

SEPTEMBER

~ 2015~

SEPTEMBER 1, 2015

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

A motion was made by Commissioner Peterson to pay Hi-Tech Electric Inc. \$7,164.00, out of Local Option Tax funds, for the installation of the Valley County Courthouse's new generator. The motion was seconded by Commissioner Tweten and the motion carried.

Valley County received a grant through DES to replace the current generator with a larger generator that will service the entire Courthouse should the electricity go down. The old generator will go up to the airport to supply power for the runway lights when the power goes down.

Dan Carney, Fire Marshall, joined the meeting to participate in the weekly Lewistown Area Fire Restrictions Conference call. The weather forecast was rain for the weekend, and they reviewed the fire activity in the areas which were low. Petroleum County is coming out of their Stage I Fire Restrictions and there was no change for the other counties. The call came to an end and Mr. Carney left the office.

Chris Knodel, Long Run Fire Chief, and Long Run Firemen Brian Austin and Robert Brunelle joined the meeting for their scheduled appointment.

Mr. Brunelle said they were here to verify what funds were available to Long Run to put towards the completion of their new building. He asked the Commissioners if Long Run Fire Department will be getting more funds because of the property evaluation increases.

Chairman Reinhardt said no, the County is capped at a budget increase max of only half the amount of the cost of living, about \$30,000. This allowed increase will not even cover the salary increases given to the employees this year, which was the cost of living increase of 1.6%. Discussion followed.

Mr. Brunelle said that he believed that Long Run had about \$24,000 in a capital improvement fund and about \$47,000 in their Endowment Fund, and asked if that could be used for the new building.

Commissioner Peterson reviewed some budget documents to verify the fund totals and said he was in the process of finalizing the FY 2015-16 budgets.

Mr. Brunelle reviewed some cost estimates for the insulation, sheeting of the walls, and to have some gravel work done with a projected total cost of about \$6,750 for those three projects. Once that work is done, then they want to have the electrical wired, installation of the boiler, connecting the floor drain to the main, adding water for filling trucks, garage door openers, dirt work to the back door of semi bay and converting one of the current bathrooms to a handicap bathroom. To complete the building project it will cost about \$80,000. Discussion followed.

The Commissioners were in agreement that there is approximately \$71,000 in Long Run funds that could be used for the completion of their building project.

Mr. Austin asked the Commissioners if they needed to bid everything and does all that have to be approved by the Commissioners before the firemen can move forward.

Mr. Brunelle said they will be getting volunteers to do a lot of the interior work.

Chairman Reinhardt said the bid requirement is \$80,000, and none of their projects will be over that amount so they will not have to bid anything. He said the firemen can just make their decisions and move forward at their own discretion.

Mr. Austin said he will be visiting with Todd Young, Valley County Road Supervisor, to get some more gravel hauled in around the new building. Discussion followed.

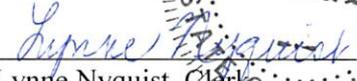
Commissioner Peterson said he understands that the total cost for the building was \$225,000. Valley County gave them \$36,000 for the cement work with an additional \$12,000 from Long Run funds for the cement work. There is approximately \$177,000 remaining on the building. Long Run got \$100,000 from an INTERCAP loan, so that leaves about \$77,000 for them to complete the project. They can take \$23,000 from their capital improvement fund and around \$50,000 from their endowment fund that was donated for the building. This will put those funds to 0.00 and they have to be aware of that.

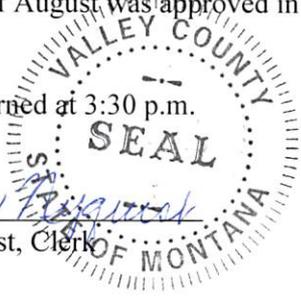
VALLEY COUNTY COMMISSIONERS' JOURNAL NO. 34 **49**

| Vendor | Claim # | Amount |
|--------------------|---------|------------|
| 193 ZERBE BROS INC | 64580 | 469.06 |
| | Total: | 449,487.20 |

Payroll for the month of August was approved in the amount of \$395,006.41.

The meeting was adjourned at 3:30 p.m.

ATTEST: 
Lynne Nyquist, Clerk



ATTEST: 
Dave Reinhardt, Chairman

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Mr. Brunelle said that the total cost will depend on how much volunteer work they can get done. He asked if the Commissioners were comfortable with volunteers working on the building and Chairman Reinhardt said that Valley County is insured for that.

After some discussion the firemen left the office.

Commissioner Tweten left the office for the day.

James Novelli, CEO, Eastern Montana Community Mental Health Center, joined the meeting and visited with the Commissioners.

Chairman Reinhardt left the office to finish putting the seal on the Transit parking lot.

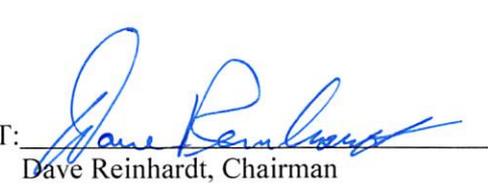
Mr. Novelli left the office.

The meeting was adjourned at 2:30 p.m.

ATTEST:


Lynne Nyquist, Clerk

ATTEST:


Dave Reinhardt, Chairman

SEPTEMBER 2, 2015

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Stan Ozark, KLTZ/Mix 93, visited with the Commissioners to get an update on Valley County happenings.

Mr. Ozark left the office.

Chairman Reinhardt and Commissioner Tweten sent a letter to the Chief Administrative Judge for the US Department of Interior in support of Prairie County, Montana, who has filed an Appeal regarding the Bureau of Land Management's (BLM) use of their Manuals 6310 and 6320. Prairie County disputes the BLM's use of these manuals to inventory lands having wilderness characteristics. Prairie County has argued that the BLM's use of these manuals is contrary to the Federal Land Policy and Management Act of 1976. (FLPMA).

Chairman Reinhardt began Discussion and Decision at 10:30 a.m.

Chairman Reinhardt asked for any additions and/or deletions to the agenda and none were given.

There was no public comment submitted.

The first item for action was Employment/Termination Notices.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Rayshell McDonald as a permanent, part-time Secretary for the Health Department, changing her funding sources to 25% from fund 2969-125-440100, and 75% from fund 1000-24-440110, beginning August 24, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Tisa Seiler as a permanent, full-time Administrative Assistant for the Health Department, changing her funding sources to 25% from fund 2969-125-440100, 25% from fund 2972-172-440110 and 50% from fund 1000-23-440100, beginning August 24, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Christopher Richter as a permanent, full-time Deputy for the Sheriff's Office, changing his funding source from the Fort Peck contract to the regular Sheriff's budget, beginning September 8, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Travis Kirchoerfer as a part-time cleaner for the Transit, beginning August 18, 2015, at \$11.18 per hour. The motion was seconded by Commissioner Tweten and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Termination for Ron Canen as a permanent, part-time custodian for the Maintenance Department, effective October 3, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Termination for David Gorton who is retiring as the permanent, part-time Deputy County Attorney for the County Attorney, effective August 14, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Termination for Max Faul as a temporary, full-time operator for the Weed District effective August 21, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Termination for Joyce Holter-Miller as a permanent, full-time custodian for the Maintenance Department effective August 28, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Termination for Wayne E. Shipp as a permanent, full-time Sheriff for the Sheriff's Office effective August 22, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.

The next item on the agenda was the Notice for Invitation to Bid CTEP Sidewalks Project for Hinsdale, Opheim and Nashua.

A motion was made by Commissioner Tweten to publish the following Notice in the local paper. The motion was seconded by Commissioner Peterson and passed unanimously.

SECTION 00100
INVITATION TO BID

Separate sealed bids for construction of the Valley County CTEP Sidewalks, STPE 53(124) Project Number 8641 will be received by Valley County at 501 Court Square, Box 1, Glasgow, MT 59230-2405, until 11:30 am local time on Monday September 21, 2015 and then publicly opened and read aloud.

The project consists of the installation of new sidewalk and curb and gutter in 3 locations in Valley County. The base bid consists of removal and replacement of sidewalks near the town hall in Opheim, MT. Additive Alternate 1 includes 1 block of new sidewalk along the east edge of Montana Street in Hinsdale, MT. Additive Alternate 2 includes 1 block of sidewalk removal and replacement in Nashua, MT. Additive Alternate 3 includes removal and replacement of about 70 linear feet of sidewalk near the Outpost Café in Opheim, MT. The final Additive Alternate includes 120' of sidewalk replacement on the West side of Montana street in Hinsdale, MT.

Digital copies of the Bidding Documents are available at www.greatwesteng.com or www.questcdn.com for a fee of \$20.00. These documents may be downloaded by selecting this project from the "Current Projects Bidding" tab. The contract documents, consisting of half size Drawings and Project Manual, may be examined or obtained at the office of Great West Engineering, Inc., located at 115 N. Broadway, Suite 500, Billings, MT 59101, phone (406) 652-5000 in accordance with Article 2.1 of Instructions to Bidders. Required deposit is \$50.00 per set, which is not refundable.

In addition, the Drawings and Project Manual may also be examined at the following locations:

- | | |
|----------------------------|-------------------------------|
| Billings Builders Exchange | Great Falls Builders Exchange |
| Bozeman Plan Exchange | Helena Copy Center |

There will be a Pre-Bid Conference at the office of County Courthouse, 501 Court Square, Glasgow, MT 59230 at 11:00 on Tuesday September 15, 2015. Interested Contractors are encouraged to attend.

Contractor and any of the Contractor's Subcontractors bidding or doing work on this project will be required to be registered with the Montana Department of Labor and Industry (DLI) prior to award of the project. Forms for registration are available from the Department of Labor and Industry, PO Box 8011, 1805 Prospect, Helena MT 59604-8011. Information on registration can be obtained by calling (406) 444-7734. All laborers and mechanics employed by Contractor or Subcontractors in performance of the construction work shall be paid wages at rates as required by Davis Bacon Wage Act. The Contractor must ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

Each bid or proposal must be accompanied by a Certified Check, Cashier's Check, or Bid Bond payable to Valley County, in an amount not less than ten percent (10%) of the total amount of the bid. Successful Bidders shall furnish an approved Performance Bond and a Labor and Materials Payment Bond, each in

the amount of one hundred percent (100%) of the contract amount. Insurance, as required, shall be provided by the successful Bidder(s) and a certificate(s) of that insurance shall be provided. This project is funded in part or in whole with grant/loan funding from Montana Department of Transportation Community Transportation Enhancement Program (CTEP).

Award of the project will be contingent upon receiving funding and award concurrence from CTEP. Bids may only be withdrawn as provided in Section 16.02 of the Instructions to Bidders after the scheduled time for the public opening of bids.

The right is reserved to reject any or all proposals received, to waive informalities, to postpone the award of the contract for a period not to exceed sixty (60) days, and to accept the lowest responsive and responsible bid that is in the best interest of the Owner.

Valley County is an Equal Opportunity Employer.

Valley County Board of Commissioners



Dave Reinhardt, Commission Chair
501 Court Square, Box 1,
Glasgow, MT 59230-24051

(Published at Glasgow Courier, Montana, this 2nd, 9th, and 16th day of September, 2015)

The next item on the agenda was the Valley County Courthouse roof repairs.

Chairman Reinhardt said that Mike Stevenson of Stevenson Design is going to put together a proposal to advertise for the roof repairs and we should get that in the next couple of days to advertise.

No action will be taken at this time until we get the information from Mr. Stevenson.

To adopt the Valley County Safety Manual was next on the agenda.

Chairman Reinhardt said that he spoke with Nancy Hamilton, Safety Coordinator, and the Safety Manual was adjusted so it does not require the Sheriff's Office to review every accident, so he was content with the policy.

