**DECEMBER 1, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, member Bruce H. Peterson and Recording Secretary Joanne Strommen present.

*A motion was made by Commissioner Peterson directing the Chairman to sign a letter appointing Rick Seiler, Valley County DES Coordinator, as the Applicant Agent for the above mentioned DES Grant. The motion was seconded by Chairman Reinhardt and it passed.*

*A motion was made by Commissioner Peterson authorizing the Chairman to sign the Emergency Management Performance Grant (EMPG) for FY2015-16, State and Local Agreement with the State of Montana. The motion was seconded by Chairman Reinhardt and the motion carried.*

City Council member Melanie Sorenson visited with Commissioner Peterson about the effects the city taxes and fees had on Valley County residents' tax increases.

Commissioner Peterson left the office to attend the Two Rivers Growth Council Board meeting over the noon hour.

Nick Murnion, Valley County Attorney, visited with Chairman Reinhardt about the new law enforcement software program, Zuercher Technologies, LLC. He said he was interested in getting this program for his office too. Mr. Murnion said he had been looking at another computer program for his office, but he believed the Zuercher program would meet his needs better and he would have better collaboration with the other law enforcement agencies because they would all be using the same program and accessing the same information.

The question came up regarding the added expense and Chairman Reinhardt said the County would find the funding if it is the program that would work best for Mr. Murnion's office.

After discussing a variety of issues, Mr. Murnion left the office to inform René Clampitt, Planner/911/GIS Supervisor, and Mike Bain, Valley County Computer Technician, that his office wanted to be a part of the new law enforcement program.

The meeting was adjourned at 11:55 a.m.

ATTEST: ATTEST:

 Lynne Nyquist, Clerk Dave Reinhardt, Chairman

**DECEMBER 2, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, member Bruce H. Peterson and Recording Secretary Joanne Strommen present.

Nancy Hamilton, Safety Coordinator, stopped in and visited with the Commissioners. She asked if she could give each Valley County employee a Safety Manual. After some discussion Mrs. Hamilton said she would make a manual for each employee to have and she left the office.

Mary Adkins stopped in and visited with Commissioner Peterson about an increase in her house insurance and she thought it was associated with the 911 changes of address.

Chairman Reinhardt contacted René Clampitt, Planner/911/GIS Supervisor, and she visited with Mrs. Adkins. Mrs. Clampitt said she did not believe that the change in address was a reason to increase her insurance and said the reevaluation of properties has made changes in most people's insurance premiums due to the increase in property values. Mrs. Clampitt will contact the insurance agency and clear up the confusion for Mrs. Adkins.

Mrs. Adkins and Mrs. Clampitt left the office.

Glen Meier, Valley County Sheriff, visited with the Commissioners about a variety of issues.

Chairman Reinhardt began Discussion and Decision at 10:30 a.m.

There were no additions and/or deletions to the agenda, nor any public comment submitted.

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Termination for Reed Mesman as the Chief Deputy for the Sheriff’s Office, effective November 28, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.*

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Termination for Hillary Braun as a Detention Officer for the Sheriff’s Office, effective November 28, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.*

 The next item on the agenda was law enforcement negotiations.

Commissioner Peterson said that he has nothing to report or no action needed yet. He said he is still concerned about the budgets and will draft a letter in response for the Commissioners to review.

The last item on the agenda was Applications for Cancellation of Taxes.

There were no applications submitted this week for consideration.

Glen Meier, Valley County Sheriff, left the office.

Pam Walling, MACo Health Care Trust Marketing Representative, and Carol Ann Walton and Taryn Stebleton from the Clerk & Recorder's Office joined the meeting to discuss some new regulations for the Affordable Care Act.

Mrs. Walling reviewed a document with the group that needed to be filled out to meet the new requirements. She said the County must now offer and document that they have offered health insurance to all employees of Valley County, even the seasonal employees. She said we need to designate the minimum hours required for employees to qualify for Valley County health insurance. It was verified that the County policy says anyone who works twenty or more hours per week will qualify for County assisted insurance, meaning the County will provide 85% of the premium for the basic insurance plan.

Mrs. Walling asked how long of a waiting period does Valley County want to require before the new employee qualifies for health insurance. Current policy says it is thirty days after the first day of employment to qualify.

Commissioner Peterson said he would like there to be no waiting period for health insurance, so the day the employee starts work, they have health insurance.

Mrs. Walling said on the first of each month the County verifies and sends in the list of those employees on insurance, and it is at that time any changes are made. She said insurance is all about rules which are set by county policies. Stop loss companies get out of covering large claims if the rules are not followed. So consequently she has to make sure the rules are followed, and all employees are treated the same. A set of rules are made, and if the County wants to do something different, they can ask for an exception. She said typically new employees would be coming from another job and have insurance for thirty days when they leave their past employment.

Mrs. Stebleton said right now Valley County policy states a new employee qualifies for insurance thirty days after the first of the month, of their hire date. That way the employee can get their insurance premium paid out of at least two pay periods for their first month of insurance. Employees pay a month in advance for their health insurance.

Mrs. Walling said if Valley County were to give someone insurance right away, it would not be treating everyone the same, which is a big deal with the new regulations. Discussion followed.

Mrs. Walling said the earliest they could get insurance would be the first of the month after hire. The latest you can go would be 90 days after hire. The law says you have to provide insurance within 90 days of the hire date.

Chairman Reinhardt said he was good with the thirty days after the first of the month. He said they are in the process of updating the Valley County Personnel Policy so they can address it there. Discussion followed.

Mrs. Walling said they also need to address variable hour employees, which are those employees that are designated short term, temporary, seasonable, not regularly full time or an elected official, but work more than thirty hours per week. She said the new Affordable Care Act (ACA) requires that you provide insurance for those who work more than 30 hours per week, no matter how long, or short of period they are employed. She said the insurance has to be offered, but the County would not have to pay any part of premium for the variable employees. Discussion followed.

Mrs. Walling asked if the elected officials have the first day of the year as their first day of coverage, or is it the first day in office. After some discussion it was agreed to have this requirement be the first day of the year.

Mrs. Walling said she wanted to verify the health fair date for next year and it was agreed to be the first part of April. Mrs. Walling will stay in touch with this office to make the final arrangements for the health fair.

Mrs. Walling left the office.

The meeting was adjourned at 4:00 p.m.

ATTEST: ATTEST:

 Lynne Nyquist, Clerk Dave Reinhardt, Chairman

**DECEMBER 7, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Norm Girard stopped in and visited with Commissioner Peterson about a variety of issues, to include the increase in his taxes.

Todd Young, Valley County Road Supervisor, visited with the Commissioners.

Chairman Reinhardt joined the meeting.

Joleen Cotton, Maintenance Supervisor, joined the meeting to review her maintenance plans and reviewed some work she had done in the Detention Facility. She worked with Terry Lighthizer who showed her a variety of maintenance tasks she can now do herself.

The group discussed the replacement of the flag pole to a taller one next Spring so the Courthouse can display an additional flag. The three flags to be flown will be the U.S. flag, the [prisoners of war](https://en.wikipedia.org/wiki/Prisoner_of_war) (POWs) or listed as [missing in action](https://en.wikipedia.org/wiki/Missing_in_action) (MIA) flag, and Montana State flag.

Lucas Locke, Airport Manager, stopped in to get a signature from the Chairman.

*A motion was made by Commissioner Tweten authorizing the Chairman to sign a document verifying that the Wildlife Hazard Management Plan for the Wokal Field/Glasgow International Airport, seconded by Commissioner Peterson and unanimously carried.*

Mr. Locke left the office*.*

Lynne Nyquist, Valley County Clerk and Recorder, visited with Commissioner Peterson about the health insurance requirements that were discussed with Mrs. Walling.

Wayne Waarvik, RDO Equipment Sales Representative, stopped in and visited with the Commissioners.

Commissioner Peterson left the office.

Chairman Reinhardt left the office.

The meeting was adjourned at 3:45 p.m.

ATTEST: ATTEST:

 Lynne Nyquist, Clerk Dave Reinhardt, Chairman

**DECEMBER 8, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Vicky Wetz, Council on Aging (COA) Supervisor, stopped in and visited with the Commissioners about activities coming up at the Senior Center.

Commissioner Peterson left the office.

Chairman Reinhardt joined the meeting.

Jenny Reinhardt, Valley County Airport Commission Secretary, stopped in with some task orders that needed to be signed for upcoming airport projects.

*A motion was made by Commissioner Tweten directing the Chairman to sign Exhibit A to Master Task Order Agreement for Professional Services for the upcoming Taxiway Reconstruction and Pavement Maintenance Project. The motion was seconded by Chairman Reinhardt and it passed.*

Commissioner Peterson returned to the office.

