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS RELATED THERETO ("Resolution") and Exhibits A and B thereto are true and correct copies of the Resolution and Exhibits A and B on file in the original records of the Participant and in my legal custody; that the Resolution and Exhibits A and B were duly approved and adopted by the Governing Body of the Participant at the above described meeting, which meeting was attended throughout by the members indicated above, constituting a quorum of the Governing Body, pursuant to public notice of such meeting as required by law; and that the Resolution and Exhibits A and B have not as of the date hereof been amended or repealed.

RESOLUTION - I

WITNESS my hand officially as such recording officer this 27 day of April 2016

By \_\_\_\_\_

Its \_\_\_\_\_

RESOLUTION AUTHORIZING PARTICIPATION IN THE SHORT TERM INVESTMENT POOL (STIP)  
MONTANA BOARD OF INVESTMENTS

CERTIFICATE AS TO  
RESOLUTION NO.14-2016 ADOPTING VOTE,

Political Subdivision: Valley County MT  
Governing Board: Board of County Commissioners  
Type, date, time and place of meeting: A Commissioners meeting held on 27 April 2016  
At 10:30 o'clock a.m. in Glasgow, Montana.

Members present:

Members absent:

I, the undersigned, being the duly qualified and acting recording officer of the political subdivision identified above ("Participant"), certify that the attached RESOLUTION AUTHORIZING PARTICIPATION IN THE BOARD OF INVESTMENTS OF THE STATE OF MONTANA SHORT TERM INVESTMENT POOL AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS RELATED THERETO ("Resolution") and Exhibits A and B thereto are true and correct copies of the Resolution and Exhibits A and B on file in the original records of the Participant and in my legal custody; that the Resolution and Exhibits A and B were duly approved and adopted by the Governing Body of the Participant at the above described meeting, which meeting was attended throughout by the members indicated above, constituting a quorum of the Governing Body, pursuant to public notice of such meeting as required by law; and that the Resolution and Exhibits A and B have not as of the date hereof been amended or repealed.

WITNESS my hand officially as such recording officer this 27 day of April 2016

By \_\_\_\_\_  
Its \_\_\_\_\_

RESOLUTION NO. 14-2016

RESOLUTION AUTHORIZING PARTICIPATION IN THE BOARD OF INVESTMENTS OF THE STATE OF MONTANA SHORT TERM INVESTMENT POOL (STIP) AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS RELATED THERETO

BE IT RESOLVED BY THE Board of County Commissioners (the Governing Body) of Valley County Sch Dist 23 (CS Vall23) (the Participant) AS FOLLOWS:

ARTICLE I

DEFINITIONS

Section 1.01 The following terms will have the meanings indicated below for all purposes of this Resolution unless the context clearly requires otherwise:

Section 1.02 Account shall mean a specific Participant Bank account assigned by the Bank to be used in conducting transactions through the STIP Program.

Section 1.03 Agreement shall mean the agreements of the Participant as contained within this Resolution.

Section 1.04 Authorized Representative shall mean the officer or official of the Participant designated and duly authorized by the Governing Body as set forth below to enable the Participant's participation in the STIP Program.

Section .1.05 Authorized Delegate shall mean any lawful officer, official or employee of the Participant who has been delegated authority by the Authorized Representative as provided in this Resolution to initiate transactions using the Board's STIP. Program.

Section 1.06 Bank shall mean a financial institution designated and authorized as provided in this-Resolution to send and receive money on behalf of the Participant for purposes of participation in the STIP Program.

Section 1.07 Board shall mean the Board of Investments of the State of Montana, a public body corporate organized and existing under the laws of the State and its successors and assigns.

Section 1.08 Exhibit A (STIP Participation Information Sheet) shall mean the document attached to and incorporated into this Resolution as provided in Article IV, Section 4.01. that provides information necessary for the Participant to participate in STIP.

Section 1.09 Exhibit B (Electronic Funds Transfer Authorization Form) shall mean the document attached to and incorporated into this Resolution as provided in Article IV, Section 4.01 that provides instructions for the Board and its agents to administer and manage the Participant's participation, transactions and shares in the STIP Program.

Section 1.10 . Governing Body shall mean the governing body of the above-named political subdivision (Participant) authorized by Montana state law to participate in the STIP Program as further specified in this Resolution.

Section 1.11 Participant shall mean the political subdivision requesting participation in the Board's Short Term Investment Pool.