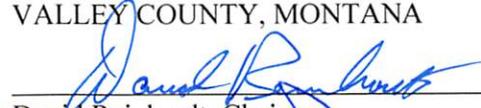
A motion was made by Commissioner Peterson to execute the following Resolution, seconded by Commissioner Tweten and passed unanimously:

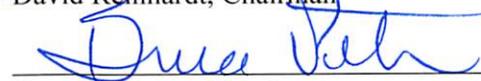
**RESOLUTION NO. 21-2015
RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS
OF VALLEY COUNTY, MONTANA, ESTABLISHING A VALLEY COUNTY EMPLOYEE
SAFETY POLICY**

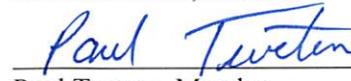
WHEREAS, it is the intent of Valley County to provide and maintain safe and healthful working conditions, offer routine safety training and education, and follow practices that will safeguard all employees and result in safety training and education, and follow practices that will safeguard all employees and result in safe working conditions and efficient operation; and

NOW, THEREFORE, BE IT RESOLVED that on this day, the Valley County Commissioners adopt the Valley County Employee Safety Policy.

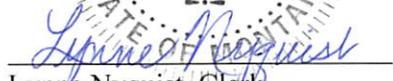
PASSED and APPROVED by the Board of County Commissioners of the County of Valley, Montana, this 2nd day of September, 2015.

BOARD OF COUNTY COMMISSIONERS
VALLEY COUNTY, MONTANA


David Reinhardt, Chairman


Bruce Peterson, Member


Paul Tweten, Member


ATTEST:


Lynne Nyquist, Clerk

Commissioner Peterson gave the Commissioners an overview of the next year's budget findings. He said all the regular transfers out of PILT and Local Option are about the same as last year. The addition of the following projects, to be paid out of Local Option or PILT, complete the archiving of documents in the Clerk and Recorders at \$70,000; Law Enforcement software at \$120,000; repair the Courthouse roof at \$45,000; \$88,000 for the replacement of the Milk River Road Bridge, cost for the generator at \$35,000, Transit match for a new bus of \$10,000; match for the fairgrounds sidewalk project of \$24,000; possibly Skylark Road repairs at \$60,000; replace the windows in the Clerk & Recorder and Community Room at a cost of \$17,000 and possible hog barn fix at the fairgrounds at \$20,000. All of these projects are only considerations and have not been decided. The total cost of these projects would be a break even amount for the PILT and Local Option money that comes in. He said he is concerned that we are losing ground. PILT started FY15 with \$1.5 million cash and starting FY16 it is starting at \$1.4 million, down \$100,000. Local Option shows starting cash from FY15 to FY16 also down \$100,000, from \$500,000 to \$400,000. Some discussion followed.

Commissioner Peterson said the Road Department's budget will be using about \$700,000 of FEMA funds to operate. There should be \$200,000 left in cash from FEMA funds. He said he is worried that when there is no more FEMA funds coming in, there will be a shortage of funds, and PILT will have to subsidize the budget more. The Commissioners will have to look down the road and be aware that this is coming. Discussion followed.

Nick Murnion, Valley County Attorney, joined the meeting to discuss the possibility of hiring a full-time Deputy County Attorney. He said he gave the proposal to the Mayor of the City of Glasgow to have Valley County's County Attorney Office handle the City's criminal cases, and the proposal was turned down by the City of Glasgow. The City is in the process of contracting a lawyer out of White Sulphur Springs to take care of all their legal services.

Mr. Murnion said that he needs the additional help of a Deputy County Attorney as the number of court cases continue to increase all the time and he is getting behind.

Commissioner Peterson said that he estimated it would cost an additional \$35,000 to the County Attorney's budget and asked where that money is going to come from.

Commissioner Peterson said that possibly there could be some money used for this salary out of the drug forfeiture funds that the Valley County Sheriff collects. Commissioner Peterson said he would check with the Sheriff on the drug forfeiture funds.

Commissioner Tweten said that Valley County is obligated to provide these services and so it seems we have no choice and will have to find the funds.

After some discussion it was agreed to put this on next week's agenda for a final decision.

Mr. Murnion left the office.

Commissioner Peterson left the office for the day.

Chairman Reinhardt left the office for the day.

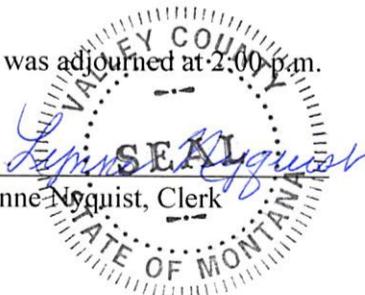
Smiley Johnson, Valley County Fair Commission Chairman, visited with Commissioner Tweten about this year's Fair and some expenses and revenue totals. He said there is a Rodeo Club Board meeting this evening and they will go over these totals there too.

Mr. Johnson left the office.

The meeting was adjourned at 2:00 p.m.

ATTEST:

Lynne Nyquist, Clerk



ATTEST:

Dave Reinhardt, Chairman

Signature of Dave Reinhardt

SEPTEMBER 3, 2015

Commissioner Peterson was in the office in the morning, working with Lynne Nyquist, Valley County Clerk and Recorder, to finalize budget numbers.

Commissioner Tweten was in the office in the morning.

Tim Volk, Valley County Event Center Board member, stopped by to visit with the Commissioners about the problems they are having with people using the Event Center parking lot as a social gathering spot and leaving garbage and backing into the building. He made an appointment to visit with the Commissioners next week about possibly putting up a fence to keep people out of the parking area, when there are no events going on at the Center.

SEPTEMBER 4, 2015

Commissioner Tweten was in the office today.

Lynne Nyquist, Valley County Clerk and Recorder, and Commissioner Tweten looked at some budget numbers.

Lucas Locke, Airport Manager, updated Commissioner Tweten on a variety of things going on at the Airport.

SEPTEMBER 8, 2015

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Dan Carney, Fire Marshall, joined the meeting to participate in the weekly Lewistown Area Fire Restrictions Conference call. There was a review of the fire activity, which was low due to some moisture falling in several locations. There will not be any changes made on restrictions at this time. The call came to an end and Mr. Carney left the office.

Glen Meier, Valley County Sheriff, and Jenny Reinhardt, Valley County Airport Commission Secretary, joined the meeting.

Tim Volk, Valley County Event Center member joined the meeting for his appointment.

Mr. Volk said because Valley County owns part of the parking lot, he was there to inform the Commissioners that the Event Center Board is considering putting up a fence to stop people from loitering in the Event Center's parking lot. They have had several dents put into the building in addition to the continual garbage that is left there. He said there is gravel strewn across the sidewalks from individuals spinning around in the parking lot and they are concerned they may break some windows in the front doors. Discussion followed.

Mrs. Reinhardt said when she was the fairground manager she had the same problems and she had hired different organizations to pick up the garbage but it didn't make any difference and was too expensive to keep up.

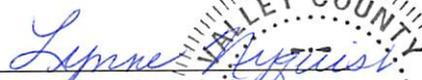
Sheriff Meier suggested they put up some cameras and signs indicating there is no trespassing allowed. The Sheriff's Department can write tickets if the property is posted no trespassing and they can get some license numbers off the security cameras. Some different options were discussed.

Sheriff Meier took Mr. Volk downstairs to see some of the security cameras that are used by the Valley County Law Enforcement that would possibly work for the Event Center surveillance. Mr. Volk said he would keep the Commissioners aware of their plans at the Event Center.

Commissioner Peterson left the office for the day.

Connie Boreson, Valley County Health Department Supervisor, stopped in and updated the Commissioners on the current Valley County Health Department activities. She reviewed the flu shot activities.

The meeting was adjourned at 2:45 p.m.

ATTEST: 
 Lynne Nyquist, Clerk



ATTEST: 
 Dave Reinhardt, Chairman

SEPTEMBER 9, 2015

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

The Commissioners left the office from 9:00 to 9:45 a.m. this morning for the Department Heads meeting.

Stan Ozark, KLTZ/Mix 93, joined the meeting and visited with the Commissioners about a variety of local happenings.

Glen Meier, Valley County Sheriff, joined the meeting.

Patrick Burr, Glasgow Courier, joined the meeting.

Chairman Reinhardt began Discussion and Decision at 10:30 a.m.

Chairman Reinhardt asked for any additions and/or deletions to the agenda and none were given.

Chairman Reinhardt asked for any public comment and none was given.

The first item on the agenda for action was Employment/Termination Notices.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Corinne Daley as a temporary, part-time Museum Assistant for the Historical Museum beginning September 3, 2015, at \$8.35 per hour. The motion was seconded by Commissioner Tweten and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Joleen Cotton as a temporary, part-time custodian for Maintenance beginning, August 9, 2015, at \$14.12 per hour. The motion was seconded by Commissioner Tweten and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Termination for Mary Fewer as a temporary, part-time Museum Assistant for the Historical Museum effective August 27, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Joleen Cotton as a permanent, full-time Supervisor for Maintenance beginning, September 21, 2015, at \$15.00 per hour. The motion was seconded by Commissioner Tweten and passed unanimously.

Mrs. Cotton will be taking Bob Steel's position who is retiring in October.

The next thing on the agenda was to approve August, 2015, minutes.

A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and carried unanimously to approve the minutes for the month of August, 2015.

The next agenda item was to approve Action for Eastern Montana's Community Service Block Grant Workplan.

Chairman Reinhardt said the plan went through the mail and the Commissioners looked at it.

A motion was made by Commissioner Tweten to approve the Action for Eastern Montana's Community Service Block Grant Workplan, seconded by Commissioner Peterson and it passed unanimously.

The next item on the agenda was to approve the FY 2015-16 Budgets.

Commissioner Peterson said he was ready to adopt the budget as it is set now.

None of the county budgets exceeded the certified mill levy. Therefore, the levies, budgets and grants have been set this date.

A motion was made by Commissioner Peterson to execute the following Resolutions that sets the County and School District budgets and the Valley County and School District levies, seconded by Commissioner Tweten and passed unanimously:

RESOLUTION NO. 22-2015
RESOLUTION SETTING ALL SCHOOL LEVIES

WHEREAS, all proposed budgets for fiscal year ending June 30, 2016, for all Valley County School Districts have been filed in the office of the Clerk and Recorder/County Superintendent;

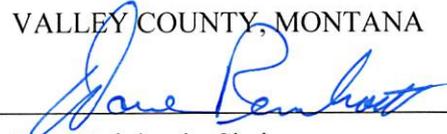
NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners hereby sets all School District levies as follows:

| DISTRICT SCHOOL LEVIES | Mills |
|---------------------------|--------|
| 1A Glasgow | 240.77 |
| 2 Frazer | 421.11 |
| 5 Beaverton (Hinsdale 7C) | 77.38 |
| 7A Hinsdale | 143.02 |
| 9D Opheim | 135.23 |
| 13E Nashua | 176.93 |
| 23 Lustre (Frazer 2B) | 257.12 |

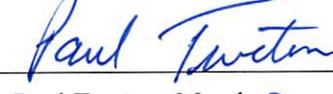
| COUNTY-WIDE SCHOOL DISTRICT LEVIES | Mills |
|---|--------------|
| County Elementary Equalization & Tuition | 33.00 |
| Elementary Retirement | 8.42 |
| TOTAL VALLEY COUNTY ELEMENTARY | 41.42 |
| County High School Equalization & Tuition | 22.00 |
| High School Retirement | 37.52 |
| TOTAL VALLEY COUNTY HIGH SCHOOL | 59.52 |
| TOTAL VALLEY COUNTY TRANSPORTATION | 3.15 |

Dated this 9th day of September, 2015.