Frank Smith stopped in and visited with the Commissioners about a variety of issues.

Duane Tihista, from the Department of Transportation, discussed the sidewalk project to put more sidewalks in at the fairgrounds with Montana Transportation Alternatives (TA) Program funds. He said his department would be advertising for bids shortly.

Chairman Reinhardt and Mr. Tihista left the office.

Commissioner Tweten left the office from 2:00 to 4:00 p.m. to attend the Glasgow City Levee Committee meeting.

The meeting was adjourned at 3:00 p.m.

ATTEST: ATTEST:

 Lynne Nyquist, Clerk Dave Reinhardt, Chairman

**DECEMBER 9, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

The Commissioners left the office from 9:00 a.m. to 10:00 a.m. to attend the Employee meeting.

Mike Bain, Valley County Computer Technician, updated the Commissioners on current computer tech activities.

Mr. Bain submitted a quote for signature with an estimate of $10,191.10 for equipment needed to run the new Zuercher program for law enforcement.

Mr. Bain's first report was on the new law enforcement computer program, Zuercher, that will be installed and some added costs to make this program work for the Valley County law enforcement. The additional estimate is $25,000 to get the equipment needed.

Chairman Reinhardt said he wanted the total cost for the equipment that is needed to connect the City law enforcement to the new system. Chairman Reinhardt will contact the City of Glasgow's law enforcement agency requesting they supplement that cost because their agency will also use the program.

Mr. Bain said he would like to suggest there be no testing of the generator until after the new law enforcement computer program and equipment is in.

After some discussion it was decided to try and schedule the Courthouse's generator to be tested and completed before December 25th. The Zuercher project will be done after the generator installation is completed, so there is no damage done to the new equipment during the testing procedures.

Mr. Bain left the office.

Stan Ozark, KLTZ/Mix 93, joined the meeting.

Chairman Reinhardt began Discussion and Decision at 10:30 a.m.

There was no additions and/or deletions to the agenda submitted when asked and no public comment was submitted.

The first item on the agenda for action was the Employment/Termination Notices.

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Austin Erlenbusch as a full-time Operator on the Bridge Crew for the Road Department, increasing his pay to $17.95 because he has received his CDL, effective December 2, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.*

The next item on the agenda was to consider early closing on Christmas Eve for Valley County employees.

*A motion was made by Commissioner Tweten to close the Valley County Courthouse at 12:00 noon, Thursday, December 24, 2015, through the resolution process, following the steps as required. The motion was seconded by Commissioner Peterson and passed unanimously.*

The Application for Cancellation of Taxes was the next item on the agenda.

*A motion was made by Commissioner Peterson, seconded by Commissioner Reinhardt and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0313, of ($222.04) in personal taxes, for Sean P. McDuffee, due to a value change. A rewrite will be done for this change.*

*A motion was made by Commissioner Peterson, seconded by Commissioner Reinhardt and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0314, of ($123.61) in personal taxes, for Walter S. and Linda M. Lewis, due to a value change. A rewrite will be done for this change.*

Commissioner Peterson said the Valley County Tax Appeal Board has eight tax appeals scheduled, so it should be done fairly quickly.

The next issue on the agenda was the Health Insurance Requirement Changes to Meet the Affordable Care Act (ACA) Requirements.

Chairman Reinhardt said this form describes the policy for employees' eligibility for health insurance. The group reviewed the form.

Commissioner Tweten said that Lynne Nyquist, Valley County Clerk and Recorder, would like the Department Heads to try and make the hire date for new employees to be during the first two weeks of the month, so the new employee can be added to the insurance list and have the premiums paid to begin coverage the first of the next month.

*A motion was made by Commissioner Tweten directing the Chairman to sign the Montana Association of Counties Health Care Trust Employee Eligibility Form. The motion was seconded by Commissioner Peterson and it unanimously carried*.

The Right-of-Way Application submitted by Nemont was next on the agenda.

*A motion was made by Commissioner Peterson authorizing the Chairman to execute an Application and Permit to Use Right-of-Way No. 658, between Valley County and Nemont Telephone Coop., for the installation of an underground telephone line, boring under the Genevieve Road, located in Section 27, Township 35 North, Range 35 East. The motion was seconded by Commissioner Peterson and it unanimously passed. The said Document, No. 157226, was filed in the office of the Clerk and Recorder on12/10/2015.*

James Walling, Glasgow Courier, joined the meeting.

Chairman Reinhardt left the office.

Commissioner Peterson and Mr. Ozark left the office.

Mr. Walling asked Commissioner Tweten what was going on in the County and Mr. Tweten said several people in Valley County are confused about the taxes they pay. Mr. Tweten gave Mr. Walling a printout from the Valley County Treasurer's Office that shows the total tax money collected in Valley County, and the entities the tax money goes to. This form shows the total taxes collected for last year and this year.

Valley County sent taxes out for a total of $18,536,881.87, with Valley County's general budget getting $3,824,672 of that amount, a rather small portion of the money collected. There was an increase of $19,516 this year for Valley County, this total does not include any voted mill levies, only the increase in the County's general budget. The remaining balance of $14,712,239.87 is distributed to the City of Glasgow and various towns in Valley County, to local and State schools, to the State Department of Revenue. Also, tax money is collected also for various voted mill levies such as the various mosquito and water districts, Museum, rural fire, disaster mills, etc.

Commissioner Peterson joined the meeting.

After much discussion on the taxes, Mr. Walling said he was going to put an article together for the paper regarding the taxes and he left the office.

The Commissioners interviewed two applicants this afternoon for the Administrative Assistant to the Commissioners.

The meeting was adjourned at 2:30 p.m.

ATTEST: ATTEST:

 Lynne Nyquist, Clerk Dave Reinhardt, Chairman

**DECEMBER 10, 2015**

Commissioner Tweten was in the office today working on a variety of projects.

Todd Young, Valley County Road Supervisor, and Rick Seiler, Valley County DES Coordinator, visited with Commissioner Tweten about some road issues.

**DECEMBER 11, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Joleen Cotton, Maintenance Supervisor, and Commissioner Tweten called Mike Greene, Service Manager

T.W. Enterprises, Inc. regarding the new generator.

Mr. Greene said after all the testing was done when the generator was originally installed, it seems there is a problem in the electrical line after the generator, which is conflicting with the generator. He said the computer backup equipment needs to be reprogrammed to allow the generator to link to that equipment.

Mrs. Cotton said she believes the problem is being caused by the elevator, because when she was testing the elevator, it was the only equipment that took a large draw of electricity.

After much discussion it was agreed that Mrs. Cotton will check on the computer equipment and do some testing. Once all the testing is done then Valley County will run a test on the new generator to see if it will work this time.

Mrs. Cotton left the office.

Chairman Reinhardt and Commissioner Peterson joined the meeting.

*A motion was made by Commissioner Peterson directing the Chairman to sign Olness & Associates, PC Representation Letter. The motion was seconded by Commissioner Tweten and the motion unanimously carried.*

The Commissioners left the office to attend the Holiday Luncheon.

The meeting was adjourned at 11:45 a.m.

ATTEST: ATTEST:

 Lynne Nyquist, Clerk Dave Reinhardt, Chairman

**DECEMBER 14, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Commissioner Peterson visited with Bob West, Gambling Division/Department of Justice, regarding Mr. West leaving, and the status of his office that is currently leased by the State of Montana. Mr. West said the State wants to keep the office, but Mr. West will be out by the end of December. The current lease runs through 2017, and the State will keep the office as the lease describes.

Commissioner Peterson asked Mr. West if his office could be used the first couple weeks of January for some training that René Clampitt, Planner/911/GIS Supervisor, is scheduling and Mr. West said that would be fine.

Commissioner Peterson left the office for the day.

Chairman Reinhardt joined the meeting.

Joleen Cotton, Maintenance Supervisor, joined the meeting to give the Commissioners an update on her maintenance plans for the week. She said they will be doing another test on the back-up generator for the Courthouse at 5:00 this afternoon in hopes that some of the changes that have been done will fix the problems.

*A motion was made by Commissioner Tweten to pay Dustbusters, Inc. $7,700.00 from the Local Option Tax for magnesium chloride that was used on Skylark Road. The motion was seconded by Chairman Reinhardt and it passed.*

FEMA will reimburse Valley County for about $840 of this claim.

Chairman Reinhardt left the office for the day.

Commissioner Tweten was assisting Joleen Cotton, Maintenance Supervisor, with a test on the new backup generator for the Courthouse. There was problems with the equipment the last time it was tested, some changes were made and now they will test it again.

Commissioner Tweten will attend the Fair Commission Board meeting this evening.

The meeting was adjourned at 2:30 p.m.