Section 1.12 Short Term Investment Pool, STIP, or Program shall mean the Board's Short Term Investment Pool Program as authorized by law and as more fully defined and described in the Board's policies and procedures, as may be amended from time to time.

## ARTICLE II

### SHORT TERM INVESTMENT POOL PARTICIPATION AGREEMENT

Section 2.01 Participation Agreement. By approving and adopting this Resolution and Exhibits A and B, the Governing Body requests and agrees to participation of Participant in the STIP Program, and agrees that Participant will comply with and be bound by all laws, policies, procedures and participation requirements applicable to the STIP Program, as may be amended from time to time.

Section 2.02 STIP Program Description. The STIP Program is an investment program administered under the direction of the Montana Board of Investments as authorized by the Unified Investment Program. As more fully set forth in Board policies and procedures, STIP is available to state and local governments to serve their short term cash flow and deposit needs and its objectives are to preserve capital and to maintain high liquidity. The Program has the following attributes, as more fully set forth in applicable Board policies, procedures and participation requirements, which are subject to change upon the sole determination of the Board:

- 8) STIP transactions are fixed at \$1 per share;
- 9) STIP interest on pool assets accrues daily;
- 10) STIP earnings distribution method: Interest is distributed at the beginning of the month and can be distributed as cash to the designated Bank or the earnings can be reinvested into STIP;
- 11) Buying or selling shares in STIP requires one (1) business days' notice; transactions for which notice is received after 2:00 p.m. will be processed two (2) business days after receipt of the original notice;
- 12) Access to STIP is only through an electronic, web-based portal; no cash, checks or notifications by fax, phone or email will be accepted;
- 13) STIP's web portal provides real-time information on each account including: investment balances, buys, sells, pending transactions, and transaction notes, as determined by the authorized user; and
- 14) The Board accounts and reports on its financial statement STIP investment on a Net Asset Value (NAV) basis. A NAV per share of a STIP unit will be shown on the Board's website for each month-end period <http://investmentmt.com/MonthlyNetAssetValue>.

Section 2.03 Review of Policies Procedures and Participation Requirements. Participant acknowledges and represents that it has reviewed to its satisfaction all Board policies, procedures and participation requirements applicable to the STIP Program. <http://investmentmt.com/STIP>

Section 2.04 Authorized Representative: The Governing Body designates Brenda Anderson, who holds the position of Valley County Treasurer as the Participant's Authorized Representative to make transactions between STIP and the Bank.

The Governing Body: (check one) DOES  DOES NOT  allow the Authorized Representative to appoint and delete additional Authorized Delegate(s) on behalf of the Participant. If "DOES" is checked, any addition or deletion of an Authorized Delegate requires notice via the submission of a completed Exhibit A (STIP Participation Information Sheet) to the Board by the Authorized Representative before transactions will be accepted and processed as directed by the Authorized Delegate.

The Governing Body designates and authorizes Participant's Bank, (the Bank), identified in Exhibit B attached, designating the Account Number and ABA Number to send or transfer funds to the State Treasurer for purchase of STIP shares and to deposit distributions of and withdraw proceeds resulting from sales of STIP shares in the Bank's Account identified in Exhibit B attached which is a (check one) checking account  savings account .

The Governing Body: (check one) DOES  DOES NOT  allow the Authorized Representative to change either the Bank or the Account; if 'DOES' is checked, the Board will notify both the office of the Authorized Representative AND the office of the Governing Body within three (3) business days that such a change has been made.

The Governing Body: (check one) DOES  DOES NOT  allow the Authorized Representative to change the earnings distribution method; if DOES NOT is checked, the Governing Body chooses the following earnings distribution method (check one) reinvest cash earnings into STIP  distribute cash earnings to the Bank .

Section 2.05 Change of Authorized Representative. Any change to the Authorized Representative requires a new Resolution adopted by the Governing Body; however the absence of an Authorized Representative does not nullify the authority of the Authorized Delegate(s) then in effect and so authorized to make STIP transactions.

Section 2.06 Annual Confirmation. The Board will provide on an annual basis to both the Governing Body and the Authorized Representative the following information as appears on the Board's records:

4. The name of the Authorized Representative;
5. The name(s) of any Authorized Delegate(s); and
6. The name of the Bank and the associated Account Number (truncated).

Section 2.07 Effective Date. Participant's Agreement as set forth in this Resolution will take effect when the Certificate as to Resolution and Adopting Vote, this Resolution and Exhibits A and B, each completed, dated and duly executed, are delivered to and received by the Board and will stay in effect until terminated in writing by the Governing Body.