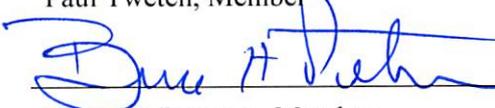
BOARD OF COUNTY COMMISSIONER
 VALLEY COUNTY, MONTANA



 Dave Reinhardt, Chairman



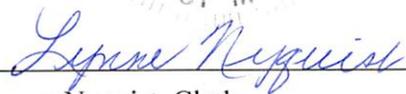
 Paul Tweten, Member



 Bruce H. Peterson, Member



ATTEST:



 Lynne Nyquist, Clerk

RESOLUTION NO. 23-2015
RESOLUTION SETTING COUNTY
LEVIES FOR FISCAL YEAR 2015-2016

WHEREAS, all County proposed budgets for fiscal year ending June 30, 2016, for all Valley County Officials and institutions have been filed in the office of the Clerk and Recorder; and

WHEREAS, no person appeared to protest the increased levies;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners hereby set all County levies as follows:

| COUNTY-WIDE LEVIES | Mills |
|--------------------|-------|
|--------------------|-------|

| | |
|---------------------------------|--------------|
| General | 56.00 |
| Bridge | 7.01 |
| Noxious Weed | 1.86 |
| Fair | 1.30 |
| Airport | 0.00 |
| District Court | 4.64 |
| Library | 5.40 |
| Extension Service | 3.00 |
| TOTAL COUNTY WIDE LEVIES | 79.21 |
| Permissive Medical | 15.49 |

COUNTY-WIDE TAXABLE VALUATION **\$29,363,421**

ROAD AND RURAL FIRE VALUATION **\$24,309,783** **Mills**

| | | |
|--|--|-------|
| Road | | 35.87 |
| Rural Fire \$68,000 | | 2.80 |
| Disaster 2 Mills | | 0.00 |
| Predatory Animal Control | | |
| Sheep | \$.60 per head | |
| Cattle | \$.50 per head | |
| Valley T.V. District No. 1 | \$30.00 per assessment | |
| Hinsdale T.V. District No. 1 | \$20.00 per assessment | |
| Glasgow Mosquito Control | \$15.00 - \$20.00 \$30.00 - \$50.00 and | 6.24 |
| Nashua Mosquito Control (on Taxable Value in 13N) | \$35.00 per unit and | 7.11 |
| Hinsdale Mosquito Control | \$75.00 per unit | |
| Conservation District (on Taxable Value in Class 3,4,12,14, excluding 1G and 13N) | | 1.99 |

COUNTY-WIDE LEVIES **Mills**

| | | |
|--|-------------------|------|
| Refuse Disposal District No. 1 | \$120.00 per unit | |
| Noxious Weed \$57,075 | | 1.94 |
| Library 2 mills (2015-2016 thru 2019-2020) | | 2.00 |
| Museum (permanent 1 mill) | | 1.00 |

OTHER LEVIES

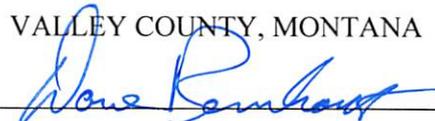
| | | |
|---|--|--------|
| City of Glasgow | | 301.23 |
| Town of Nashua | | 182.27 |
| Town of Opheim | | 113.79 |
| Town of Fort Peck | | 62.75 |
| Hinsdale Lights | | 30.00 |
| Hinsdale Fire | | 41.92 |
| St. Marie Fire District | | 194.03 |
| Hinsdale Cemetery District (on Taxable Value of Class 3, 4, 12, 14, School Districts 5, 7, 7H) | | 3.63 |
| Opheim Cemetery District (on Taxable Value of Class 3, 4, 12, 14, School Districts 9, 9-0) | | 1.76 |
| Nashua S.I.D. No. 1 | | 63.00 |
| Richland S.I.D. (9-R) | | 529.00 |

| | |
|--------------------|-----------------------|
| Rural S.I.D. No. 2 | \$10.00 per household |
| | \$20.00 per business |

| STATE LEVIES | Mills |
|-------------------------|-------|
| University Millage Fund | 6.00 |
| State Equalization Aid | 40.00 |

Dated this 9th day of September, 2015.

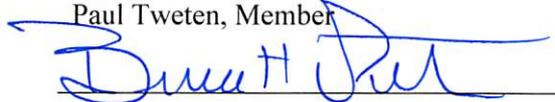
BOARD OF COUNTY
COMMISSIONERS
VALLEY COUNTY, MONTANA



Dave Reinhardt, Chairman



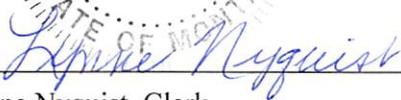
Paul Tweten, Member



Bruce H. Peterson, Member



ATTEST:



Lynne Nyquist, Clerk

The next item on the agenda was to hire a full-time Deputy County Attorney for Valley County.

Chairman Reinhardt said Nick Murnion, Valley County Attorney, has requested that the Valley County Deputy County Attorney position be changed from part-time, to a full-time position, with a salary of \$50,000 per year.

A motion was made by Commissioner Tweten to hire a full-time, Valley County Deputy Attorney at a salary of \$50,000, and the motion was seconded by Commissioner Peterson for discussion.

Commissioner Peterson said that he was worried about the cost of this full-time position and the budget. He said it is not that he believes it is not needed, and there is a good applicant, he is just concerned about the County budgets.

Chairman Reinhardt asked for the vote and the motion carried with two ayes and one nay vote from Commissioner Peterson.

Mr. Ozark and Sheriff Meier left the office.

Mr. Burr visited with Commissioner Peterson to get some additional information regarding the County budgets and mills.

Mr. Burr left the office.

Doris Ozark, Valley County Fair Manager, and Smiley Johnson Fair Commission Chairman, joined the meeting and reviewed and answered several questions with Commissioner Tweten regarding the 2014 Northeast Montana Fair expenses and revenue.

Fair Commission members Doctor Kevin A. Ross and Bob Hanson joined the meeting and visited with Commissioner Peterson and Chairman Reinhardt about the Hog Barn at the Fairgrounds, and the need for repairs.

Mr. Hanson said he was concerned that a strong wind may topple the building. Dr. Ross said the end caps were in very poor shape. A variety of possible fixes were discussed.

Chairman Reinhardt suggested they just replace the end caps if that would get them another ten years and Dr. Ross agreed that they could probably replace the wood and pour new footings.

Mr. Hanson said that he understood there was material for a steel building in Blaine County that once belonged to Valley County through the 1033 Program that has never been put up.

Chairman Reinhardt said that the building was given to Blaine County because Valley County realized it would cost over \$50,000 to put the building up and there was no funds to do that. Discussion followed.

Mrs. Ozark asked Commissioner Peterson what exactly he was looking for from their budget numbers and Commissioner Peterson said he did not look at each individual fair activity in their budget, he works with the total budget numbers. Discussion followed.

Mrs. Ozark asked Commissioner Tweten what exactly he was looking for from her budget information and Commissioner Tweten said he just wanted to get an accurate numbers of what the fair costs were and what the event costs were. He said he has been looking at the same costs and revenue numbers and cannot match up to the same totals that Mrs. Ozark's totals were.

Mrs. Ozark said she would get Commissioner Tweten some more revenue information that should answer his questions about sponsorship.

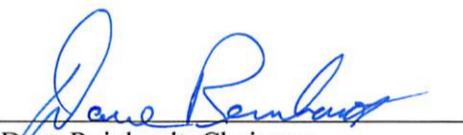
Commissioner Tweten informed Mrs. Ozark that Mike Bain, Valley County Computer Technician, would be taking a look at the computers located at the fairgrounds and evaluate what is needed to meet their needs.

Mrs. Ozark and Mr. Johnson left the office.

Chairman Reinhardt said he would take a look at the hog barn to see what he thought could be done with it and Dr. Ross and Mr. Hanson left with Chairman Reinhardt to go to the fairgrounds.

The meeting was adjourned at 4:30 p.m.

ATTEST: 
Lynne Noquist, Clerk

ATTEST: 
Dave Reinhardt, Chairman

SEPTEMBER 10, 2015

Commissioner Tweten was in the office in the morning.

The Valley County Road Department brought a loader over and set the new generator for the Courthouse this morning. Hi-Tech Electric will get the wiring done in the next couple of weeks and get the new generator hooked up and it will be the backup power if the electricity goes off at the Courthouse. This generator was purchased with funds from a Disaster & Emergency grant. Chairman Reinhardt stopped in for a short while.

Dan Carney stopped in and paid for the Long Run pickup he had purchased through the bidding process. The title was signed and given to him.

Valley County Fair Commission member Adam Powell and his wife Amanda stopped in and visited with Commissioner Tweten about some fair budget numbers.

SEPTEMBER 11, 2015

Commissioner Peterson was in the office in the morning.

Joanie Sherman, Dry Prairie Rural Water Authority, phoned and visited with Commissioner Peterson informing him that Dry Prairie will be installing several miles of water line through the Glasgow area. They will be crossing some property and roads near the Fairgrounds and then through Sunny Hills. All Valley County Road crossings will be bored.

Commissioner Tweten was in the office for a while in the morning.

SEPTEMBER 14, 2015

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Connie Boreson, Valley County Health Department Supervisor, updated Commissioner Peterson and Commissioner Tweten of the Valley County Health Department happenings. She said the Council on Aging's Day of Service, that was held over the weekend, was a big success. She said the Health Department gave flu shots at that event.

Mrs. Boreson voiced her frustration with the billing services provided from Dawson County. Discussion followed.

Mrs. Boreson left the office.

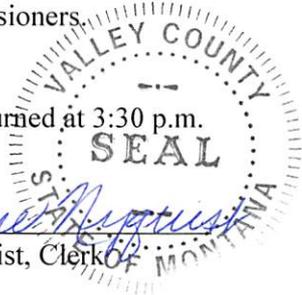
Colleen Pankratz, Valley County Transit Supervisor, worked with Commissioner Peterson verifying some grant funds and budgeting issues.

Nick Murnion, Valley County Attorney, introduced his new Valley County Deputy Attorney, Dylan Jensen, to the Commissioners.

The meeting was adjourned at 3:30 p.m.

ATTEST:


Lynne Nyquist, Clerk



ATTEST:


Dave Reinhardt, Chairman

SEPTEMBER 15, 2015

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Rick Seiler, Valley County DES Coordinator, visited with Commissioner Tweten about a Block Grant meeting this afternoon for the Glasgow levee. Mr. Seiler was supposed to be on the agenda for this meeting but has been called out of town for another meeting. Commissioner Tweten verified that he will be there in Mr. Seiler's place.

Doris Ozark, Valley County Fair Manager, and Fair Commission Chiarman Smiley Johnson joined the meeting and visited with Commissioner Tweten about some Fair revenue numbers.

Justin Douziech stopped in and visited with Chairman Reinhardt about some national news issues.

Colleen Pankratz, Valley County Transit Supervisor, visited with the Commissioners about an employee issue and then with Commissioner Peterson about some grant budgeting.

Mrs. Pankratz left the office.

Chairman Reinhardt left the office to attend the Pre Bid Conference, hosted by Cassie Riggan, Great West Engineering, for the construction of the Valley County Community Transportation Enhancement Program (CTEP), to build some sidewalks in Opheim, Hinsdale and Nashua.

Nick Murnion, Valley County Attorney, stopped in and visited with Commissioner Tweten about an employee issue.