ATTEST: ATTEST:

 Lynne Nyquist, Clerk Dave Reinhardt, Chairman

**DECEMBER 15, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Commissioner Tweten reported that the generator seemed to do okay last night when it was tested. There is still some fine tuning that needs to be done on the motor, but it is hooked up and should handle any power outages from this point forward.

Connie Boreson, Valley County Health Department Supervisor, stopped in to update the Commissioners on the current happenings at the Valley County Health Department and submitted a grant for signatures.

*A motion was made by Commissioner Peterson directing the Chairman to sign Task Order 16-07-4-31-149-0 to Valley County Unified Government Master Contract That Covers the Period of July 1, 2012, through June 30, 2019, Immunization Program. The motion was seconded by Commissioner Tweten and it unanimously carried.*

Mrs. Boreson left the office.

Bill Lloyd and Cole Peebles, Great West Engineering phoned to discuss the CTEP sidewalk project with the Commissioners.

Chairman Reinhardt said the County wanted to change the project to only repair sidewalks in Opheim. The Hinsdale community is going to take care of their repairs. Nashua's sidewalks will be replaced when the State Department of Transportation does their overpass project and fix the highway that goes through the town of Nashua. The balance of the CTEP money will go towards the Nashua sidewalks. This is the last year the CTEP money will be available for these projects so the balance must be used up.

Chairman Reinhardt said he wants to rebid the Opheim sidewalk project and asked Mr. Lloyd if the specifications could be changed so Fossum Ready Mix would be willing to bid the cement for the project.

Mr. Lloyd said when using CTEP funding there are specifications that have to be followed. Mr. Lloyd said they would work directly with Fossum to see what they can provide and come up with something that the State will accept. Discussion followed.

Mr. Lloyd asked when the County would like the bid to go out and Chairman Reinhardt said sooner would be best because the contractors are setting up their projects for the next year.

After some discussion the phone call came to an end.

The meeting was adjourned at 2:30 p.m.

ATTEST: ATTEST:

 Lynne Nyquist, Clerk Dave Reinhardt, Chairman

**DECEMBER 16, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Stan Ozark, KLTZ/Mix 93, and James Walling, Glasgow Courier, joined the meeting.

Chairman Reinhardt began Discussion and Decision at 10:30 a.m.

Chairman Reinhardt asked for any additions and/or deletions to the agenda and said we will be adding three items, a Certificate of Survey for Michal Warfel, approval of the November minutes and consider a TSEP Contract.

Chairman Reinhardt asked for public comment and none was given.

The first item for action was Employment/Termination Notices.

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Travis Kirchdoerfer, a part-time Driver for Transit, discontinuing his health insurance, effective October 30, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.*

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Termination for Patrick McGuiness, a Mower for the Road Department, effective December 3, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.*

There were no Applications for Cancellation of Taxes submitted for consideration.

The next item on the agenda was the Agriculture Covenant.

*A motion was made by Commissioner Tweten authorizing the Chairman to execute Agriculture Covenant for Terry Korman for an Agricultural Covenant, described as;*

 *SW****¼NW¼, W½SW¼ Section 27, Township 30N, Range 44E, Montana Principal Meridian, Valley County, Montana;***

*The motion was seconded by Commissioner Peterson and the motion carried unanimously. The said Document, No. 157230, was filed in the office of the Clerk and Recorder on12/11/2015.*

The Treasurer's Report ending November 30, 2015, was next on the agenda.

*A motion was made by Commissioner Peterson, seconded by Commissioner Tweten and passed unanimously to sign the Valley County Treasurer's Report for the month ending November 30, 2015.*

The next item on the agenda was the Advertisement for Fuel System Project at the Airport.

Chairman Reinhardt said that the Airport Commission bid this in October, and the bids came in a lot more than what was estimated, so the Engineer made some changes and we are going to bid it again.

*A motion was made by Commissioner Tweten to publish the following Notice in the local paper. The motion was seconded by Commissioner Reinhardt and passed unanimously.*

**WOKAL FIELD/GLASGOW AIRPORT**

**GLASGOW, MONTANA**

**FUEL SYSTEM PROJECT (REBID)**

ADVERTISEMENT FOR BIDS

Sealed Bids for the **Fuel System Project at Wokal Field/Glasgow Airport** will be received and opened, by the Board of County Commissioners of Valley County, Montana, until ***2:00 PM,* *Tuesday, January 12, 2016***, in their office at the Valley County Courthouse, 501 Court Square, Box #1, Glasgow, Montana, 59230.

The Project consists of the installation two new above ground storage tanks for aviation fuels and associated equipment at the Glasgow Airport.

Bids will be received for a single prime Contract. Bids shall be on a lump sum and unit price basis, with additive alternate bid items as indicated in the Bid Form.

The Issuing Office for the Bidding Documents is: DOWL, 106 1st Ave. S., Great Falls, MT 59401, (406) 453-4085. Prospective Bidders may examine the Bidding Documents at the Issuing Office on Mondays through Fridays between the hours of 8 am and 5 pm, and may obtain copies of the Bidding Documents from the Issuing Office as described below. Bidding Documents also may be examined at the Airport Manager’s office at Wokal Field/Glasgow Airport, 100 Airport Road, Glasgow, MT 59230, on Mondays through Fridays between the hours of 8 am and 5 pm.

Printed copies of the Bidding Documents may be obtained from the Issuing Office for $75 for each set. Checks for Bidding Documents shall be payable to “DOWL”. Upon request and receipt, the Issuing Office will transmit the Bidding Documents via delivery service. The shipping charge amount will depend on the shipping method selected by the prospective Bidder. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including addendums if any, obtained from sources other than the Issuing Office.

This project will be funded in part by a grant from the Federal Aviation Administration. The proposed project is under and subject to Executive Order 11246 of September 24, 1965 and the Equal Opportunity (EEO) and Federal Labor Provisions. PURSUANT to Sections 18-2-201 and 18-2-422, MCA, you are hereby notified that the Contractor must meet security requirements and pay their employees Montana State Prevailing Wage if they are awarded the bid.

A pre-bid conference will not be held for this project. Perspective bidders may visit the site between the hours of 8 am and 5 pm, Monday through Friday.

NO BID WILL BE CONSIDERED UNLESS accompanied by a bid bond, bank draft, money order or cashier's check in the amount of not less than ten percent (10%) of the total bid. Failure to execute contract as bid will result in forfeiture of the bid bond.

THE OWNER RESERVES the right to reject any or all bids, to waive any informalities, to evaluate the bids submitted and to accept the proposal which best serves the interest of the owner.

**DATED** this *16th day of December, 2015*.

 David Reinhardt, Chairman

 Board of County Commissioners

ATTEST: Lynne Nyquist, Clerk

**(Publish December 16, December 23, 2015, and January 6, 2016)**

The next item on the agenda is the Notice of Public Hearing to Close the Courthouse at Noon December 24th.

Chairman Reinhardt said we need to have a public hearing before we can adopt the resolution closing the Courthouse at noon on Christmas Eve.

*A motion was made by Commissioner Peterson to publish the following Notice in the local paper. The motion was seconded by Commissioner Tweten and passed unanimously.*

**NOTICE OF PUBLIC HEARING**

The Valley County Commissioners will hold a public hearing on Monday, December 21, 2015, at 10:00 a.m., in the office of the Valley County Commissioners, 501 Court Square, Glasgow, Montana. The purpose of the hearing is to obtain public comments regarding a Resolution for an early closure of the Valley County offices at noon on December 24, 2015.

DATED this 16th day of December , 2015.

 BOARD OF COUNTY COMMISSIONERS

 VALLEY COUNTY, MONTANA

 By:

 Dave Reinhardt, Chairman

ATTEST:

Lynne Nyquist, Clerk

(Publish December 16, 2015)

The next item on the agenda was the Certificate of Survey for Michael Warfel.

*A motion was made by Commissioner Peterson authorizing the Chairman to execute Certificate of Survey for Michael Warfel for the purpose to describe an existing cemetery, described as;*

***SE¼SW¼, Section 36, Township 27N, Range 45E, Montana Principal Meridian, Valley County, Montana;***

*The motion was seconded by Commissioner Tweten and the motion carried unanimously. The said Document, No. 157297, was filed in the office of the Clerk and Recorder on December 23, 2015.*

Approval of the November minutes was the next item on the agenda.

*A motion was made by Commissioner Peterson, seconded by Commissioner Tweten and carried unanimously to approve the minutes for the month of November, 2015.*

The last item on the agenda was to consider the Treasure State Endowment Program (TSEP) Contract.

Chairman Reinhardt said this contract is to replace the bridge on the Milk River Road out of Hinsdale.