### ARTICLE III

#### MISCELLANEOUS

Section 3.01 No Guaranteed Return. The Governing Body understands and agrees that there is no minimum or maximum amount of interest rate or any guaranteed rate of return on STIP shares or funds invested in STIP shares.

Section 3.02 Voluntary Participation. By adopting this Resolution, the Governing Body acknowledges that it is not compelled to participate in STIP, and that its participation in STIP is voluntary, and accepts and agrees to the Program, its administration and governance, and its policies, procedures and participation requirements as set forth by law and the Board.

Section 3.03 Responsibility for Participant Mistakes. The Governing Body and Participant agree to hold the State of Montana, the Board, and their members, officials and employees harmless for the acts, omissions and mistakes of the Participant, Governing Body and their members, officials and employees, including but not limited to: Authorized Representative or Authorized Delegate who, for any reason, is not qualified or properly listed with the Board as a permissible representative to authorize transactions using the STIP Program; wrong instructions as to amounts or timing of sales or purchases; or missed deadlines.

Section 3.04 No Warranty. The Governing Body and Participant acknowledge and agree that the Board makes no warranty that funds will be immediately available in the event of any failure of a third party or that Governing Body will not suffer losses due to acts of God, or other calamities, or other market dislocations or interruptions.

Section 3.05 Participation Conditions: STIP Administration. The Governing Body and Participant acknowledge and agree that the Board will allow participation in STIP by and conduct STIP business

with only those parties it determines are qualified and authorized to participate in the Program and which abide by the Board's policies, procedures and participation requirements; that the Board administers the STIP Program subject to Montana law and prudent fiduciary practices as required by Montana law and Board policy; and that the Board is legally bound to manage the Unified Investment Program, which includes STIP, in accordance with the prudent expert rule as set forth in Montana law.

Section 3.06 STIP Not Insured Against Loss. The Governing Body and Participant understand and acknowledge that the Board's STIP Program is NOT FDIC insured or otherwise insured or guaranteed by the federal government, the State of Montana, the Board or any other entity against investment losses. The Governing Body and Participant further understand and acknowledge that the Board's STIP policy requires maintenance of a reserve fund to offset possible losses and that STIP interest earnings may be used to fund this reserve before the net earnings are distributed to the STIP Participants, but that such reserves may not be adequate to cover investment losses.

### ARTICLE IV

#### EXHIBITS A AND B

Section 4.01 Approval and Adoption of Exhibits A and B. Attached to this Resolution as Exhibits A and B, are the STIP Participation Information Sheet, and the Electronic Funds Transfer Authorization Form, which together provide the instructions and the details required by the Board to enable Participant's participation in the STIP Program. The Governing Body and Participant represent and agree that the attached Exhibits A and B have been completed and executed by the Participant's Authorized Representative and that Exhibits A and B must be complete and acceptable to the Board before participation will be allowed in the STIP Program. Exhibits A and B are hereby incorporated into and made a part of this Resolution, and are approved and adopted by the Governing Body as if set forth fully herein.

APPROVED AND ADOPTED by the Valley County Commissioners this 27 day April, 2016

By Dave Reinhardt

Attest:

By Lynne Nyquist

Claims for the month of April were approved as follows;