Mr. Murnion left the office.

Chairman Reinhardt returned to the office and said there was no contractors that attended the Pre Bid meeting, so Chairman Reinhardt and Ms. Riggan, are going to call some contractors and ask them to submit bids.

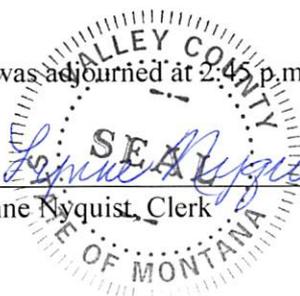
Commissioner Tweten left the office to attend the Glasgow Levee Committee meeting at 3:00.

Chairman Reinhardt will be attending the Refuse District Board meeting this evening.

The meeting was adjourned at 2:45 p.m.

ATTEST:


Lynne Nyquist, Clerk



ATTEST:


Dave Reinhardt, Chairman

SEPTEMBER 16, 2015

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Commissioner Peterson attended the monthly Safety Committee meeting this morning first thing and returned about 9:30 a.m.

Stan Ozark, KLTZ/Mix 93, and Patrick Barr, Glasgow Courier, joined the meeting.

Chairman Reinhardt began Discussion and Decision at 10:30 a.m.

Chairman Reinhardt asked for any additions and/or deletions to the agenda and none were given and no public comment was given when asked.

The first agenda item for action was Employment/Termination Notices.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Dylan Jensen as a permanent, full-time Deputy County Attorney for the County Attorney's Office beginning September 14, 2015, at \$24.04 per hour. The motion was seconded by Commissioner Tweten and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Odie Jo Taylor as a permanent, part-time Detention Officer for the Sheriff's Office beginning September 15, 2015, at \$13.35 per hour. The motion was seconded by Commissioner Tweten and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Travis Kirchoerfer as a part-time driver for the Transit, beginning August 31, 2015 at \$11.72 per hour. The motion was seconded by Commissioner Tweten and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Anita Little as a permanent, part-time Homemaker for the Council on Aging, beginning September 14, 2015, at \$12.00 per hour. The motion was seconded by Commissioner Tweten and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Termination for Joleen Cotton as a Driver for the Transit, effective September 18, 2015, at \$12.00. The motion was seconded by Commissioner Tweten and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Termination for Sheena Dye as an Operator for the Mosquito District, effective September 8, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Termination for Matthew Lundstrom as an Operator for the Mosquito District, effective September 1, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.

The next item on the agenda was County vehicle fleet.

Chairman Reinhardt said the County had five vehicles in their fleet that Valley County employees can use for County travel and he believed we should cut it down to four.

It was pointed out that the Airport has requested another one of the County vehicles for them to have at the Airport to use a courtesy vehicle. Discussion followed.

A motion was made by Commissioner Tweten to limit the Valley County vehicle fleet to four vehicles, seconded by Commissioner Peterson and it passed unanimously.

The current vehicles will be evaluated and one will be given to the Airport.

Resolution No. 24-2015 Changing Lodging Rates for Reimbursement was the next item on the agenda for consideration.

Chairman Reinhardt said that the State has made some changes to the reimbursement of lodging and Valley County follows State policy on those reimbursements.

A motion was made by Commissioner Peterson to execute the following Resolution, seconded by Commissioner Tweten and passed unanimously:

RESOLUTION NO. 24-2015
CHANGING LODGING RATES FOR REIMBURSEMENT
AMENDING A PORTION OF RESOLUTION NO. 5-2015

WHEREAS, all county officers/employees and county volunteers who must travel in state and out of state on county business; and

WHEREAS, the Internal Revenue Service has not changed the standard mileage rates for reimbursement which is 57.5¢ per mile.

WHEREAS, the rates for meals for Per Diem have not changed; Per Diem Allowed - Meals. (Receipts are not required for meals.)

| <u>3 hrs. Travel Within</u> | <u>IN-STATE</u> | <u>OUT-OF-STATE</u> |
|-------------------------------|-----------------|---------------------|
| Breakfast 12:01 AM - 10:00 AM | \$ 5.00 | \$ 7.00 |
| Lunch 10:01 AM - 3:00 PM | 6.00 | 11.00 |
| Dinner 3:01 PM - 12:00 PM | <u>12.00</u> | <u>23.00</u> |
| | \$23.00 | \$41.00 |

- a. No per diem for travel less than three hours.
- b. The meal allowance for a trip between the hours of 7:00 a.m. and 6:00 p.m. shall be the noon-day expense, not to exceed \$6.00.
- c. Midnight shall be recorded as 12:00 a.m. Noon shall be recorded as 12:00 p.m. for expense claim purposes.
- d. Noon meal will not be reimbursed by Valley County if an employee is attending a meeting in Glasgow.

WHEREAS, the rates for Lodging has changed;

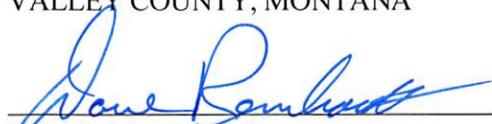
NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners hereby set the following rates for lodging **effective October 1, 2015 – September 30, 2016**. Note the date changes for Gallatin, Missoula, Lake, and Flathead:

| Primary Destination (1, 2) | County (3, 4) | Max lodging by Month (excluding taxes) | | | | | | | | | | | | M&IE (5) | |
|-------------------------------|---|--|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|----------|------|
| | | 2015 | | | 2016 | | | | | | | | | | |
| | | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | | |
| Standard Rate | Applies for all locations without specified rates | \$89 | \$89 | \$89 | \$89 | \$89 | \$89 | \$89 | \$89 | \$89 | \$89 | \$89 | \$89 | \$89 | \$51 |
| Big Sky / West Yellowstone | Gallatin | \$89 | \$89 | \$89 | \$89 | \$89 | \$89 | \$89 | \$89 | \$89 | \$138 | \$138 | \$138 | \$138 | \$59 |
| Butte | Silver Bow | \$93 | \$93 | \$93 | \$93 | \$93 | \$93 | \$93 | \$93 | \$93 | \$93 | \$93 | \$93 | \$93 | \$64 |
| Glendive / Sidney | Dawson / Richland | \$146 | \$146 | \$146 | \$146 | \$146 | \$146 | \$146 | \$146 | \$146 | \$146 | \$146 | \$146 | \$146 | \$69 |
| Helena | Lewis and Clark | \$92 | \$92 | \$92 | \$92 | \$92 | \$92 | \$92 | \$92 | \$92 | \$92 | \$92 | \$92 | \$92 | \$64 |
| Missoula / Polson / Kalispell | Missoula / Lake / Flathead | \$95 | \$95 | \$95 | \$95 | \$95 | \$95 | \$95 | \$95 | \$95 | \$95 | \$95 | \$136 | \$136 | \$95 |

Per Diem Allowed - Lodging. Receipts required.

DATED this 16th day of September, 2015

BOARD OF COUNTY COMMISSIONERS
 VALLEY COUNTY, MONTANA



 Dave Reinhardt, Chairman



Lynne Nyquist
Lynne Nyquist, Clerk

Paul Tweten
Paul Tweten, Member

Bruce H. Peterson
Bruce H. Peterson, Member

The next item on the agenda was the County Treasurer's Report for August 31, 2015.

A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously to sign the Valley County Treasurer's Report for the month ending August 31, 2015.

The Request for Disposal of Records from Treasurer's Office was the next item on the agenda for action.

A motion was made by Commissioner Peterson, seconded by Commissioner Tweten and passed unanimously to sign the Request for Records Disposal for the Valley County Treasurer's Office.

There were two records listed, disabled vets letters from 2004 to 2012, and tax forms 2290 for 2007 to 2013. These records have reached the limit of having to be saved and now they will be destroyed.

The Skylark Road repair was the next item on the agenda.

Commissioner Tweten said that the Valley County Road Department does not have the equipment to maintain a paved road and the road needs something done to it. He said he believed tearing out the pavement is the best solution for Valley County.

It will cost approximately \$60,000 with the County Road Department hauling the gravel and rebuilding the Road, once the machine comes in and tears up the pavement and grinds it up and puts it back down with approximately four inches of gravel on top. Once completed, magnesium chloride will be sprayed on it to compact the Road and provide dust control. The magnesium chloride will have to be sprayed on the road annually for several years to maintain the dust and condition of the Road.

Commissioner Peterson said that he is still concerned about the budgets and that Valley County has to prioritize projects and start cutting back on budget spending.

A motion was made by Commissioner Peterson to have the Skylark Road's surface reclaimed, and then the millings put back down with gravel and sprayed with magnesium chloride annually for dust control, to be paid with PILT funds. The motion was seconded by Commissioner Tweten.

Commissioner Peterson reiterated that the maintenance needs to be done to keep that road sprayed and in good condition, unlike the road past the Skylark Road bridge that was sprayed with the calcium chloride.

Commissioner Tweten said the product that was put down in the past by the Skylark Bridge was not intended to be a final product, because it was put down as a demonstration. This would never have been done except for the LTA[training demonstration. The product was put down without any of the proper prep work being done. There was no time for preparation when it was decided to do the demonstration. Because the Commissioners were not sure what they were going to do with the remainder of Skylark Road, the Road Department was holding off on putting any more money into the Road. Once the reclaiming project is done, then the magnesium chloride will be reapplied each year for several years to maintain the Road.

Dave Pippin joined the meeting.

Commissioner Peterson asked if the Road could be widened and a slope added to make the Road ready if the County decides to put it back to pavement in the future.

Chairman Reinhardt said no, it would be better to wait until the time comes to make any changes to the Road to meet the requirements at that time.

Commissioner Tweten said the reclaimed pavement will make a very good base for the gravel to go on top and the calcium chloride will make a hard good surface with dust control.

Chairman Reinhardt asked for the vote and the motion carried unanimously.

Commissioner Peterson said Valley County will have to make the public aware of the project plan and when the Skylark Road will be closed for the reclaiming process.

Todd Young, Valley County Road Supervisor, will be informed of this decision so he can contact Industrial Builders to schedule the project.

After some discussion and questions answered about the reclaiming process, Mr. Ozark and Mr. Barr left the office.

Mr. Pippin, Museum Board Chairman, said he wanted to update the Commissioners on the happenings at the Museum. He said on November 3, 2015, at 1:30, there is a meeting scheduled with the three organizations associated with the Museum, Friends of the Pioneer Museum, Historical Society and the Valley County Museum Board. He said he was here to invite the Commissioners to attend this meeting.

Mr. Pippin said the Friends are trying to figure out where their plaques can be displayed and want a wall in the Museum designated for their plaques. Discussion followed.

Mr. Pippin said he has requested a ten year plan from each organization to show what their intentions are for the Museum and how the projects will be paid for. He reviewed some of the plans for the Museum displays. Discussion followed.

Mr. Pippin said that the Museum Board has hired Ron Canen to work for them when they need some maintenance work done.

Mr. Pippin left the office.

Tori Matejovsky, Executive Director Great Northern Development Corporation (GNDC), joined the meeting.

Ms. Matejovsky said that she has been the Director for the past six months and has been working with her staff and the GNDC Board reviewing all their programs. She wants to determine if there needs to be some changes made in their services. She reviewed some of the projects that are going on in the area.

The Brownfields program is one program that she is looking at possibly dropping if the services are no longer needed, and the funding is ending for this program in October. She said there is one more year of funding for asbestos projects. The cleanup projects are still very expensive, and usually it was only government agencies that could afford to use it. She asked the Commissioners how they felt about this program.

Chairman Reinhardt said that Valley County has mostly used the cleanup program through the Department of Environmental Quality, and that has worked out very well and he did not see Valley County using this program for anything in the future.