*A motion was made by Commissioner Tweten directing the Chairman to sign the Montana Department of Commerce Treasure State Endowment Program (CTEP), Contract #MT-TSEP-CG-17-873, to provide funding for infrastructure projects, to replace the Milk River Road Bridge, at a total project budget of $988,216, with a fifty-fifty match of $494,108. The motion was seconded by Commissioner Peterson and it unanimously passed.*

Mr. Ozark and Mr. Walling left the office.

Nancy Hamilton, Safety Coordinator, stopped in and updated the Commissioners on the Safety Committee meeting held this morning. She said they discussed snow removal at the meeting and she will be sending out emails to the Valley County Departments asking employees to park away from the curb so the snow removal can be done. If any employees arrive early, before 7:30 a.m., they are asked to park away from the sidewalks so the snow can be removed.

Mrs. Hamilton said she visited with MACo and if an employee falls down in the Valley County parking lot or sidewalks, that employee is covered through Worker's Comp because it is Valley County property. If someone falls in the street, than the liability would fall under the City if Glasgow.

Chairman Reinhardt and Commissioner Tweten left for the BLM meeting in Malta.

The meeting was adjourned at 11:00 p.m.

ATTEST: ATTEST:

 Lynne Nyquist, Clerk Dave Reinhardt, Chairman

**DECEMBER 17, 2015**

Commissioner Tweten was in the office briefly today.

Commissioner Peterson attended a tri-county disaster mitigation meeting in Fort Peck and then came to Glasgow to attend the City-County Library Board meeting.

**DECEMBER 18, 2015**

Commissioner Peterson was in office for short time doing miscellaneous work.

Commissioner Tweten headed to Glendive early this morning for the Action for Eastern Montana Governing Board meeting, but turned back due to bad roads and freezing fog.

**DECEMBER 21, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten present.

Glen Meier, Valley County Sheriff, stopped in and discussed jail protocol and also mentioned that he will do interviews early in January to fill the position previously occupied by Reed Mesman, who took a State law enforcement position and left Valley County to work in Sidney, MT.

Sheriff Meier left the office.

Roubie Younkin discussed a scholarship that needs to be decided in the next two weeks. The Valley County Democrats have asked her to be the lead in search for, and deciding a recipient of a scholarship. She wondered if there would be public criticism in having applications that originate with a political party be sent to the Extension Office. After discussion she said she would have applications sent to her home address so it is not associated with the Extension Office and she left the office.

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0315, through 341, for a total of $6,561.10, in property taxes, for EMS Trust, due to a value change. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0342, through 0345, for a total of $223.32, in property taxes, for Whale Bay Woods, due to a value change. A rewrite will be done for this change.*

Nancy Hamilton, Safety Coordinator, stopped in to ask if one of the Commissioners would care to stand up and receive the "Safety County of the Year" award from MACo. She said the four counties' safety groups will receive the award.

Mrs. Hamilton said she is telling the three people who had slipped and fallen last week that their insurance claims should go through the City of Glasgow, because the falls were on the city's streets, and not on Valley County property.

Mrs. Hamilton left the office.

Sherri Turner, Sheriff's Administrative Assistant informed the Commissioner she needed them to send in the signed Zuercher software license and service agreement today.

*A motion was made by Commissioner Peterson directing the Chairman to sign the Zuercher Software License and Service Agreement with Valley County Sheriff's Office, Prosecution Amendment, with the total amount of contract being $7,775.00, to provide services to the Valley County Sheriff's Office, \seconded by Commissioner Tweten and the motion unanimously passed.*

The contract was given to Mrs. Turner and she left the office

Pursuant to notice published in the local newspaper, at 10:00 a.m. the Board held a public hearing in the office of the Valley County Commissioners for the purpose to obtain public comments regarding a Resolution for an early closure of the Valley County offices at noon on December 24, 2015. No persons appeared in opposition of this closure.

Joleen Cotton, Maintenance Supervisor, joined the meeting for her weekly maintenance update.

Mrs. Cotton said she will be working half days this week because she does not have a babysitter available. She will come in if needed, and she has Ron Canen on call. She reviewed some things she got done and said the generator is now on line and ready to go.

Chairman Reinhardt will contact Dale’s Plumbing to get the dispatch thermostat fixed.

Mrs. Cotton said she has not received the test results for the water samples she sent in for the boiler yet so she will call them again. Mrs. Cotton is trying to get a plumber over to fix a problem in the Sheriff’s bathroom and she left the office.

Gregg Menge phoned and the call was put on speaker to visit with all the Commissioners. He wanted to visit about the pending the removal, as per Bureau of Land Management's (BLM) Resource Management Plan (RMP), of the opportunity to mine bentonite, and or search for other minerals in a large part of Valley County. Mr. Menge suggested that perhaps Valley County could offer to negotiate with BLM about removing the economic feasible mineral deposits from the No Surface Occupancy (NSO) list. He said that would be about 300,000 acres of the designated 900,000 acres designated for NSO. The 300,000 acres would cover the north end of the NSO acres and could be designed as a continuous and contiguous area. Mr. Menge thought he had solid support for this idea from a highly placed BLM official.

Was also suggested that perhaps the county could do a right-to-mine swap for some county land, a process that would help BLM remove some of their checkerboard holdings. Commissioner Reinhardt said that this has been mentioned before and it seems that this could be a very lengthy process.

Mr. Menge believes that the BLM has not given proper consideration to potential economic impact to Valley County from the NSO label given to minable lands. He stated that he has talked to BLM officials who agree with this belief. He said the impact becomes greater when natural gas and oil drilling is added to the economic benefit of mining bentonite and gravel. He also feels that the BLM underestimates the amount of bentonite in the ground.

Mr. Menge said his company, Imerys, is concerned if all of their permits will be grandfathered in when and if the NSO is put into force. He followed by saying that it is his company’s concern and there was really nothing the county could do about this development.

It was agreed that the Commissioners would talk to a couple of BLM officials and determine if they had to make further comment about NSO impact on Valley County. The Commissioners will figure the amount of Bankhead Jones and LU land that might be in a non-NSO land tract to consider for trading. The Commissioners will also seek advice from the Valley County Attorney. Mr. Menge will do more research, consult with Imerys about his suggestions to Valley County, and continue with the request that all of his company’s permitted land be grandfathered into any RMP.

After some discussion it was decided that there will be another phone conference scheduled if deemed necessary and the phone conference came to an end.

Kari Knierim made inquiry as to whether there was any extra shelving or a desk that she could use at the landfill. She will contact Jolene Cotton as to availability

Jeannie Liebelt from Fort Peck was in to report that the road South of information booth all the way to Duck Creek area was very slippery and she wondered who was in charge. The road ownership was explained and Todd Young, Valley County Road Supervisor, was called and he said he would address the problem.

Connie Boreson, Valley County Health Department Supervisor, stopped in and visited with the Commissioners, giving them an update on the Health Department's activities.

Colleen Pankratz, Valley County Transit Supervisor, stopped in to ask how she was to establish the longevity raise, effective January 1, 2016, for her Transit employees that the Commissioners recently voted into effect. Mrs. Pankratz will bring in Employment Notices for all the employees that initially qualify and thereafter, when an eligible employee is to receive longevity raise, Mrs. Pankratz will bring in an employee slip at the start of that month making the longevity increase.

Glen Meier, Valley County Sheriff, stopped in to show the Commissioner some "inmate-proof " screws that had been removed from the wall in the jail by some unknown means. It has not been determined how the screws were removed from the wall.

René Clampitt, Planner/911/GIS Supervisor, explained some bills and actions taken at the 911 meeting and gave an update on the Zuercher software installation for the law enforcement, that will be done in early January.

The meeting was adjourned at 2:00 p.m.

ATTEST: ATTEST:

 Lynne Nyquist, Clerk Dave Reinhardt, Chairman

**DECEMBER 22, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten present.

Melanie Sorenson, Glasgow City Council member, stopped in to ask if anyone had submitted a slip and fall claim with the City of Glasgow. She was told to talk to Nancy Hamilton about that issue.

Allen Bunk, Appraiser, was in to inquire about the raise in taxes and discussion followed. He is going to get an updated form from the Department of Revenue (DOR).

Commissioner Tweten left the office to attend the meeting of the Theo Beck Foundation Board.

Nancy Hamilton, Safety Coordinator, stopped in to tell the Commissioners that a couple of claims had been filed with the City of Glasgow for slip and falls in the City Street. Mrs. Hamilton stated that Connie Boreson, Valley County Health Department Supervisor, had resigned from the Safety Committee and she will be looking for a replacement.

Commissioner Tweten left for the day.

Nancy Hamilton, Safety Coordinator, joined the meeting to continue the discussion on county employees being able, or not, to receive Workman’s Compensation for an accident not specifically on County property.