Vendor	Claim #	Amount
1798 AGLAND CO-OP	65891	32.36
4932 AIRSIDE SOLUTIONS INC	65928	496.40
2853 ALL SEASON HOME CENTER	65929	490.82
4975 ALLEN L BUNK LLC	65930	850.00
184 AMERICAN WELDING & GAS INC	65931	77.90
558 ARCH'S TIRE & SERVICE	65932	863.50
4970 ASSET PROTECTION SERVICE	65857	401.20
3772 AVAILITY LLC	65933	79.00
2957 AXMEN	65858	634.53
4613 B & B PUMPING	65936	150.00
2629 BARRY DAMSCHEN CONSULTING, LLC	65900	1,125.00
75 BIG VALLEY WATER	65934	40.00
900 BLACK MOUNTAIN SOFTWARE INC	65859	34,960.00
504 BOB BARKER CO INC	66008	449.77
389 BRADEN PEHLKE ENTERPRISES INC	66018	450.00
2826 BRENDA ANDERSON	65935	210.96
4842 BRITTANY ARCHAMBEAULT	65956	24.00
4427 BS CENTRAL INC	65937	183.00
4971 CAROL STABEN BURROUGHS COUNSELING	65860	202.50
182 CARQUEST AUTO PARTS	65938	3,284.17
1143 CASCADE CO REGIONAL YOUTH SERV CENTER	66009	12,960.25
3195 CDW Government Inc.	65940	3,130.00
3360 CENTURY LINK ACCT 407878239	65941	1,148.58
4761 CENTURY LINK ACCT 85598259	65861	166.11
3839 CHAPPELL'S AUTOMOTIVE INC	65862	1,173.03
4786 CHRIS RICHTER	65863	81.00
4976 CINTAS CORPORATION	65939	65.23
677 CITY OF GLASGOW	65942	3,119.42
4723 CITYSERVICEVALCON	65864	16,777.72
	65957	20.50
4978 CLAYTON VINE	66007	54.00
2814 CLIA LABORATORY PROGRAM	65865	150.00
4972 COMBINED TACTICAL SYSTEMS	65866	420.00
1204 CONNIE BORESON	65867	24.00
	65943	121.93
225 D & G SPORTS & WESTERN	65944	342.81
39 DALE PLUMBING & HEATING INC	65868	3,949.99
2740 DARLA SHIPMAN	65869	72.00
212 DATA IMAGING SYSTEMS	65945	68.38
1629 DAWSON COUNTY	65946	287.00
4573 DIAGNOSTIC PEST SOLUTIONS	65870	41.50
4903 DOWL	65871	12,740.00
	66017	600.00
260 EASTERN MONTANA MENTAL HEALTH CENTER	65947	5,747.00
2724 ECOLAB	65948	209.95
801 ELECTION SYSTEMS & SOFTWARE INC	65949	1,190.00
176 ELLA TWETEN	65872	24.00
13 ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE	65950	400.00
4973 ERIC STEARNS	65873	25.00
812 EZZIE'S WHOLESALE INC	65874	11,063.57
2757 FARM EQUIPMENT SALES	65952	797.02
1369 FIRST INTERSTATE BANK	65875	649.26
54 FOOD SERVICES OF AMERICA - BILLINGS	65876	13,945.36
	66006	1,139.03
57 FOSSUM READY MIX INC	65953	65.00
59 FRANCES MAHON DEACONESS HOSPITAL	66011	13,141.12
206 FRANCES MAHON DEACONESS HOSPITAL	65954	2,182.92
311 GAFFANEYS TOTAL OFFICE SOURCE INC	65955	2,062.38
66 GLASGOW AUTO SAFETY CENTER	65958	141.00
69 GLASGOW CLINIC INC	66010	299.00
71 GLASGOW COURIER INC	65959	355.50
762 GLAXOSMITHKLINE PHARMACEUTICALS	65877	4,462.65
67 GLENN'S AUTOMOTIVE REPAIR	66012	125.00
4299 GLOBALSTAR USA	65878	50.77
280 GORDON BELL MD	65960	1,000.00
4264 GREAT WEST ENGINEERING	65879	10,665.74
392 HI LINE FORD INC	65961	501.09
4900 HI TECH ELECTRIC INC	65962	539.58
3301 HOME CARE SERVICES	65963	966.88
2885 INTERSTATE BATTERIES	65880	102.95
3576 J & M DISTRIBUTING	65964	239.66
4935 JACKIE DOWELL	65881	2,603.25
574 JIMISON JANITORIAL & CARPET CLEANING LLC	65965	3,200.00
3608 JOHN BRITTAIN	65951	150.00
3088 KRISTEN MCCOLLY	65882	218.13
987 L & D SIGNS	65966	20.00
4741 LACAL EQUIPMENT	65883	2,664.37
4775 LESLIE SIMENSEN	65884	24.00
1271 MACSS TREASURER	65892	175.00
3133 MAPPING & PLANNING SPECIALISTS, INC	65967	1,580.00
101 MARKLE'S INC	65885	1,004.52
	65968	1,034.01
2475 MATTFELDT ELECTRIC	65886	17,455.84
413 MERCK SHARP & DOHME CORP.	65887	13,601.49