The Magruder property is the only time Valley County has used the Brownfields program. Chairman Reinhardt said he had been involved with probably ten contaminated fuel tank removal projects in Glasgow and used the same contractor for all those with no problems. The contractor that was used in the Magruder property cleanup has not worked out and Valley County has removed that company and is now back to the company that Valley County has always used for these cleanup projects. Discussion followed.

Commissioner Peterson verified that Valley County feels there is no need for Brownfields program at this time and do not see any need in the future.

Ms. Matejovsky said she is fine with that, and that is exactly what she wants to know. She said GNDC is having a full Board meeting October 15, at 11:30 a.m. in Wolf Point to review this past year's activity and she invited the Commissioners to that meeting and she left the office.

Dick Rohde stopped in and asked about the plans for the Skylark Road that he heard about on the radio. He voiced his concern that calcium chloride is hard on tires.

Kari Knierim, Refuse District Secretary, dropped off some application forms.

A motion was made by Commissioner Tweten directing the Chairman to sign the INTERDCAP Loan Application for \$100,000 being submitted by the Refuse District #1 Board to purchase a 2000 Cat Scraper. The motion was seconded by Commissioner Peterson and passed unanimously.

The total purchase cost for the scraper is \$205,000 and the Refuse District has the funds for the \$105,000 balance. Mrs. Knierim said the Refuse District will sell the two old scrapers in the hopes of getting around \$50,000 to \$60,000 to assist with the purchase of the new machine.

Commissioner Tweten left the office.

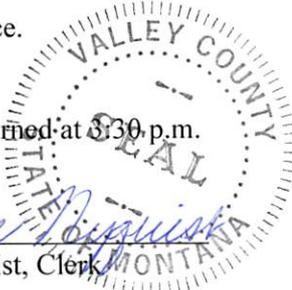
Lucas Locke, Airport Manager, stopped in and dropped off the FAA grant contract for signatures.

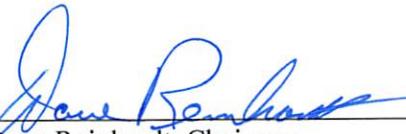
A motion was made by Commissioner Peterson authorizing the Chairman to sign the Grant Agreement Contract No. DOT-FA15NM-2066 with the U.S. Department of Transportation, FAA, for Project No. 3-30-0033-019-2015, to rehabilitate Taxiway A, B, C, D, F, G, H and I; rehabilitate Runway 8/26; rehabilitate Runway 12/30; rehabilitate April A-3, A-7 and T-10 at a maximum obligation from FAA of \$1,417,500.00, with Valley County matching funds of \$157,500, making a total estimate cost of project at \$1,575,000. The motion was seconded by Chairman Reinhardt and the motion carried.

Mr. Locke left the office.

The meeting was adjourned at 3:30 p.m.

ATTEST: 
Lynne Nyquist, Clerk



ATTEST: 
Dave Reinhardt, Chairman

SEPTEMBER 17, 2015

Commissioner Peterson was in the office in the morning.

Commissioner Tweten was in the office for a while in the morning.

SEPTEMBER 21, 2015

The Board of County Commissioners met in regular session in the office of the Commissioners with members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Commissioner Peterson will be acting Chairman today, in the absence of Chairman Reinhardt.

Bob Steele, Maintenance Supervisor, and Joleen Cotton joined the meeting. Mrs. Cotton will be taking the Maintenance Supervisor position when Mr. Steele retires in October.

The group discussed several projects that Mr. Steele is working on to include, completing the painting of the trim on the Courthouse and contacting Hi-Tech Electric to schedule the installation of an electrical boxes over near the COA Building to plug some County fleet vehicles in for winter use. Mr. Steele asked about the roof repairs and if there was a bid advertised for the project.

The Commissioners informed Mr. Steele that Stevenson Design has sent bid documents to three roofing companies that use the product Mr. Stevenson recommends. Those bids are due mid October, so there will not be anything Mr. Steele needs to do at this time.

Mrs. Cotton said she had visited with the COA people and got a list of things that they wanted fixed, to include cleaning and refurbishing the cooler. She asked if the County has someone contracted to come in and clean the exhaust system in the COA's kitchen.

It was verified that there was no one on contract and Mrs. Cotton said she would contact a cleaning company that she had worked with at Valley View Homes to get them scheduled to come here.

Mrs. Cotton asked about lawn fertilizer and said she wanted to put some down this Fall.

Commissioner Peterson commended the job Mr. Steele and Mr. Canen did putting up shelves in the Hazmat trailer.

The group discussed the problem with the emergency buzzers and it was verified that René Clampitt, Planner/911/GIS Supervisor, was checking on that because it was the company that she had working in Dispatch that compromised the buzzer system.

Mr. Steele and Mrs. Cotton left the office.

Connie Boreson, Valley County Health Department Supervisor, visited with the Commissioners about a phone issue and the possibilities of forwarding calls to another phone.

Mrs. Boreson reviewed her meeting she had last week here in Glasgow with a representative from the State Health Department. She voiced her frustration to the State people with the partnership Valley County has with Custer County, who is contracted to handle the billing of all Valley County Health Department Family Planning services.

After much discussion, Mrs. Boreson left the office.

Nancy Hamilton, Safety Coordinator, stopped in and asked the Commissioners about having a phone line installed in her office located in the basement of the Annex Building.

It was confirmed that there is a telephone line down there that another office used in the past, that could be moved to Mrs. Hamilton's office.

Mrs. Hamilton left the office.

Chairman Reinhardt began Discussion and Decision at 10:30 a.m.

There was no additions or deletions to the agenda, and no public comment submitted.

The first item for action was Notices of Employment/Termination.

A motion was made by Commissioner Tweten authorizing the Chairman to execute a Notice of Termination for Brian Roness as a Mower for the Road Department effective September 10, 2015. The motion was seconded by Acting Chairman Peterson and the motion passed.

The next item on the agenda was to consider a Certificate of Survey for Daniel and Lucinda Taylor.

A motion was made by Commissioner Tweten authorizing the Chairman to execute Amended Plat No. 342A for Daniel and Lucinda Taylor for the purpose to redesign lots within a platted subdivision pursuant to section MCA § 76-3-207 (2) (a), described as;

SE¼, Section 11, Township 26N, Range 40E, Montana Principal Meridian, Valley County, Montana;

The motion was seconded by Acting Chairman Peterson and the motion carried. The said Document, No. 156813, was filed in the office of the Clerk and Recorder on September 23, 2015.

The next item on the agenda was the FY 2016 Extension Services Agreement between Montana State University Extension and Valley County.

A motion was made by Commissioner Tweten directing the Chairman to sign the FY 2016 Extension Services Agreement between Montana State University Extension and Valley County, with the County providing \$55,844.94 of the \$115,626.94 budget. The motion was seconded by Acting Chairman Peterson and the motion passed.

Jen Carlsen, Corland Construction from Sidney, MT, submitted a bid for the CTEP Sidewalks project.

Cassie Riffin, PE| Project Manager, Great West Engineering, Inc. and Jen Carlsen, Corland Construction from Sidney, MT, joined the meeting to view the bid openings.

Pursuant to the Call for Proposals published in the local newspaper, at 11:30 a.m. Acting Chairman Peterson opened sealed bids for the construction of the Valley County Community Transportation Enhancement Program (CTEP) Sidewalks, STPE 53(124) Project Number 8641, for the installation of new sidewalks and curbs and gutters in three locations in Valley County, Hinsdale, Nashua and Opheim, MT.

There was only one bid submitted for consideration. Acting Chairman Peterson reviewed the documents and all bid requirements were met. The sidewalk project bid was read as follows:

| <u>Corland Construction</u> | <u>Contractor Bid</u> | <u>Engineer's Estimated Cost</u> |
|-------------------------------------|-----------------------|----------------------------------|
| Base Bid - Opheim Town Hall | \$22,002 | \$7,585 |
| Alternate #1 - Hinsdale East Side | \$27,601 | \$13,795 |
| Alternate #2 - Nashua | \$63,378 | \$43,625 |
| Alternate #3 - Opheim Out Post Café | \$18,272 | \$10,990 |
| Alternate #3 - Hinsdale West Side | <u>\$29,250</u> | <u>\$17,362</u> |
| TOTALS | \$160,503 | \$93,357 |

The group discussed the difference in the bid amounts versus Great West Engineering's estimate, a difference of \$67,146. Ms. Riggin said that she has done several CTEP projects this past year and her estimates have been very close for those other projects and she was very surprised at these bid amounts. She said there were three things that they could do, reject the bid and negotiate with the company and rebid, adjust the scope of the project and rebid or possibly rebid it with the option to do the work next Spring and make some adjustments on the specs.

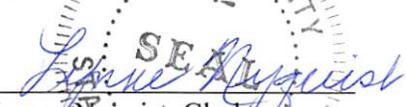
Ms. Riggin said Valley County has signed a CTEP Project Agreement for CTEP funds up to \$84,500 that can be used for this project. The County's obligation is 13.42%, which is \$17,346. Any costs over and above the CTEP grant amount of \$84,500, will have to be paid by Valley County at 100%. Discussion followed.

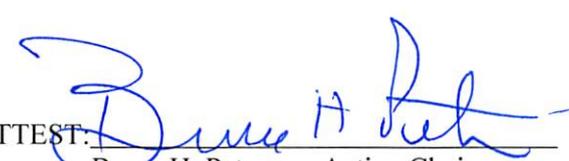
Mrs. Carlson said that she had spoken with Fossum Ready Mix who they would probably use if awarded, and Fossum is quite a lot higher than she was used to. She said the cost per yard was \$149.00, and then an additional \$5 per loaded mile for delivery. Fossum told her that they may have to adjust the mix design to meet the specs, and if that has to be changed it may add another \$8 to \$10 per yard to the cost.

Acting Chairman Peterson said the Commissioners would take this information under advisement, this is on the agenda for Wednesday so they will make a decision at that time and let Ms. Riggin and Mrs. Carlsen know of their decision.

Ms. Riggin and Mrs. Carlsen left the office.

The meeting was adjourned at 3:00 p.m.

ATTEST: 
Lynne Nyquist, Clerk

ATTEST: 
Bruce H. Peterson, Acting Chairman

SEPTEMBER 22, 2015

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Todd Young, Valley County Road Supervisor gave Commissioner Peterson some documentation regarding the magnesium chloride product that will be put down on Skylark Road after it is ground up and rebuilt to a gravel road.

Commissioner Peterson left the office to participate in a Valley County update discussion on the local radio station to inform the community of Valley County projects.

Mr. Young said the company that will be reclaiming the asphalt said they could be here to work on Skylark Road anytime now, as long as they have a two week notice from the County. Mr. Young will contact the company that supplies the calcium chloride to verify the temperature requirements for the product and make sure we still fall under the temperature range.

Mr. Young left the office.

A motion was made by Commissioner Peterson to pay Hi Tech Electric, \$543.48, out of Local Option Tax funds for the hook up of a new ejector pump control box in the basement of Valley County Courthouse. The motion was seconded by Commissioner Tweten and carried unanimously.

Jenny Reinhardt, Valley County Airport Commission Secretary, joined the meeting and informed the Commissioners that she needed a signature on the Improvement Plan for the Glasgow Airport.

A motion was made by Commissioner Tweten authorizing the Chairman to sign the 5-year Capital Improvement Plan for Glasgow Airport beginning with 2016. The motion was seconded by Commissioner Peterson and the motion carried unanimously.

Lucas Locke, Airport Manager, and Airport Commission members Kristie Brabeck and Darrell Morehouse.