Karl Sauskojus was in about a tax matter. He feels that he pays too much in taxes because the Northeast region of the State does not have proper representation on the DOR Agricultural Advisory Committee. He would like the Commissioners to use their influence to see if that can be changed. Commissioner Reinhardt will contact Representative Knudsen of Culbertson about this matter.

Mr. Sauskojus left the office.

The meeting was adjourned at 3:00 p.m.

ATTEST: ATTEST:

 Lynne Nyquist, Clerk Dave Reinhardt, Chairman

**DECEMBER 23, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Rick Seiler and Todd Young were in to visit with the Commissioners about the various county commissioners that are included in the Pre Disaster Mitigation update project that Mr. Seiler is working on. There were some additions and deletions to the list. Other entities in Valley County have submitted lists, e.g. Town of Fort Peck, in order to be at the ready, if and when funds from any source became available to assist them with updates to their plans.

Bob Connors, Glasgow Superintendent of Schools, was in at Commissioner Peterson’s request to talk about the raise in property taxes due to school funding. Mr. Connors said that he believes part of reason for the increase in school taxes is that the bonds for the new Irle School were sold at different times and therefore the entire tax amount did not immediately show the first year after the bond was passed.

The Commissioners participated in a job interview for the Administrative Assistant to the County Commissioners position.

Chairman Reinhardt began Discussion and Decision at 10:30 a.m.

There were no additions and/or deletions to the agenda and no guests to provide any public comment.

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for the following Transit employees for longevity pay increase effective January 01, 2016 at .05 per hour increase, per year of employment. The motion was seconded by Commissioner Tweten and passed unanimously.*

 Employee Name Increase Hourly Salary

 Mary Jo Anderson .25 $14.37

 Robert Berrisford .25 $15.49

 Mike Mulligan .25 $14.37

 James Opheim .10 $12.68

 Art Turner .05 $12.63

 Marla Barnby .20 $14.32

 Beth Henville .20 $14.32

 Karla Nix .05 $12.12

 Colleen Pankratz .25 $22.43

 ElRay West .15 $14.27

The next item on the agenda was Resolution No. 27-2015 Courthouse Closing at Noon, December 24, 2015.

Chairman Reinhardt said the public hearing was held December 21, 2015, and there was nobody in attendance.

*A motion was made by Commissioner Tweten to execute the following Resolution, seconded by Commissioner Peterson and passed unanimously*:

**RESOLUTION NO. 27-2015**

**RESOLUTION FOR AN EARLY CLOSURE OF VALLEY COUNTY OFFICES AT NOON ON DECEMBER 24, 2015,**

**WHEREAS,** a request has been made for offices located within the Valley County Courthouse to be closed at noon, on December 24, 2015, in the spirit of the holiday season and to foster employee morale and good will, and;

**WHEREAS,** scheduled maintenance needs to occur for the Valley County Courthouse.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners that pursuant to Section 7-4-2211, MCA, a public hearing was held at 10:00 a.m., Monday, December 21, 2015, and no opposition was heard, and therefore the Valley County offices located in the Valley County Courthouse, Valley County Transit Building, Valley County Annex, Valley County Senior Citizen Center and the Valley County Road Department will be closing at noon, December 24, 2015, in addition to the legal holidays; and

**BE IT FURTHER RESOLVED** that scheduled annual maintenance will occur during this closing period; and

**BE IT FURTHER RESOLVED** that employees shall be provided the option to either take vacation or appropriate leave, or to remain at the office during this period of closure performing such work as directed by their supervisor;

**BE IT FURTHER RESOLVED** that this decision will not affect the Valley County Sheriff's Officers or Valley County Dispatch.

**PASSED** and **ADOPTED** this 23rd day of December, 2015.

 BOARD OF COUNTY COMMISSIONERS AND ELECTED OFFICIALS OF VALLEY COUNTY, MONTANA

 Dave Reinhardt, Chairman

ATTEST: Paul Tweten, Member

Lynne Nyquist, Clerk Bruce H. Peterson, Member

 Glen Meier, Valley County Sheriff,

 Nick Murnion, Valley County Attorney,

 Shelley Bryan, District Court Clerk,

 Lynne Nyquist, Valley County Clerk and Recorder,

 Brenda Anderson, Valley County Treasurer,

The next item on the agenda was Resolution No. 1-2016 Setting Commissioner Meeting Dates & Establishing Office Hours.

*A motion was made by Commissioner Peterson to execute the following Resolution, seconded by Commissioner Tweten and passed unanimously:*

**RESOLUTION NO. 1-2016**

**RESOLUTION SETTING COMMISSISIONER MEETING DATES AND ESTABLISHING OFFICE HOURS.**

**WHEREAS,** the Board of County Commissioners of Valley County, Montana pursuant to MCA 7-5-2122, shall establish Monday, Tuesday and Wednesday as their regular meeting days to conduct official county business in Room 110, of the Valley County Courthouse, Glasgow, Montana, unless otherwise posted.

**BE IF FURTHER RESOLVED,** the Board of County Commissioners of Valley County, Montana pursuant to MCA 7-4-102, will established office hours to begin at 10:00 a.m. and conclude at 4:00 p.m. on Monday, Tuesday and Wednesday, in Room 110, of the Valley County Courthouse, Glasgow, Montana, unless otherwise posted.

**DONE BY ORDER** of the Board of County Commissioners, Valley County, Montana on this 23rd day of December, 2015.

 BOARD OF COUNTY COMMISSIONERS

 VALLEY COUNTY, MONTANA

 Dave Reinhardt, Chairman

 Paul Tweten, Member

 Bruce H. Peterson, Member

ATTEST:

Lynne Nyquist, Clerk

Resolution No. 2-2016 Establishing Daily Rate For Incarceration for 2016 was the next item on the agenda.

*A motion was made by Commissioner Tweten to execute the following Resolution, seconded by Commissioner Peterson and passed unanimously:*

**RESOLUTION NO. 2-2016**

**RESOLUTION INCREASING DAILY RATE FOR INCARCERATION FOR 2016**

**WHEREAS,** Montana Code Annotated, § 46-18-403, states that “the daily rate of credit for incarceration must be established annually by the board of county commissioners by resolution; and

**WHEREAS,** the daily rate must be equal to the actual cost incurred by the detention facility; and

**WHEREAS,** it has been determined that the actual costs incurred by the detention facility on an average daily basis is $65.00 for all male inmates; and actual costs incurred on an average daily basis is $70.00 for all female inmates;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Valley County that the daily rate for confinement costs, other than for actual medical costs, and other than those contracts that have been signed with set dates, is hereby established at $65.00 per day for all male inmates; and $70.00 per day for all female inmates; and

**BE IT FURTHER RESOLVED** that if a judgment is for a fine and imprisonment until the fine is paid, the male detainee may be allowed a credit of $65.00 for each day of incarceration; and the female detainee may be allowed a credit of $70.00 for each day of incarceration; and

**BE IT FURTHER RESOLVED** that an inmate is responsible for the actual costs of medication, medical services, or hospitalization while detained in a detention center, based upon the individual’s ability to pay and/or private provider health care coverage, or a bona fide and responsible third-party payor; and

**BE IT FURTHER RESOLVED** that the County Attorney shall initiate proceedings to collect from the inmate any charges arising from the medical services or hospitalization in accordance with § 7-32-2245, MCA § 7-4-2503; and

**BE IT FURTHER RESOLVED** that this increase will not change any active agreements or contracts that were previously signed with another entity to house prisoners at the Valley County Detention Center, Glasgow, Montana.

This resolution shall become effective **January 1, 2016.**

**PASSED and APPROVED** this 23rd day of December , 2016.

 BOARD OF COUNTY COMMISSIONERS

 VALLEY COUNTY, MONTANA

 Dave Reinhardt, Chairman

ATTEST: Paul Tweten, Member

Lynne Nyquist, Clerk Bruce H. Peterson, Member

 Resolution No. 3-2016 Establishing Fees for Service Fees for Services Provided by the Sheriff.

*A motion was made by Commissioner Peterson to execute the following Resolution, seconded by Commissioner Tweten and passed unanimously:*

**RESOLUTION NO. 3-2016**

**A RESOLUTION ESTABLISHING FEES**

**FOR SERVICES PROVIDED BY THE SHERIFF FOR 2016**

**WHEREAS,** Montana Code Annotated § 7-4-2525 provides that the county governing body may annually, by resolution, fix the fees of the sheriff for services provided in § 7-32-2141.