Vendor	Claim #	Amount
4756 MICHAEL BAIN	65969	6,240.00
104 MID-AMERICAN RESEARCH CHEMICAL CORP	65888	324.65
4417 MIDWEST LABORATORIES INC	65970	74.50
3557 MILLER OIL CO	65889	215.91
4974 MITSUBISHI ELECTRIC POWER PRODUCTS INC	65923	9,932.00
1326 MJC & MCCA	65971	35.00
3042 MOGAN'S SPRINKLERS	65890	125.00
959 MONTANA ASSOC OF CLERK/DISTRICT COURT	65893	600.00
540 MONTANA ASSOCIATION OF COUNTIES/MACO	65894	347.82
113 MONTANA DAKOTA UTILITIES	65972	3,011.35
43 MONTANA DEPT OF ENVIRONMENTAL QUALITY	65924	862.50
893 MONTANA DEPT OF LABOR & INDUST.	65895	31.00
874 MONTANA FOOD BANK NETWORK INC	65896	502.35
697 MONTANA LAW ENFORCEMENT ACADEMY	66013	260.00
1708 MONTANA LTAP	65973	720.00
3821 MONTANA MUTUAL AID	65897	185.00
1085 MONTANA SUPREME COURT	65898	300.00
239 MSU EXTENSION SERVICE	65974	4,653.74
3640 MUNICIPAL EMERGENCY SERVICES	65899	450.45
3669 NAXIN SAFETY	65975	58.01
183 NEMONT TELEPHONE COOPERATIVE, INC	65901	5,490.91
121 NORTHERN MONTANA TEXTILES SERVICES	65976	63.34
115 NORTHWESTERN ENERGY	65902	1,341.00
	65977	15,588.77
120 NORVAL ELECTRIC CO-OP INC	65978	1,790.13
3287 OLSON LAND SURVEYING	65979	175.00
4792 OREILLY AUTOMOTIVE INC	65911	43.42
	65980	27.98
126 PACIFIC STEEL & RECYCLING	65903	927.27
4248 PARK GROVE BAR & CAFE	65904	432.00
129 PETTY CASH	65981	212.45
1367 PITNEY BOWES INC	66014	90.00
2768 PRIORITY COMMUNICATIONS	65982	358.50
135 PRO CO-OP	65905	58.01
2962 PRODUCTIVITY PLUS ACCOUNT	65983	361.08
76 REYNOLDS	65984	1,158.26
471 RICHARD SEILER	65906	29.00
1760 ROCKMOUNT RESEARCH & ALLOYS INC	65907	433.87
3056 ROUBIE YOUNKIN	65985	274.52
4818 S & S WELDING SUPPLY LLC	65908	192.50
	65986	67.50
3015 SAND ELECTRIC	65987	7.88
219 SANOFI PASTEUR INC	65988	527.42
3910 SCOTTIE EXPRESS WASH INC	65989	34.92
258 SIRCHIE FINGER PRINT LABORATORIES	66015	47.55
164 ST RAPHAEL'S PARISH	65991	480.00
3589 STERICYCLE, INC	65990	12.00
3693 STOUGHIE'S BAR AND GRILL	65909	969.00
162 SYSCO MONTANA INC	65910	248.80
163 T & R TRUCKING INC	65912	17,617.45
4977 TAYLOR STROMMEN	65992	75.00
788 TERRY LIGHTHIZER	65993	256.68
3902 THE OUTPOST	65913	1,909.50
2996 THOMPSON & SONS	65994	125.00
3673 TISA SEILER	65914	41.00
1074 TOWER DISTRIBUTION COMPANY	65915	389.00
680 TOWN OF OPHEIM	65926	66.00
171 TRACTOR & EQUIPMENT CO	65995	1,014.00
764 TRI-COUNTY FARMERS MUTUAL INSURANCE CO	65927	95.00
174 TRIPLE A GLASS INC	66016	50.00
787 U.S. POSTAL SERVICE/PITNEY BOWES	65997	533.81
627 UNCLE MILT'S BODY SHOP	65996	225.00
77 VALLEY BUILDERS SUPPLY	65998	22.79
1827 VALLEY CO 4-H COUNCIL	65999	90.00
1452 VALLEY CO COUNCIL ON AGING	66000	6.00
614 VALLEY CO TRANSIT	66001	2,170.60
1087 VISA	66002	92.36
3023 VISA	65925	1,304.41
3559 VISA	65916	1,918.87
4061 VISA	65917	1,257.80
4652 VISA	65918	47.16
4050 VISA 9210	65919	892.25
4547 VISA 7644	65920	439.24
187 WEST PAYMENT CENTER	66003	251.40
32 WEX BANK	65921	229.25
190 WILLS OFFICE WORLD/RADIO SHACK	66004	1,284.56
193 ZERBE BROS INC	66005	808.50
4697 ZUERCHER TECHNOLOGIES, LLC	65922	71,055.50
	Total:	382,981.09

Payroll for the month of April was approved in the amount of \$371,675.73.