Pursuant to the Call for Proposals published in the local newspaper, at 2:00 p.m. Chairman Reinhardt opened sealed bids for the Fuel System Project at Wokal Field/Glasgow Airport. The Project consists of

the installation of two new, above ground, storage tanks for aviation fuels and associated equipment at the Glasgow Airport. There was only one bid received, from O'Day Equipment, LLC.

Chairman Reinhardt reviewed the bid document to verify that all the requirements were met, and they were. The bid was submitted as follows:

O'Day Equipment, LLC, Minot, ND

| | |
|--|--------------------|
| Schedule #1 Fuel System Project (Base Bid) | \$747,320.78 |
| Schedule #2 Upsize Jet Fuel Tank from 12,000 gallons to 15,000 gallons | \$8,742.12 |
| Schedule #3 Upsize Jet Fuel Tank from 15,000 gallons to 20,000 gallons | \$7,995.38 |
| Schedule #4 Upsize Avgas Tank from 12,000 gallons to 15,000 gallons | \$7,969.62 |
| Schedule #5 DEDUCT Use Existing Self-Service Management System | \$10,487.82 |
| Schedule #6 Provide Concrete House Keeping Slab in Lieu of Gravel | \$10,627.12 |

It was pointed out that the engineer's preliminary estimate for this project was \$450,000. The group discussed some possible changes that could be made and then maybe rebid to decrease the project cost.

Commissioner Peterson said he had spoken with the representative from O'Day Equipment when he dropped off the bid and he had some questions regarding the specs, because they had to bid quite high to meet them. He seemed to think there may be some adjustments that could be made to reduce the costs.

After some discussion it was agreed that Mr. Locke will contact DOWL Engineering and ask them to contact O'Day and see what could be done for them to reduce the cost. The project will be rebid with a construction date for the Spring of 2016.

The Airport Commission group left the office.

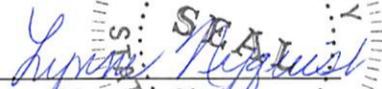
Frank Smith stopped in and visited with the Commissioners about a variety of issues.

Doris Ozark, Valley County Fair Manager, stopped in and gave her letter of resignation from her position as the Fair Manager to Commissioner Tweten. She voiced some frustrations she had with some of the Fair Commission members.

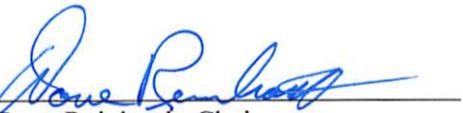
Commissioner Tweten thanked Mrs. Ozark for her years of work for the Fair Commission and she left the office.

The meeting was adjourned at 2:45 p.m.

ATTEST:


 Lynne Nyquist, Clerk

ATTEST:


 Dave Reinhardt, Chairman

SEPTEMBER 23, 2015

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Lavoure Anderson stopped in and visited with Commissioner Tweten requesting some fill dirt across from the junction of the East Wagner Road and Ivy Coulee Road, to make it a safer intersection if someone misses the turn. Commissioner Tweten said he would inform Todd Young, Valley County Road Supervisor of Mr. Anderson's request.

Stan Ozark, KLTZ/Mix 93, and Patrick Barr, Glasgow Courier, joined the meeting.

Chairman Reinhardt began Discussion and Decision at 10:35 a.m.

Chairman Reinhardt asked for any additions and/or deletions to the agenda and there were three additions, sign the Valley County Fair Commission ATM Policy, consider two Cancellation of Taxes from the Treasurer's office and consider a Right-of-Way Application from Nemont Telephone. He said the agenda item to sign the Certificate of Survey for Park Grove was not completed so is not here to be signed and will be deleted from the agenda.

Chairman Reinhardt asked for any public comment and none was given.

The first item for action was Employment/Termination Notices.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Termination for Doris Ozark as the part-time Fair Secretary for the Fair Commission Board effective September 30, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.

The next item on the agenda was to consider the CTEP Sidewalk Project bids.

Chairman Reinhardt said that the estimated cost was around \$93,000, and the single bid came in over \$160,000.

Commissioner Peterson said he did not see any way to fund that, and he would choose not to participate, unless they want to try and get some local contractors to bid to reduce the cost.

Chairman Reinhardt said that he believes they must change the specs to get a reduced cost. The County could just not do the projects. Chairman Reinhardt said that he thought the Town of Hinsdale would just replace some of their own sidewalks without any assistance from the County. Great West Engineer will be calling this afternoon, and may have some suggestions, so Chairman Reinhardt would propose the Commissioners do nothing at this time.

No action will be taken.

Next on the agenda was to consider the Airport Fuel Farm bids.

Chairman Reinhardt said this bid came in around \$300,000 over the projected cost, and the County does not have the funds to fund that much. So, at this time the Airport Commission is discussing some other options with their Engineer from DOWL.

No action will be taken at this time.

The Hi Line Youth Hockey Association yearly fee increase to \$650.00 was the next item on the agenda.

Chairman Reinhardt said Valley County pays a yearly fee to keep the lights on around the Even Center for security reasons. It has been \$600 in the past and is now \$650.

A motion was made by Commissioner Tweten to pay the yearly utility fee of \$650 to the Hi Line Youth Hockey Association to supplement their utility fees, because they are keeping their outside lights on for security reasons as requested by Valley County. The motion was seconded by Commissioner Peterson and it passed unanimously.

The Certificate of Survey for Relocation at Park Grove was next on the agenda, but the County Planner said they have not completed the requirements and resubmitted the survey yet, so there is no signatures needed at this time.

The next item for action was to sign the Montana State Department of Public Health and Human Services Addictive and Mental Disorders Division Contract No. 16-331-74081-0.

A motion was made by Commissioner Peterson directing the Chairman to sign the Montana State Department of Public Health and Human Services Addictive and Mental Disorders Division Contract No. 16-331-74081-0, to implement the strategic crisis intervention and jail diversion plan in Valley County by providing funds, up to \$36,000, to Valley County to continue and expand crisis intervention services. The motion was seconded by Commissioner Tweten and it unanimously carried.

Commissioner Peterson said Valley County has participated in this grant program for the past few years and this year the grant amount increased.

The added agenda item to sign Valley County Fair Commission's ATM Policy was the next item to consider.

Chairman Reinhardt said this was needed because the Fair Commission will be purchasing an ATM machine.

Commissioner Tweten said the Fair Commission is meeting with the Hi Line Youth Hockey Board and going to ask the Event Center if they can put the ATM machine in their building for the winter.

A motion was made by Commissioner Tweten to accept the Valley County Fair Commission's ATM Machine Money Handling Policy, seconded by Commissioner Peterson and the motion passed unanimously.

The next added item on the agenda was the Applications for Cancellation of Taxes.

A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0255, of \$131.90 in personal taxes, for John and Kimberly Lacey, due to the fact they sold their Real Estate property that included their Personal Property. A new bill will be sent.

A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0256, of \$4,392.40 in personal taxes, for Brady and Antionette Huber, due to the fact they sold their Real Estate property that included their Personal Property. A new bill will be sent.

The last added agenda item was the Right-of-Way Application submitted by Nemont Telephone Cooperative.

A motion was made by Commissioner Peterson authorizing the Chairman to execute an Application and Permit to Use Right-of-Way No. 652, between Valley County and Nemont Telephone Cooperative, for the installation of any underground utility line near Spring Street in the Town of Glentana, located in Section 29, Township 36 North, Range 42 East. The motion was seconded by Commissioner Tweten and it passed unanimously. The said Document, No. 156826, was filed in the office of the Clerk and Recorder on September 25, 2015.

Mr. Ozark left the office and Mr. Barr visited with Commissioner Peterson about some Valley County issues.

Joleen Cotton, Maintenance Supervisor, joined the meeting to go through the new employee orientation process with the Commissioners.

Commissioner Peterson left the office for the day.

Cassie Riggan, PE| Project Manager, Great West Engineering, Inc., phoned to discuss the CTEP bid that was opened yesterday and what the Commissioners want to do to move forward. After some discussion Chairman Reinhardt informed Ms. Riggan that the Commissioners do not want to move forward at all.

Chairman Reinhardt left the office.

A message was sent to the Terry Voeller, CTEP Project Engineer, Department of Transportation (DOT), asking if Valley County could transfer their CTEP funds to another municipality. Mr. Voeller returned an answer of no. He said the DOT is in the process of closing down the CTEP program, communities are unable to start new CTEP projects and they are also unable to transfer CTEP funding to other communities (even if those communities have an ongoing CTEP project). His advice was to scale down the current Valley County project and bid it again in the Spring. Should Valley County decide not to build any part of the current project, the FHWA would require pay back for all the funds expended to this point. That means all of the reimbursements that have been issued for work by Great West Engineering, would need to be paid back by Valley County to the FHWA, over \$14,000.

The meeting was adjourned at 3:00 p.m.

ATTEST:

Lynne Nyquist
Lynne Nyquist, Clerk

ATTEST:

Dave Reinhardt
Dave Reinhardt, Chairman

SEPTEMBER 24, 2015

Commissioner Tweten was in the office for a while in the morning.

René Clampitt, Planner/911/GIS Supervisor, visited with Commissioner Tweten about some property off Skylark Road, near the old dump site, that belongs to Valley County Airport but looks like it may be occupied by City of Glasgow equipment.

SEPTEMBER 25, 2015

Sherry Richardson phoned and asked if Earth Home Road could be graded. She said the County used to grade it, but has not, for the past couple of years. This request will be forwarded to Todd Young, Valley County Road Supervisor.

SEPTEMBER 28, 2015

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Vern Buerkle, Valley County Undersheriff, informed the Commissioners that former Deputy Wayne Shipp had passed away on Saturday, September 26, 2015. He asked if the Commissioners would agree to allow the Deputy's wives to ride in their Sheriff's vehicles during the funeral procession when they all go to the burial services and the Commissioners were in agreement that the wives would be allowed to ride with their husbands.

After some discussion, Undersheriff Buerkle left the office.

Joleen Cotton joined the meeting to review the weekly maintenance report. Bob Steele, Maintenance Supervisor, is out of town and Mrs. Cotton will be filling in with the assistance of Ron Canen.

Mrs. Cotton asked the Commissioners if she could have Mr. Canen work with her all week to get some projects done that require two people and the Commissioners agreed to that request.

Mrs. Cotton said they had tested the fire drill system this past weekend and there needs to be some work done there.

Chairman Reinhardt said he would contact an electrician to check out the fire drill system.

Mrs. Cotton said that the elevator used to be locked down in the evening after the cleaning was completed, with the changes it hasn't been getting locked down at night.

Chairman Reinhardt said that he believed it was locked at night for safety reasons before, and now that the jail and Dispatch is not located in the basement, they may not need to lock down the elevator.

After some discussion it was agreed that Chairman Reinhardt will visit with Glen Meier, Valley County Sheriff, when he returns and find out if that procedure is still necessary.

The group discussed the computer that is hooked to the boiler system and it is believed that Mike Bain, Valley County Computer Technician, will get that working so Mrs. Cotton can access the program.

Mrs. Cotton said she intends to perform monthly safety checks for all the Valley County buildings and have it verified with a list. Discussion followed.

Mrs. Cotton left the office.

Chairman Reinhardt left the office.

Colleen Pankratz, Valley County Transit Supervisor, stopped in and visited with the Commissioners. She said that Valley View had contacted her and asked if Valley View could make a deal to get a Transit bus on the weekends for them to use, providing their own driver, to transport people as needed. Mrs. Pankratz said that the Transit already provided bus service on the weekend, and she thought Valley View could just use the Transit services.

After some discussion the Commissioners were in agreement that the Transit already provides the service and Valley View could just use that.