**WHEREAS,** the Board of County Commissioners for Valley County, has elected to fix the fees for the sheriff pursuant to this statutory authority, and;

**WHEREAS,** the Board of County Commissioners for Valley County, has considered the prevailing rate charged by private process servers in the county for similar services.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Valley County as follows:

1. The fees of the sheriff for services rendered pursuant to Montana Code Annotated § 7-32-2141 shall be set as follows:
2. for service of summons and complaint on each defendant, $60.00;
3. for making a return of a summons for a person not found in the county, $60.00;
4. for levying and serving each writ of attachment of execution on real or personal property, $85.00;
5. for service of attachment on the body or order of arrest on each defendant, $60,00;
6. for service of affidavit, order, and undertaking in claim and delivery, $60.00;
7. for serving a subpoena, $60.00 for each witness summoned;
8. for serving writ of possession or restitution, $60.00;
9. for trial of the right of property or damages, including all services, $60.00;
10. for taking bond or undertaking in any case authorized by law, $60.00;
11. for serving every notice, rule, or order, $60.00 for each person served;
12. for copy of any writ, process, or other paper when demanded or required by law, $1.00 for each page up to 10, then 50 cents each page thereafter;
13. for posting the first notice and advertising any property for sale on execution or under any judgment or order of sale, exclusive of cost of publication, $60.00; additional posting, $25.00 each;
14. for holding any sheriff’s sale for personal or real property on execution or under any judgment or order of sale, $60.00; except that if a sale is ordered from the United States District Court, then the fee for conducting the sale, posting notice, and publication shall be the same as charged by the United States Marshals pursuant to federal law; and
15. for cancellation or postponement of sheriff’s sale, $60.00.
16. The sheriff is not entitled to a fee for mileage because mileage is included as part of the individual fees set forth above.
17. This resolution of fees shall be effective January 1, 2016, through December 31, 2016.

**DATED** this 23rd day of December, 2015.

 BOARD OF COUNTY COMMISSIONERS

 VALLEY COUNTY, MONTANA

 Dave Reinhardt, Chairman

ATTEST: Paul Tweten, Member

Lynne Nyquist, Clerk Bruce H. Peterson, Member

The next item for consideration was Resolution No. 4-2016 Establishing a Fire Season.

*A motion was made by Commissioner Tweten to execute the following Resolution, seconded by Commissioner Peterson and passed unanimously:*

**RESOLUTION NO. 4-2016**

**ESTABLISHING A FIRE SEASON**

Pursuant to the provisions of §7-33-2205, M.C.A., the Board of County Commissioners of Valley County, Montana, hereby establish a fire season for the year 2016, beginning January 1, 2016, to December 31, 2016, during which time no person shall set any forest fire, slash-burning fire, debris-burning fire, or open fire within the County protection area without having obtained an official permit to ignite or set fire from the Valley County Sheriff or Dispatch Office - 228-6269.

Violation of the above statute may be prosecuted under the provisions of §7-33-2206, M.C.A., which provides that violations of a closed fire season may be prosecuted as a misdemeanor.

**DATED** this 16th day of December, 2015.

 BOARD OF COUNTY COMMISSIONERS

 VALLEY COUNTY, MONTANA

 Dave Reinhardt, Chairman

 Bruce H. Peterson, Member

 Paul Tweten, Member

ATTEST:

Lynne Nyquist, Clerk

The last item on the agenda was to appoint the 2016 Valley County Chairman of the Board.

*A motion was made by Commissioner Peterson appointing Dave Reinhardt as the Chairman of the Valley County for the 2016 year. The motion was seconded by Commissioner Tweten and it unanimously passed.*

Cole Peebles, Great West Engineering, called and was put on speaker phone to discuss the CTEP sidewalk project in Opheim. Mr. Peebles is concerned about the $3,000,000 insurance policy required and he would like to reduce that amount to $500,000, so that local contractors are more likely to bid the project. The Commissioners gave Mr. Peebles approval to make the change. Great West will advertise the first week of January to have bids in by the end of January and would like to be able to start the 1st of March, weather and temperature permitting. Mr. Peebles will contact locals, Brabeck Construction, Braden & Pehlke, and Performance Construction and then also a couple out of town companies, Century of Lewistown and AB from Bozeman. He likes to contact some non-locals to make sure that Valley County will have bids turned in.

Lynne Nyquist, Valley County Clerk and Recorder, was in to talk about getting signatures for final reports on the Hinsdale TV District. Commissioner Reinhardt said he would take the document to Hinsdale and get the needed signature.

The Commissioners had an interview for the Administrative Assistant to the Valley County Commissioners.

Glen Meier, Valley County Sheriff, visited with the Commissioners about a variety of issues.

The meeting was adjourned at 3:30 p.m.

ATTEST: ATTEST:

 Lynne Nyquist, Clerk Dave Reinhardt, Chairman

**DECEMBER 28, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with members Bruce H. Peterson and Paul Tweten present.

Chairman Reinhardt will be out of the State of Montana effective December 29 through January 12, 2016.

Commissioner Peterson will be Acting Chairman in his absence.

**DECEMBER 28, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with members Bruce H. Peterson and Paul Tweten present.

Commissioner Peterson will be Acting Chairman in the absence of Chairman Reinhardt who will be out of the State of Montana from Tuesday, December 29, 2015 to January 13, 2016.

Dan Carney, Fire Marshall, stopped in and visited with the Commissioners.

Joleen Cotton, Maintenance Supervisor, joined the meeting to give the Commissioners her weekly maintenance report.

Chris Knodel, Long Run Fire Chief, was in to report that all is going well with Long Run and wondered if the Commissioners had any concerns. General discussion of fire, and other items, took place.

Darwin Johnston, Nashua Mosquito District Board member called about the status of their budget, and wondered if they had enough funds to buy a used pickup. After a bit of computer time he was told that they have about $23,000 in cash, expected revenue per year is about $10,000 and yearly expenses over the last 4 years has been approximately $4,500 per year. The decision to buy a pickup is the Mosquito District’s choice and the Valley County Commissioners have no say in that matter.

Ron Canen stopped in and informed the Board that he would like to remove himself from any employment with Valley County at this time.

*A motion was made by Commissioner Tweten authorizing the Chairman to execute a Notice of Termination for Ron Canen as a part-time Building Maintenance Operator for the Maintenance Department effective December 28, 2015. The motion was seconded by Acting Chairman Peterson and it passed.*

Bob Waller called and said he had two bills for work on the Magruder property coming in. Both via email. One for his work at $3,938, and then a claim coming from Alpine Analytical for some testing they did for the Magruder property. Those will be the last two bills. He will send the entire cost to the Petro Fund and the Petro Fund will then send reimburse Valley County. He will email the bills care of Valley County Commissioners. This will clear up the Magruder property and we can turn the deed over to the City of Glasgow.

Nick Murnion was in to ask if Valley County was given the park land from the Silver Hills Association. Dave Irving wrote a letter to Valley County wondering about the status of that parcel and in his correspondence Irving suggested that Valley County owns and is responsible for that park. The park is not owned by Valley County as it is part of county subdivision regulations. Not all subdivisions have parkland, that is the responsibility of owner's association. Mr. Irving will be advised of status.

The meeting was adjourned at 2:30 p.m.

ATTEST: ATTEST:

 Lynne Nyquist, Clerk Bruce H. Peterson, Acting Chairman

**DECEMBER 29, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Commissioner Peterson will be Acting Chairman in the absence of Chairman Reinhardt.

Acting Chairman Peterson and Commissioner Tweten participated in a conference call with Greg Menge, who is representing S&B Mineral, and had a general discussion regarding the No Surface Occupancy lands and strategy to get the BLM to allow bentonite mining in Valley County.

Commissioners left the office for a short time to interview an applicant for the Recording Secretary position.

Lynne Nyquist, Valley County Clerk and Recorder, was in to visit about the longevity pay increase for the Transit Department employees.

Ron Garwood stopped in and visited with the Commissioners. He commended the job done by Board Secretary, Julie McGuinness, and the whole Tax Appeal Board this year.

Mr. Garwood also asked if there could be a "crown" put on the School Section Road and he needs a cattleguard installed.

After some discussion, Mr. Garwood left the office.

The meeting was adjourned at 2:30 p.m.

ATTEST: ATTEST:

 Lynne Nyquist, Clerk Bruce H. Peterson, Acting .Chairman

**DECEMBER 30, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Commissioner Peterson will be Acting Chairman in the absence of Chairman Reinhardt who is out of the State of Montana for the next couple of weeks.

LeRoy Kountz, Valley County Public Administrator, stopped in and visited with the Commissioners about the required duties of his position and asked for an area that he could work and store all his documentation in. He said Nick Murnion, Valley County Attorney, has said he will help him with the filing process. Discussion followed.

Lynne Nyquist, Valley County Clerk and Recorder, and Teddi Seiler, Treasurer's Office, joined the meeting to discuss the funding of the Public Administrator.

The group left the office. Mr. Kountz will visit with Shelley Bryan, District Court Clerk,

and Nick Murnion, Valley County Attorney, to see if their office could help him about the requirements of his position.