Dick Barsness stopped in for his meeting with the Commissioners concerning park land in the Silver Hills Subdivision that the Silver Hills Homeowners Association has been paying taxes on for a number of years. Since the park was donated to the public forever, Mr. Barsness is wondering why they have been paying taxes on it and how the Silver Hills Homeowners Association can go about getting a refund of the taxes. Mr. Barsness states that he is in no way representing the Silver Hills Homeowners Association. Mr. Barsness is wondering about the roads out by Duck Creek as well. Chairman Reinhardt let him know that the road up to the Subdivision is County road, but the roads in Silver Hills Subdivision are not. Commissioner Peterson suggested that they create a road district to address the road issues. Commissioner Tweten gave Mr. Barsness information on the procedure to request a refund. Chairman Reinhardt gave Mr. Barsness information on Montana Codes Annotated to go through the process of creating a road district.

Dick Barsness left the office.

Commissioner Tweten left the office to return to the FEMA Public Assistance Training.

Julie Blockey, Southwestern Montana Financial Center Inc, stopped for her meeting with the Commissioners. Commissioner Peterson advised that with our current health care, MACo, we have virtually no complaints from the employees. Ms. Blockey would like to contact the Commissioners next year in January with a price break down. Commissioner Peterson stated that when the Valley County healthcare is open for bidding, Southwestern Montana Financial Center, Inc is welcome to bid.

Commissioner Peterson left the building.

Joleen Cotton, Maintenance Supervisor, stopped to let the Commissioners know what is going on with the plumbing problems in the jail.

Jim Uphaus stopped by concerning the shed that was listed for sale on Glasgow Online Garage Sale. The workshop was listed at \$3,000.00. Mr. Uphaus made a counter offer to Chairman Reinhardt. Chairman Reinhardt will take the offer under advisement and let Mr. Uphaus know if his bid is acceptable.

Ray Pacheco, Project Manager/Senior Urban Planner, Epic Engineering introduced himself and discussed current and future plans that Valley County has in place.

Commissioner Tweten returned to the office.

Darrell Synan, Roosevelt County Commissioner, and Lindsey McNabb, Roosevelt County Administrative Assistant, stopped by to discuss various issues with Chairman Reinhardt.

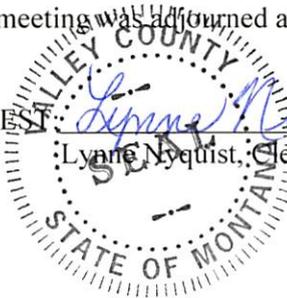
Chairman Reinhardt left the office for the day.

Dan Carney, Fire Marshall, came in to discuss insurance issues with Commissioner Tweten.

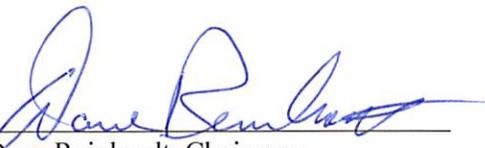
The meeting was adjourned at 4:40 p.m.

ATTEST:

  
Lynne Nyquist, Clerk



ATTEST:

  
Dave Reinhardt, Chairman

**April 28, 2016**

Commissioner Tweten was in the office today.

René Clampitt, Planner/911/GIS Supervisor, met with Commissioner Tweten concerning Right-of-Way permitting.

Cam Shipp, Valley County Sanitarian, called in with a bid for the shed that was listed on Glasgow Online Garage Sale. It was advertised for \$3,000 and Mr. Shipp offered the full price of \$3,000.

Commissioner Tweten left the office.

Commissioner Peterson was in the office this morning and attended the Eastern Montana County Mental Health Center (EMCMHC) meeting.

LeRoy Kountz, Valley County Public Administrator, stopped by with the final accounting of the estate of Milton Smisek.

Todd Young, Valley County Road Supervisor, stopped to discuss road issues.

Dan Carney, Fire Marshall, to discuss issues concerning the Fire Departments.

Commissioner Peterson left the office to attend the Library Board Meeting.

Commissioner Tweten returned to the office.

Russell Menge stopped by and asked Commissioner Tweten to look at some maps to help determine if there is any county road in the area.

**April 29, 2016**

Commissioner Peterson was in the office this morning.

Albert Fehler dropped off a letter of his desire to serve on the Opheim Cemetery Board once his appointment expires.

Jenny Reinhardt, Valley County Airport Commission Secretary, dropped off paperwork concerning the Loan for the Airport Fuel System.