Mrs. Pankratz left the office.

Commissioner Tweten left the office.

Chairman Reinhardt returned to the office.

Mike Bain, Valley County Computer Technician, updated the Commissioners on his monthly activity.

A motion was made by Commissioner Peterson to pay Mechanical Technology Inc. \$925 for an upgrade to the boiler software program located in the basement of the Courthouse. The motion was seconded by Chairman Reinhardt and it passed.

Commissioner Tweten returned to the office.

Commissioner Peterson left the office for the day.

Chairman Reinhardt left the office for the day.

Commissioner Tweten sent budget information to Great West to be forwarded to the Department of Transportation, verifying that Valley County budgeted the \$933,487 for the construction to replace the Milk River Road Bridge West of Hinsdale.

The meeting was adjourned at 3:00 p.m.

ATTEST:


Lynne Nyquist, Clerk

ATTEST:


Dave Reinhardt, Chairman

SEPTEMBER 29, 2015

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Nick Murnion, Valley County Attorney, visited with Commissioner Peterson about the work projects for the new Valley County Deputy County Attorney and then Mr. Murnion left the office.

Commissioner Tweten and Chairman Reinhardt joined the meeting.

Cindy and Roy Jimison joined the meeting. Mrs. Jimison said she just wanted to touch base with the Commissioners about a couple things and see if there were any problems with their cleaning services.

Mrs. Jimison said that she had three notes left for them regarding the cleaning and she wanted to make sure the Commissioners were satisfied. They have addressed the three issues.

Mr. Jimison said he didn't think the Valley County employees realized what their cleaning duties really were and said he would like to place a copy of the contract at each office desk, detailing what their cleaning duties are. Discussion followed.

Chairman Reinhardt said the Commissioners would discuss this at their next Department Head meeting.

Mrs. Jimison said that when there are meetings being held in the Community Room at night, they want the Commissioners to be aware that they end up cleaning the bathrooms a couple of times as people are using them throughout the evening.

Mr. Jimison said that he would suggest the Commissioners look at installing the same paper roll towel dispensers in all the bathrooms so they are all the same, and use all the same towels. He said he believed that it would be much more cost effective. The current dispensers waste a lot of paper because they dispense several sheets of paper at one time.

Chairman Reinhardt asked Mr. Jimison if he would submit a recommendation for the replacements and he said he would. Discussion followed.

Mrs. Jimison suggested that while they have the mop out to clean bathrooms at the Annex they could also mop the exam rooms each night, and the Commissioners asked her to please add that to her list of daily duties at the Annex. Mrs. Jimison said she would mop the exam rooms every night.

It was agreed by the group that the Jimison's will be emailed any issues that come up in the future and the Jimisons left the office.

Tim Volk, Valley Event Center member, stopped in and informed the Commissioners that the fence along the sidewalks at the Event Center adjacent to the parking areas need some repair. He said maybe they would like to consider installing some heavier duty rails that would be driven into the ground and attach to the sidewalk so people can't knock them over as easy. Some different options were discussed.

Mr. Volk left the office and visited with Chairman Reinhardt out in the Lobby about the sidewalks.

Commissioner Peterson left the office for the day.

Chairman Reinhardt returned to the office.

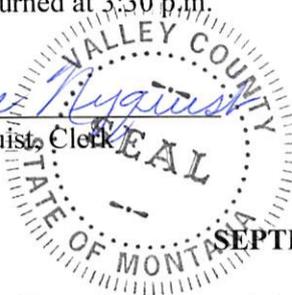
The meeting was adjourned at 3:30 p.m.

ATTEST:

Lynne Nyquist, Clerk

ATTEST:

Dave Reinhardt, Chairman



SEPTEMBER 30, 2015

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Scott Day, Fall Line Farms, stopped in to verify what roads were Valley County Roads around his property near St. Marie.

Chairman Reinhardt joined the meeting.

Mr. Day left the office.

Chairman Reinhardt began Discussion and Decision at 10:30 a.m.

Chairman Reinhardt asked for any additions and/or deletions and said that René Clampitt, Planner/911/GIS Supervisor, said she still does not have a Certificate of Survey for the Park Grove project, so there will be no action taken on that agenda item.

The first thing for consideration was Employment/Termination Notices.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Ron Canen as a temporary, part-time maintenance worker for the Pioneer Museum, beginning September 15, 2015, at \$12.50 per hour. The motion was seconded by Commissioner Tweten and passed unanimously.

A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Ron Canen as a permanent, part-time maintenance worker for the Valley County Maintenance Department, beginning October 3, 2015, at \$12.50 per hour. The motion was seconded by Commissioner Tweten and passed unanimously.

The Certificate of Survey for Relocation at Park Grove will have no action taken, due to the fact it has not been completed.

The last item for consideration is the Right-of-Way Application from NorVal Electric.

A motion was made by Commissioner Tweten authorizing the Chairman to execute an Application and Permit to Use Right-of-Way No. 653, between Valley County and NorVal Electric, for the installation of an underground utility line near Oswego North Road, located in the Southwest Quarter, Section 4, Township 29 North, Range 45 East. The motion was seconded by Commissioner Peterson and it unanimously passed. The said Document, No. 156862 was filed in the office of the Clerk and Recorder on October 1, 2015.

Chairman Reinhardt informed the Board that Terry Voeller, CTEP Project Engineer, has suggested the Commissioners rebid the sidewalk projects for Hinsdale, Nashua and Opheim, in the Spring. Mr. Voeller also suggested that the bid be advertised to bid each project separately, so the Commissioners can decide on each project individually, and award construction based on the amount of money that is available.

A motion was made by Commissioner Peterson, seconded by Commissioner Tweten and carried, to authorize the Chairman to execute the following Pledged Securities:

FIRST COMMUNITY BANK

September 30, 2015

| | CUSIP # | % | MATURE DATE | AMOUNT |
|----------|-----------|--------|-------------|--------------|
| FNMA MTN | 3136G0DU2 | 2.000% | 4/30/2020 | \$500,000.00 |
| FHLB DEB | 313381TW5 | 1.000% | 1/30/2018 | \$500,000.00 |
| FFCB DEB | 3133ECFF6 | 1.450% | 2/14/2019 | \$500,000.00 |
| FNMA DEB | 3135G0UX9 | 1.200% | 2/28/2018 | \$500,000.00 |
| FNMA MTN | 3136G1H28 | 1.700% | 9/28/2020 | \$500,000.00 |

| | | | | |
|-----------|-----------|--------|------------|------------------------|
| FNMA MTN | 3136G1LD9 | 1.000% | 12/20/2018 | \$500,000.00 |
| FHLB DEB | 313382WY5 | 1.000% | 11/21/2018 | \$500,000.00 |
| FHLB DEB | 313381VG7 | 1.270% | 1/30/2019 | \$500,000.00 |
| FNMA DEB | 3135G0QC0 | 1.250% | 10/17/2018 | \$500,000.00 |
| FNMA MTN | 3136G0P62 | 1.500% | 10/15/2020 | \$500,000.00 |
| FNMA DEB | 3135G0XA6 | 1.030% | 5/21/2018 | \$500,000.00 |
| FNMA MTN | 3136G0XG1 | 1.000% | 11/28/2017 | \$500,000.00 |
| FNMA MTN | 3136G02V2 | 1.050% | 5/15/2018 | \$500,000.00 |
| FHLMC MTN | 3134G3YP9 | 2.000% | 7/26/2021 | \$500,000.00 |
| FHLB DEB | 3130A3TR5 | 2.250% | 1/15/2020 | \$500,000.00 |
| FFCB DEB | 3133EEMJ6 | 1.790% | 2/3/2020 | \$500,000.00 |
| FHLB DEB | 3130A4P89 | 2.000% | 12/30/2020 | \$1,000,000.00 |
| FHLB DEB | 313378J77 | 1.875% | 3/13/2020 | \$1,000,000.00 |
| FNMA | 3136G2EL7 | 1.125% | 2/26/2020 | \$500,000.00 |
| FHLB DEB | 3130A4AL6 | 1.050% | 2/27/2019 | \$500,000.00 |
| FHLB DEB | 3130A4FB3 | 1.000% | 3/16/2020 | \$500,000.00 |
| FHLB DEB | 3130A4LD2 | 1.000% | 3/30/2020 | \$500,000.00 |
| FNMA DEB | 3135G0RU9 | 1.050% | 11/15/2017 | \$500,000.00 |
| FHLMC MTN | 3134G44G0 | 1.500% | 5/22/2020 | <u>\$500,000.00</u> |
| | | | | \$13,000,000.00 |

VALLEY BANK PLEDGE SECURITIES

September 30, 2015

| | CUSIP # | % | MATURE DATE | AMOUNT |
|----------------------|----------------|----------|--------------------|---------------------|
| FED HOME LOAN BANK | 3133X0PFO | 5.375% | 8/15/2018 | \$400,000.00 |
| FED FARM CREDIT BANK | 3133ECBY9 | 0.93% | 4/26/2018 | \$100,000.00 |
| FED FARM CREDIT BANK | 3133ECBY9 | 0.93% | 4/26/2018 | <u>\$100,000.00</u> |
| | | | | \$600,000.00 |

Claims for the month of September were approved as follows;

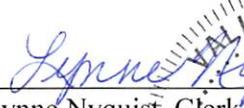
| <u>Vendor</u> | <u>Claim #</u> | <u>Amount</u> |
|--|----------------|---------------|
| 1075 ACTION FOR EASTERN MONTANA | 64599 | 1,040.00 |
| 4902 AERO SPECIALTIES | 64600 | 6,341.50 |
| | 64672 | 1,071.00 |
| 4435 AG PARTNERS LLC | 64601 | 1,192.50 |
| | 64673 | 60.00 |
| 1798 AGLAND CO-OP | 64674 | 178.52 |
| 2853 ALL SEASON HOME CENTER | 64602 | 1,032.87 |
| | 64675 | 292.31 |
| 184 AMERICAN WELDING & GAS INC | 64603 | 72.94 |
| 558 ARCH'S TIRE & SERVICE | 64604 | 3,086.25 |
| | 64676 | 1,954.00 |
| 3140 ASD HEALTHCARE | 64677 | 948.00 |
| 3772 AVAILITY LLC | 64605 | 79.00 |
| | 64678 | 79.00 |
| 2957 AXMEN | 64679 | 966.56 |
| 4613 B & B PUMPING | 64680 | 350.00 |
| 2554 BALCO UNIFORM CO INC | 64681 | 225.56 |
| 75 BIG VALLEY WATER | 64606 | 30.00 |
| | 64682 | 385.00 |
| 580 BILLINGS GAZETTE | 64683 | 265.72 |
| 900 BLACK MOUNTAIN SOFTWARE INC | 64684 | 2,401.00 |
| 2826 BRENDA ANDERSON | 64685 | 115.00 |
| 4427 BS CENTRAL INC | 64686 | 637.00 |
| 756 CAMERON SHIPP | 64607 | 143.08 |
| 182 CARQUEST AUTO PARTS | 64687 | 2,173.97 |
| 1143 CASCADE CO REGIONAL YOUTH SERV CENTER | 64657 | 5,414.32 |
| 4904 CCCS INC | 64658 | 2,413.63 |
| 3360 CENTURY LINK | 64688 | 1,148.58 |
| 4761 CENTURY LINK | 64608 | 170.71 |
| 3839 CHAPPELL'S AUTOMOTIVE INC | 64689 | 535.33 |
| 1148 CHIEF LAW ENFORCEMENT SUPPLY | 64659 | 1,499.35 |
| 677 CITY OF GLASGOW | 64690 | 2,955.70 |
| 4723 CITYSERVICEVALCON | 64691 | 20,912.53 |
| 1095 COCA-COLA BOTTLING CO | 64692 | 47.00 |
| 548 COLLEEN M PANKRATZ | 64693 | 27.88 |
| 36 COTTONWOOD INN | 64694 | 1,089.81 |
| 1281 CREDIT BUREAU OF MILES CITY | 64609 | 120.00 |
| 3618 CROP PRODUCTION SERVICES INC | 64695 | 3,303.60 |
| 225 D & G SPORTS & WESTERN | 64696 | 408.71 |
| 39 DALE PLUMBING & HEATING INC | 64697 | 1,087.66 |
| 40 DAN OLSON DBA | 64698 | 255.65 |
| 903 DELL MARKETING L.P. | 64699 | 1,198.97 |