Nick Murnion, Valley County Attorney, visited with the Commissioners about a variety of issues to include the fact that Mr. Murnion has submitted an application to be appointed as a District Court Judge.

Commissioner Peterson discussed the requirement where the Secretary of State has directed counties that include reservations to establish satellite election offices for those reservation sites.

Mr. Murnion left the office.

Ruth Dowell, joined the meeting for her scheduled appointment to discuss the Administrative Assistant to the Commissioners' position that she was interviewed for yesterday. The Commissioners offered Mrs. Dowell the position and she said she would think about the offer and get back to them and she left the office.

Ron Sanders visited with Commissioner Tweten about a variety of issues.

*A motion was made by Commissioner Tweten to pay Morrison Maierle Systems Corp. $8,112.05, out of Local Option Tax, for the services to upgrade the Valley County Server. The motion was seconded by Acting Chairman Peterson and the motion carried.*

A letter went in the mail today to the Fort Peck Tribes asking them if they felt there needed to be any changes made in the way elections are held in Valley County, particularly for those individuals who live on the reservation.

*A motion was made by Acting Chairman Peterson, seconded by Commissioner Tweten and carried, to authorize the Chairman to execute the following Pledged Securities:*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FIRST COMMUNITY BANK** |  |  |  |  |  |
| December 31, 2015 |  |  |  |  |  |
|  | **CUSIP #** | **INTEREST %** | **RECEIPT #** | **MATURE DATE** | **AMOUNT** |
| FNMA MTN | 3136G0DU2 | 2.000% | 1048 | 4/30/2020 | $500,000.00 |
| FFCB DEB | 3133ECFF6 | 1.450% | 1052 | 2/14/2019 | $500,000.00 |
| FNMA DEB | 3135G0UX9 | 1.200% | 1054 | 2/28/2018 | $500,000.00 |
| FNMA MTN | 3136G1H28 | 1.700% | 1055 | 9/28/2020 | $500,000.00 |
| FNMA MTN | 3136G1LD9 | 1.000% | 1057 | 12/20/2018 | $500,000.00 |
| FHLB DEB | 313382WY5 | 1.000% | 1058 | 11/21/2018 | $500,000.00 |
| FNMA DEB | 3135G0QC0 | 1.250% | 1060 | 10/17/2018 | $500,000.00 |
| FNMA MTN | 3136G0P62 | 1.500% | 1063 | 10/15/2020 | $500,000.00 |
| FNMA DEB | 3135G0XA6 | 1.030% | 1065 | 5/21/2018 | $500,000.00 |
| FNMA MTN | 3136G0XG1 | 1.000% | 1109 | 11/28/2017 | $500,000.00 |
| FNMA MTN | 3136G02V2 | 1.050% | 1114 | 5/15/2018 | $500,000.00 |
| FHLMC MTN | 3134G3YP9 | 2.000% | 1171 | 7/26/2021 | $500,000.00 |
| FHLB DEB | 3130A3TR5 | 2.250% | 1180 | 1/15/2020 | $500,000.00 |
| FFCB DEB | 3133EEMJ6 | 1.790% | 1196 | 2/3/2020 | $500,000.00 |
| FHLB DEB | 3130A4P89 | 2.000% | 1207 | 12/30/2020 | $1,000,000.00 |
| FHLB DEB | 313378J77 | 1.875% | 1208 | 3/13/2020 | $1,000,000.00 |
| FNMA | 3136G2EL7 | 1.125% | 1209 | 2/26/2020 | $500,000.00 |
| FHLB DEB | 3130A4AL6 | 1.050% | 1210 | 2/27/2019 | $500,000.00 |
| FHLB DEB | 3130A4FB3 | 1.000% | 1211 | 3/16/2020 | $500,000.00 |
| FHLB DEB | 3130A4LD2 | 1.000% | 1212 | 3/30/2020 | $500,000.00 |
| FNMA DEB | 3135G0RU9 | 1.050% | 1230 | 11/15/2017 | $500,000.00 |
| FHLMC MTN | 3134G44G0 | 1.500% | 1232 | 5/22/2020 | $500,000.00 |
|  |  |  |  |  | **$12,000,000.00** |
| **VALLEY BANK PLEDGE**  |  |  |  |  |  |
| December 31, 2015 |  |  |  |  |  |
|  | **CUSIP #** | **INTEREST %** | **PLEDGE #** | **MATURE DATE** | **AMOUNT** |
| FED HOME LOAN BANK | 3133X0PF0 | 5.375% | 33073 | 8/15/2018 | $400,000.00  |
| FED FARM CREDIT BANK | 3133ECBY9 | 0.93% | 33075 | 4/26/2018 | $100,000.00  |
| FED FARM CREDIT BANK | 3133ECBY9 | 0.93% | 33085 | 4/26/2018 | $100,000.00  |
|  |  |  |  | **TOTAL**  | **$600,000.00**  |

Claims for the month of December were approved as follows;

 Vendor Claim # Amount

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 3479 ALFRED SCHMITT 65325 280.00

 2853 ALL SEASON HOME CENTER 65204 6,935.76

 323 ALPINE ANALYTICAL, INC 65205 1,075.00

 184 AMERICAN WELDING & GAS INC 65206 75.90

 3296 AMPHO 65148 938.00

 4624 API SYSTEMS INTEGRATORS 65309 805.00

 558 ARCH'S TIRE & SERVICE 65149 1,154.00

 65310 1,278.50

 3772 AVAILITY LLC 65315 79.00

 2629 BARRY DAMSCHEN CONSULTING, LLC 65207 1,100.00

 75 BIG VALLEY WATER 65208 59.00

 504 BOB BARKER CO INC 65209 518.84

 439 BRABECK LUMBER SUPPLY 65210 41.42

 4779 BRAKE & CLUTCH SUPPLY INC 65211 1,565.88

 2838 BRUCE PETERSON 65150 195.70

 4427 BS CENTRAL INC 65212 165.00

 4923 CACHE YOUNKIN 65178 583.77

 4929 CAREERTRACK 65316 99.00

 182 CARQUEST AUTO PARTS 65213 1,506.18

 1143 CASCADE CO REGIONAL YOUTH SERV CENTER 65218 19,473.85

 3360 CENTURY LINK 65311 1,148.58

 4761 CENTURY LINK 65151 168.81

 4931 CHAD SMITH 65327 74.99

 3839 CHAPPELL'S AUTOMOTIVE INC 65214 4,975.57

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 677 CITY OF GLASGOW 65340 2,977.54

 4723 CITYSERVICEVALCON 65215 1,344.57

 1095 COCA-COLA BOTTLING CO 65216 7.00

 4615 COMMUNICATION RESOURCES LLC 65152 860.50

 36 COTTONWOOD INN 65153 938.50

 65217 169.35

 225 D & G SPORTS & WESTERN 65219 1,788.18

 39 DALE PLUMBING & HEATING INC 65154 15.86

 65220 505.70

 1629 DAWSON COUNTY 65221 30.00

 4573 DIAGNOSTIC PEST SOLUTIONS 65222 83.00

 4759 DUSTBUSTERS INC 65223 7,700.00

 4925 DYLAN JENSEN 65224 386.00

 2724 ECOLAB 65225 504.75

 634 ENVIRONMENTAL RESOURCE MANAGEMENT INC 65155 5,382.13

 812 EZZIE'S WHOLESALE INC 65156 25,971.21

 65328 3,469.22

 289 FIFTH AVE PHARMACY & GIFT 65226 25.70

 130 FIRST COMMUNITY BANK 65157 180.84

 65339 21,165.80

 54 FOOD SERVICES OF AMERICA - BILLINGS 65158 2,592.91

 65227 11,401.54

 57 FOSSUM READY MIX INC 65228 480.00

 59 FRANCES MAHON DEACONESS HOSPITAL 65229 902.56

 206 FRANCES MAHON DEACONESS HOSPITAL 65230 2,182.92

 311 GAFFANEYS TOTAL OFFICE SOURCE INC 65231 1,296.86

 4924 GDA ENGINEERS 65233 2,500.00

 66 GLASGOW AUTO SAFETY CENTER 65159 336.00

 65338 61.00

 1630 GLASGOW CHAMBER OF COMMERCE 65329 100.00

 71 GLASGOW COURIER INC 65234 128.00

 762 GLAXOSMITHKLINE PHARMACEUTICALS 65232 1,067.74

 4299 GLOBALSTAR USA 65160 28.59

 4657 GLORIA DOUCETTE 65200 23.00

 4264 GREAT WEST ENGINEERING 65235 17,135.17

 4906 GREENWOOD TRUCKING 65161 100,000.00

 4826 HAZ TECH DRILLING INC 65236 8,426.69

 80 HI LINE COLLISION REPAIR 65330 75.00

 392 HI LINE FORD INC 65237 8,662.65

 4900 HI TECH ELECTRIC INC 65326 2,254.46

 3896 INDUSTRIAL COMMUNICATIONS & ELECTRONICS 65317 6,025.00

 2412 INTERNATIONAL ASSOC FAIRS & EXPOSITIONS 65238 100.00

 3576 J & M DISTRIBUTING 65239 255.96

 4922 JAMIE & LANNY HANSON 65163 2,568.06

 4462 JED KORMAN 65162 300.00

 65240 115.00

 574 JIMISON JANITORIAL & CARPET CLEANING LLC 65312 3,200.00

 4425 JIMMY'S SPRINKLERS 65164 60.00

 4733 JOSEPH TIHLARIK 65165 378.00

 65241 286.00

 1953 JOYCE ENGLISH 65166 34.50

 3135 JSEC 65242 40.00

 2974 KENNETH BORSETH 65244 200.00

 4926 KEVIN ROSS 65245 578.93

 4927 KLIND POTTERY 65246 68.00

 3152 KRESS WELDING & FABRICATION INC 65247 2,957.69

 987 L & D SIGNS 65167 198.00

 65249 76.00

 4741 LACAL EQUIPMENT 65248 2,061.50

 628 LEE'S PRECISION PAINT 65168 2,524.70

 848 LYNNE NYQUIST 65203 94.75

 2920 MADESC 65170 50.00

 3133 MAPPING & PLANNING SPECIALISTS, INC 65334 716.25

 101 MARKLE'S INC 65250 1,718.11

 2475 MATTFELDT ELECTRIC 65251 247.20

 413 MERCK SHARP & DOHME CORP. 65201 9,745.91

 4756 MICHAEL BAIN 65281 5,920.00

 104 MID-AMERICAN RESEARCH CHEMICAL CORP 65252 185.35

 4417 MIDWEST LABORATORIES INC 65337 77.00

 281 MIKE KAISER 65243 1,300.00

 3042 MOGAN'S SPRINKLERS 65253 125.00

 4914 MOMAR INCORPORATED 65254 135.57

 1810 MONTANA ASSOC OF AG AGENTS 65255 105.00

 2762 MONTANA ASSOC OF EXTENSION 4-H AGENTS 65256 180.00

 540 MONTANA ASSOCIATION OF COUNTIES/MACO 65169 397.80

 969 MONTANA COUNTY ATTORNEYS ASSOCIATION 65257 783.00

 1150 MONTANA DAKOTA SCALE SERVICE 65259 3,573.00

 113 MONTANA DAKOTA UTILITIES 65258 4,638.27

 3276 MONTANA DEPT OF AGRICULTURE 65260 120.00

 43 MONTANA DEPT OF ENVIRONMENTAL QUALITY 65318 2,300.00

 1160 MONTANA LEGISLATIVE SERVICES DIVISION 65266 200.00

 3821 MONTANA MUTUAL AID 65261 179.00

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 3160 MONTANA STATE FIRE CHIEFS ASSOC 65262 225.00

 1288 MONTANA STOCKGROWERS ASSOCIATION 65263 15,209.00

 814 MONTANA WOOLGROWERS ASSOCIATION 65264 298.80

 239 MSU EXTENSION SERVICE 65336 5,020.20

 2750 NAEIR 65265 59.00

 3144 NANCY GALLAHER 65171 25.30

 3954 NATIONAL ASSOCIATION OF COUNTY HEALTH OF 65172 105.00

 183 NEMONT TELEPHONE COOPERATIVE, INC 65173 5,085.33

 165 NEWTON MOTORS INC 65267 36,703.79

 272 NICKOLAS C MURNION 65268 40.00

 121 NORTHERN MONTANA TEXTILES SERVICES 65271 37.02

 115 NORTHWESTERN ENERGY 65174 1,257.44

 65269 5,747.65

 120 NORVAL ELECTRIC CO-OP INC 65270 1,664.84

 3596 OLNESS & ASSOCIATES PC CPA'S 65272 500.00

 3287 OLSON LAND SURVEYING 65273 175.00

 4792 OREILLY AUTOMOTIVE INC 65274 192.20

 126 PACIFIC STEEL & RECYCLING 65175 1,529.58

 65275 289.62

 759 PAGE-WHITHAM LAND & CATTLE CO 65319 280.00

 4248 PARK GROVE BAR & CAFE 65202 387.00

 758 PAUL MOGAN 65320 280.00

 2499 PAUL TWETEN 65176 56.00

 3948 PERFORMANCE CONCRETE & CONSTRUCTION 65276 6,979.00

 129 PETTY CASH 65177 960.65

 65333 272.00

 4551 PFIZER INC 65277 4,560.36

 2768 PRIORITY COMMUNICATIONS 65278 473.00

 135 PRO CO-OP 65279 44.66

 257 QBS SAFEGUARD 65280 118.97

 2620 RDO EQUIPMENT TRUST #80-5800 65283 417.02

 4641 RED BARN GIFTS 65284 87.50

 76 REYNOLDS 65285 1,409.48

 4051 ROBERT LIPSCOMB 65286 31.45

 4818 S & S WELDING SUPPLY LLC 65287 213.00

 219 SANOFI PASTEUR INC 65179 1,627.72

 147 SCOTT'S TRACK 'N' WHEEL 65288 29.00

 3910 SCOTTIE EXPRESS WASH INC 65321 19.29

 4930 SETH MOREHOUSE CONSTRUCTION 65322 2,500.00

 3804 SHELLEY MILLS 65335 998.22

 3132 SHERRY WRIGHT 65289 13.49

 4559 SHOPKO PHARMACY 65290 73.07

 2919 SOLID WASTE ASSOCIATION OF NORTH AMERICA 65323 257.00

 3080 SQUAD ROOM EMBLEMS 65291 291.18

 261 STAMP FULFILLMENT SERVICES 65180 2,802.90

 2548 STATE TREASURER 65341 2,500.00

 4534 STONE TIHISTA 65292 243.76

 3693 STOUGHIE'S BAR AND GRILL 65181 627.00

 162 SYSCO MONTANA INC 65293 696.19

 163 T & R TRUCKING INC 65182 15,877.05

 788 TERRY LIGHTHIZER 65183 58.65

 65294 235.83

 291 THE CHEMNET CONSORTIUM 65331 70.00

 3902 THE OUTPOST 65184 1,406.00

 4928 THIRD SIGNAL LLC 65295 1,500.00

 2996 THOMPSON & SONS 65185 460.00

 65296 432.67

 2364 THYSSENKRUPP ELEVATOR CORP 65313 1,495.99

 41 TIRE-RAMA SERVICE CENTER 65297 530.81

 1074 TOWER DISTRIBUTION COMPANY 65186 374.04

 680 TOWN OF OPHEIM 65187 132.00

 171 TRACTOR & EQUIPMENT CO 65298 3,204.65

 174 TRIPLE A GLASS INC 65299 256.00

 4836 U.S. FISH WILDLIFE SERVICE 65324 100.00

 2645 U.S. POSTAL SERVICE 65188 60.00

 787 U.S. POSTAL SERVICE/PITNEY BOWES 65300 709.74

 627 UNCLE MILT'S BODY SHOP 65332 87.00

 4474 UNIVERSITY OF MONTANA 65189 399.36

 77 VALLEY BUILDERS SUPPLY 65190 289.97

 614 VALLEY CO TRANSIT 65301 1,094.75

 617 VALLEY CO TREASURER 65191 2,123.45

 3247 VAXSERVE 65314 103.67

 1087 VISA 65302 538.31

 3559 VISA 65192 2,839.18

 4061 VISA 65194 2,865.63

 4652 VISA 65195 288.92

 4050 VISA 9210 65193 2,563.73

 4547 VISA 7644 65196 201.04

 187 WEST PAYMENT CENTER 65303 247.40

 188 WESTERN DRUG INC 65304 151.98

 32 WEX BANK 65197 132.13

 190 WILLS OFFICE WORLD/RADIO SHACK 65305 529.59

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 1444 WIND SOCK LAND & CATTLE PARTNERSHIP LLP 65198 631.44

 3756 YELLOWSTONE CO YOUTH SERVICES CENTER 65306 4,990.38

 193 ZERBE BROS INC 65307 267.15

 4697 ZUERCHER TECHNOLOGIES, LLC 65199 1,295.00

 65308 1,950.00

  **Total: 486,184.43**

Payroll for the month of December was approved in the amount of $581,823.88.

The meeting was adjourned at 2:30 p.m.

ATTEST: ATTEST:

 Lynne Nyquist, Clerk Bruce H. Peterson, Acting Chairman

**DECEMBER 31, 2015**

Commissioner Tweten was in the office today working on a variety of issues.