| Vendor | Claim # | Amount |
|--|---------|-----------|
| 3110 DIGITAL-ALLY, INC | 64700 | 395.00 |
| 4903 DOWL | 64610 | 16,250.00 |
| 2724 ECOLAB | 64701 | 209.95 |
| 4595 EL RAY WEST | 64702 | 80.00 |
| 4882 ENCARTELE | 64703 | 960.00 |
| 3634 EXPRESSIONS IN THREAD | 64660 | 18.00 |
| 812 EZZIE'S WHOLESALE INC | 64611 | 22,359.36 |
| | 64704 | 8,065.41 |
| 2757 FARM EQUIPMENT SALES | 64705 | 245.92 |
| 2906 FEDERAL PUBLISHING | 64612 | 298.50 |
| 54 FOOD SERVICES OF AMERICA - BILLINGS | 64613 | 3,019.41 |
| | 64661 | 5,532.81 |
| 57 FOSSUM READY MIX INC | 64614 | 931.63 |
| | 64706 | 1,204.50 |
| 59 FRANCES MAHON DEACONESS HOSPITAL | 64707 | 1,690.22 |
| 206 FRANCES MAHON DEACONESS HOSPITAL | 64708 | 2,182.92 |
| 311 GAFFANEYS TOTAL OFFICE SOURCE INC | 64709 | 1,845.41 |
| 66 GLASGOW AUTO SAFETY CENTER | 64615 | 6,386.24 |
| | 64710 | 522.00 |
| 71 GLASGOW COURIER INC | 64711 | 44.00 |
| 762 GLAXOSMITHKLINE PHARMACEUTICALS | 64616 | 1,983.20 |
| 67 GLENN'S AUTOMOTIVE REPAIR | 64712 | 75.00 |
| 4299 GLOBALSTAR USA | 64617 | 28.64 |
| 4264 GREAT WEST ENGINEERING | 64618 | 801.42 |
| 80 HI LINE COLLISION REPAIR | 64713 | 386.00 |
| 392 HI LINE FORD INC | 64598 | 39,485.00 |
| | 64714 | 1,456.57 |
| 1873 HI LINE YOUTH HOCKEY | 64715 | 650.00 |
| 4900 HI TECH ELECTRIC INC | 64619 | 7,164.00 |
| | 64716 | 543.48 |
| 3576 J & M DISTRIBUTING | 64717 | 177.67 |
| 2911 JANET E GARRISON | 64662 | 63.00 |
| 693 JEANETTE RISA | 64718 | 24.00 |
| 574 JIMISON JANITORIAL & CARPET CLEANING LLC | 64620 | 226.50 |
| 368 KLTZ/KLAN INC | 64719 | 1,500.00 |
| 95 KREISERS INC | 64720 | 461.17 |
| 3152 KRESS WELDING & FABRICATION INC | 64721 | 1,047.69 |
| 3088 KRISTEN MCCOLLY | 64621 | 343.13 |
| | 64722 | 443.13 |
| 987 L & D SIGNS | 64723 | 116.00 |
| 4741 LACAL EQUIPMENT | 64724 | 140.21 |
| 99 LAWSON PRODUCTS INC | 64725 | 386.86 |
| 4550 LOU'S GLOVES INC | 64726 | 340.00 |
| 3133 MAPPING & PLANNING SPECIALISTS, INC | 64727 | 2,636.25 |
| 101 MARKLE'S INC | 64622 | 1,112.95 |
| | 64728 | 1,001.47 |
| 2475 MATTFELDT ELECTRIC | 64729 | 1,745.10 |
| 413 MERCK SHARP & DOHME CORP. | 64623 | 6,393.25 |
| 4756 MICHAEL BAIN | 64730 | 6,520.00 |
| 4417 MIDWEST LABORATORIES INC | 64731 | 85.00 |
| 3557 MILLER OIL CO | 64732 | 192.00 |
| 3042 MOGAN'S SPRINKLERS | 64733 | 125.00 |
| 4182 MONTANA ASSOCIATION OF COUNTIES | 64734 | 2,000.00 |
| 540 MONTANA ASSOCIATION OF COUNTIES/MACO | 64663 | 353.40 |
| 113 MONTANA DAKOTA UTILITIES | 64664 | 1,154.18 |
| 484 MONTANA DEPT OF TRANSPORTATION | 64624 | 26,292.12 |
| 4203 MONTANA LAW REVIEW | 64625 | 30.00 |
| 1708 MONTANA LTAP | 64735 | 40.00 |
| 1333 MPH INDUSTRIES INC | 64736 | 3,470.00 |
| 239 MSU EXTENSION SERVICE | 64737 | 4,580.46 |
| 3640 MUNICIPAL EMERGENCY SERVICES | 64626 | 2,388.00 |
| 4905 MUSIC BOOSTERS | 64738 | 79.00 |
| 2750 NAEIR | 64627 | 176.25 |
| 183 NEMONT TELEPHONE COOPERATIVE, INC | 64628 | 5,292.20 |
| 4647 NETWORK CREATIVE GROUP LL | 64739 | 570.00 |
| 121 NORTHERN MONTANA TEXTILES SERVICES | 64740 | 37.02 |
| 115 NORTHWESTERN ENERGY | 64629 | 2,247.20 |
| | 64741 | 8,885.91 |
| 120 NORVAL ELECTRIC CO-OP INC | 64665 | 1,775.72 |
| 3287 OLSON LAND SURVEYING | 64742 | 175.00 |
| 4792 OREILLY AUTOMOTIVE INC | 64630 | 325.28 |
| | 64671 | 41.94 |
| | 64743 | 343.12 |
| 126 PACIFIC STEEL & RECYCLING | 64744 | 39.83 |
| 4248 PARK GROVE BAR & CAFE | 64631 | 270.00 |
| 3087 PAT NEULEIB | 64632 | 1,606.50 |
| 4813 PAUL GAPINSKI | 64633 | 365.00 |
| 129 PETTY CASH | 64634 | 577.43 |
| | 64778 | 938.04 |
| 4551 PFIZER INC | 64635 | 4,560.36 |
| 131 PITNEY BOWES INC | 64636 | 250.97 |

| Vendor | Claim # | Amount |
|--|---------|------------|
| 4575 POCKET PROS | 64637 | 300.00 |
| 523 PRCA | 64745 | 900.00 |
| 2768 PRIORITY COMMUNICATIONS | 64746 | 435.00 |
| 135 PRO CO-OP | 64747 | 126.45 |
| 136 PROBST CLEANING SERVICE INC | 64748 | 755.00 |
| 2962 PRODUCTIVITY PLUS ACCOUNT | 64749 | 56.34 |
| 76 REYNOLDS | 64750 | 1,047.29 |
| 471 RICHARD SEILER | 64751 | 69.00 |
| 4818 S & S WELDING SUPPLY LLC | 64752 | 908.01 |
| 219 SANOFI PASTEUR INC | 64638 | 1,622.39 |
| 326 SATELLITE ENGINEERING GROUP, INC | 64639 | 1,630.63 |
| 4559 SHOPKO PHARMACY | 64754 | 10.33 |
| 2661 SKYLARK TECHNOLOGY | 64753 | 1,200.00 |
| 3080 SQUAD ROOM EMBLEMS | 64755 | 147.51 |
| 4420 STANLEY CONVERGENT SECURITY SOLUTIONS | 64756 | 250.00 |
| 1118 STAR LODGE | 64757 | 365.00 |
| 154 STATE BAR OF MONTANA | 64640 | 90.00 |
| 3693 STOUGHIE'S BAR AND GRILL | 64641 | 1,064.00 |
| 158 STUMVOLL ELECTRIC INC | 64758 | 200.00 |
| 162 SYSCO MONTANA INC | 64642 | 1,037.91 |
| | 64759 | 725.66 |
| 163 T & R TRUCKING INC | 64643 | 19,629.64 |
| 788 TERRY LIGHTHIZER | 64644 | 249.81 |
| 3902 THE OUTPOST | 64645 | 1,729.00 |
| 2364 THYSSENKRUPP ELEVATOR CORP | 64646 | 1,495.99 |
| 41 TIRE-RAMA SERVICE CENTER | 64760 | 2,070.01 |
| 3340 TOTALSIR | 64647 | 372.00 |
| 1074 TOWER DISTRIBUTION COMPANY | 64648 | 374.04 |
| 357 TOWN & COUNTRY FURNITURE | 64761 | 275.00 |
| 680 TOWN OF OPHEIM | 64649 | 66.00 |
| 171 TRACTOR & EQUIPMENT CO | 64762 | 4,711.55 |
| 172 TRI STATE TRUCK-EQUIP INC | 64763 | 58.09 |
| 4773 TRI-AGENCY TASK FORCE | 64666 | 27,500.00 |
| 174 TRIPLE A GLASS INC | 64764 | 487.44 |
| 2737 TWO RIVERS ECONOMIC GROWTH | 64650 | 600.00 |
| 787 U.S. POSTAL SERVICE/PITNEY BOWES | 64766 | 1,171.91 |
| 179 UNITED INSURANCE & REALTY INC | 64651 | 10,575.00 |
| 4474 UNIVERSITY OF MONTANA | 64765 | 1,289.19 |
| 77 VALLEY BUILDERS SUPPLY | 64767 | 1,259.53 |
| 1827 VALLEY CO 4-H COUNCIL | 64768 | 149.00 |
| 1452 VALLEY CO COUNCIL ON AGING | 64769 | 72.50 |
| 614 VALLEY CO TRANSIT | 64770 | 706.50 |
| 810 VAN DIEST SUPPLY CO | 64771 | 873.00 |
| 3247 VAXSERVE | 64652 | 1,973.30 |
| | 64772 | 678.94 |
| 1087 VISA | 64668 | 527.03 |
| 3023 VISA | 64669 | 179.62 |
| 3559 VISA | 64667 | 613.58 |
| 4061 VISA | 64653 | 640.79 |
| 4652 VISA | 64654 | 17.41 |
| 4050 VISA 9210 | 64655 | 2,751.33 |
| 4547 VISA 7644 | 64656 | 87.44 |
| 4899 WATCH GUARD VIDEO | 64773 | 205.00 |
| 876 WEST PAYMENT CENTER | 64774 | 231.40 |
| 32 WEX BANK | 64670 | 23.46 |
| 190 WILLS OFFICE WORLD/RADIO SHACK | 64775 | 128.73 |
| 3081 YESKA MACHINE SHOP | 64776 | 244.48 |
| 193 ZERBE BROS INC | 64777 | 121.20 |
| | Total: | 383,549.54 |

Payroll for the month of September was approved in the amount of \$400,400.27.

The meeting was adjourned at 3:30 p.m.

ATTEST: 
 Lynne Nyquist, Clerk



ATTEST: 
 Dave Reinhardt, Chairman